

**Mercersburg Borough Council**  
**Borough Hall, Mercersburg, PA**  
**February 13, 2012**  
**Minutes**

**Attending:** President McClintick, Vice-President John Freeland, Tom Suddeth, Betty Stenger, Chris Frisby, Donald Stoner, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Solicitor Sam Wisser, Engineer Lance Kegerreis, and Police Chief John Zechman

**Absent:** Mayor Jim Zeger and Jeff Main

**Press:** None

**Guests:** None

President McClintick began the meeting at 7:00 p.m. and she led the Pledge of Allegiance.

President McClintick asked for Public Comment, there was none.

President McClintick asked for a motion to approve the Meeting Minutes from January 3, 2012 and January 23, 2012.

Dawn Scheller stated that there was one correction needed for the January 3, 2012 minutes. On Page 3 second to last motion, the motion should be corrected to include Julia McGlaughlin and Tess Condor to serve on HARB.

**MOTION: to approve the Minutes from January 3, 2012 with the above stated correction and the January 23, 2012 as presented was made by John Freeland, second by Tom Suddeth, all ayes, motion carried.**

President McClintick asked for a motion to accept the Treasurer's Report.

**MOTION: to accept the Treasurer's Report for the month ending January 31, 2012 was made by Chris Frisby, second by Tom Suddeth, all ayes, motion carried.**

President McClintick asked for a motion to approve the Bills Payable and Invoice List.

**MOTION: to approve the Bills Payable and Invoice List was made by John Freeland, second by Tom Suddeth, all ayes, motion carried.**

President McClintick stated that the Mayor was out of town and there was no report from the Mayor.

President McClintick asked for the Chief's Report.

Chief Zechman reviewed his Police Report which included the following: 80 Complaints and Service Calls, 0 Borough Ordinance Violations, 23 Criminal Investigations, 8 Criminal Arrests, 4 Accident Investigations, 83 Citations Issued, and 71 Parking Tickets Issued. Chief Zechman reviewed the Financial Report which includes the amount of money the Police Department collected. Chief Zechman also reviewed a report updating Council on the status of burglary and theft investigations.

President McClintick asked that the Personnel Committee review their recommendations to Council at this time.

Personnel Committee reviewed that they had conducted interviews for the Part-Time Police Officer Opening and made the following recommendation; the Personnel Committee recommended Council authorize the hiring of Mr. John Hanner, as a Part-Time police Officer at a starting salary of \$12.00 per hour.

Chief Zechman stated that he would need to complete the required qualifying, physical, and mental evaluation required by the department.

**MOTION: to approve the hiring of John Hanner as a Part-Time Police Officer with the starting salary of \$12.00 per hour was made by Donald Stoner, second by Chris Frisby, all ayes, motion carried.**

President McClintick recognized Ronald Starliper for his 20 Years of Employment. President McClintick thanked Ronnie for his hard work and dedication to the Borough throughout the years.

President McClintick asked if Sam had anything.

Sam Wisner stated that he had nothing to report.

President McClintick asked Lance Kegerreis for the Engineer's Report.

Lance reviewed that he has contacted Food Lion and they have been very willing to review the water runoff challenges that occurred on Fox Rd. The contractor provided Lance photos which they had taken at the time of the excessive rain fall. Lance provided Council with his suggestions and offered to reach out and meet Food Lion to try to resolve the issues. Council agreed that Lance should meet with Food Lion and report back to council on the status. Lance stated that he would contact Tammy Oberholzer and inform her of the date and time of the meeting.

Betty Stenger arrived at 7:35 p.m.

President McClintick asked for the Borough Manager's Report.

Tammy Oberholzer reviewed information regarding the Franklin Area Tax Board Meeting. Tammy reviewed that repairs are needed on the 1987 Blue Dump Truck and the approximate cost of those repairs was \$1,000. Tammy stated that the repairs are expected to begin on February 13, 2012. Tammy stated that she had received complaints about a dumpster that was located on Park Ave. Tammy stated that the dumpster would be moved.

