

## Mercersburg Borough Council

Borough Hall, Mercersburg, PA

July 8 2013

MINUTES

**Attending:** Mayor Jim Zeger, Vice-President John Freeland, Betty Stenger, Tom Suddeth, Jeff Main, Chris Frisby, Borough Manager Tammy Oberholzer, Solicitor Sam Wisner, Engineer Lance Kegerreis, and Police Chief John Zechman

**Absent:** President Elizabeth McClintick, Donald Stoner and Assistant Borough Manager Dawn Scheller

**Press:** None

**Guests:** Mr. Dwan Ricker

Vice - President Freeland called the meeting to order at 7:00 pm and Mayor Zeger led the Pledge of Allegiance.

Vice-President Freeland asked for Public Comment.

Mr. Dwan Ricker, West California Street resident addressed Council regarding letter he received that his curb and sidewalk required replacing prior to street reconstruction. Mr. Ricker questioned why he needed to replace his curb and sidewalk as he did not feel it met any standard requiring replacement. Lance Kegerreis explained the curb needed a six (6) inch reveal and that the curb/sidewalk combinations on West California Street were monolithic pour sidewalks. Mr. Ricker's question was where he measures this elevation from. Mr. Kegerreis understood Mr. Ricker's question and discussed with Council as he had completed an onsite inspection prior to the Council meeting. Following a brief discussion it was decided that Lance Kegerreis would have a survey team out to shoot elevations for West California Street as the street have many waves and heights, and the Manager will keep Mr. Ricker informed of the information and the specific height measurement area. Mr. Ricker also requested that speed bumps be installed on West California Street as it is used as a short cut and the vehicles do not abide by the posted speed limit. Solicitor Wisner explained that speed bumps were not an approved device to be installed. Vice-President Freeland remarked that the Police Department would do what they could to enforce the speed limit on this street. Mr. Ricker was thanked for attending and for his comments and was assured by Vice-President Freeland that his questions would be addressed quickly. Mr. Ricker left the meeting at this time.

Betty Stenger arrived at 7:18 pm.

Vice-President Freeland asked for a motion to approve the June, 10 2013 Meeting Minutes.

**MOTION: to approve the June 10, 2013 Meeting Minutes as presented was made by Jeff Main, second by Chris Frisby all ayes, motion carried.**

Vice-President Freeland asked for a motion to approve the Treasurer's Report for the Month ending June 30, 2013.

**MOTION: to approve the Treasurer's Report for the month ending June 30, 2013 was made by Jeff Main, second by Betty Stenger, all ayes, motion carried.**

Vice-President Freeland asked for a motion to approve the Bills Payable / Invoice List June 2013.

**MOTION: to approve the Bills Payable/Invoice List June 2013 was made by Jeff Main second by Betty Stenger, all ayes, and motion carried.**

**MOTION: to approve the transfers to the Police Capital Improvement fund, Joint Equipment fund, Street Improvement fund and the Capital Improvement fund as requested by the treasurer was approved on a motion by Tom Suddeth seconded by Jeff Main, all ayes, motion carried.**

Vice-President Freeland asked for the Mayor's Report.

Mayor Zeger reported he just returned from vacation where he and his family had a wonderful time. Mayor Zeger asked that the community take part in keeping things beautiful, if you see weeds by your property pull them, don't just assume the task belongs to someone else, help keep the town beautiful. The Mayor was happy to report the Mercersburg Fair is coming up August 11 through the 17, 2013. Fireworks will be the evening of July 11, 2013, he asks that everyone come out and enjoy the happenings at the fair and partake in the delicious food.

Vice-President Freeland asked for the Police Chief's Report.

Chief Zechman reviewed that the Mercersburg Police Department had the following activity for June 2013: 132 Complaints and Service Calls, 2 Borough Ordinance Violations, 5 Criminal Arrests, 2 Accident Investigations, 46 Citations, and 56 Parking Tickets Issued. Chief Zechman provided Council with the financial information for the month of June

Vice-President Freeland asked for the Solicitor's Report.

Solicitor Sam Wisner requested an Executive Session to discuss a matter of potential litigation.

**MOTION: to go into Executive Session at 7:40 pm, to discuss a matter of potential litigation was made by Jeff Main and seconded by Chris Frisby**

Regular Session resumed at 7:45 pm

Vice-President Freeland asked for the Engineer Report.

Lance Kegerreis reported the mix designs for two (2) of the four (4) bulk samples taken have been completed to come up with a 300 – 500 psi mix. The lab is still working on the remaining two (2) samples to come up with the proper mix. Lance also reported the bids for the street reconstruction will go out in two (2) weeks, and also stated we needed an answer from Peters Township as to their participation in the approximately 300 feet of street that is in Peters Township but within the Borough's Street reconstruction location. Mr. Kegerreis stated he would bid that area as an alternate bid and once in, if no word from Peters Township, Council could make a decision as to what to do as far as paving in that area.

Lance Kegerreis discussed with Council a meeting date to act on