President McClintick asked for the Secretary's Report.

Dawn Scheller stated that there was one Land Use permit issued in January. She provided Council with copies of the Approved Ordinances from the last meeting. She asked that all Council Members review their Ordinance Books and forward a list of any ordinances that they need to her attention.

President McClintick stated that the Public Works Department Report was included for all Council Members to review.

President McClintick asked to move on to the Committee Reports.

Betty Stenger provided Council with a synopsis of the Property Committee. She stated that the Committee reviewed three estimates for electrical work for the maintenance garage. All estimates were included in the Council Members packets for review prior to the meeting. The estimates were MC Stuff Electric for \$1825, Bricker's Electrical Service for \$2300, and Woodring's Electrical for \$2450. Betty Stenger stated that the Property recommended that the contractor chosen should be Mr. Bricker with the estimate of \$2300. Betty said that Mr. Bricker has done good work for the Borough in the past.

**MOTION: to approve the lighting improvements for the Public Works Department Garage and choose Bricker's Electrical Service to complete the work for \$2300 was made by John Freeland, second by Tom Suddeth, all ayes, motion carried.**

President McClintick stated that when reviewing the Council Packets that she was surprised to read that the Borough has never completed a Property Appraisal on the properties before. Tammy reviewed that she was told that one was never completed and that it is and Insurance Appraisal to make sure that the Borough has adequate insurance for the replacement value if ever needed. Sam Wisner stated that the estimated cost is very reasonable for all that is listed. Tammy reviewed that the total cost of the appraisal would be split between all three entities.

**MOTION: to approve the Appraisal Estimate for a total of \$4230 to be split between all three entities was made by Tom Suddeth, second by John Freeland, all ayes motion carried.**

President McClintick asked for the Streets Committee information.

Vice-President Freeland reviewed the information from the Streets Committee Meeting. The Streets Committee made the recommendation in favor of renaming E. Harbaugh Drive to D.L. Martin Drive, all costs incurred (legal, advertising, updating borough maps, cost of the sign etc.) would be paid by Mr. Fisher. He reviewed that this was requested to celebrate a 50 Year Anniversary.

**MOTION: to approve the renaming of E. Harbaugh Drive to DL Martin Drive contingent upon the requestor pay all costs involved was made by Tom Suddeth, second by John Freeland, all ayes, motion carried.**

Sam Wisner stated that he would update the necessary ordinances.

Vice-President Freeland reviewed that Dennis E. Black's representative, Derek, performing the Street Assessment has reviewed and documented 60% of the Streets in the Borough. Lance stated that once Derek has completed all of the streets and gathered all of the documentation they would work on putting the information together that included a rating system.

President McClintick asked to move on to New Business.

**MOTION: to approve the Claylick Fabrication, LLC. Estimate of \$750.00 for a fabricated hitch plate with electrical outlets to be paid from account 43022 was made by John Freeland, second by Tom Suddeth, all ayes, motion carried.**

**MOTION: to approve payment of \$25.00 for the Cumberland-Franklin County Boroughs Association annual dues was made by Betty Stenger, second by John Freeland, all ayes, motion carried.**

President McClintick reviewed the calendar and correspondence.

The Streets Committee Meeting was rescheduled for March 7<sup>th</sup> at 1:00 pm and the Property Committee Meeting was rescheduled for March 7<sup>th</sup> at 2:00 pm. No other meetings were adjusted.

**MOTION: to adjourn at 8:10 p.m. was made by Donald Stoner, second by John Freeland, all ayes, motion carried.**

*These meeting minutes were transcribed by Borough Secretary, Dawn L. Scheller using her meeting minutes and recording of the meeting. Respectfully submitted by, Borough Secretary, Dawn L. Scheller.*

Date Approved: \_\_\_\_\_ Motion Made By: \_\_\_\_\_ Second By: \_\_\_\_\_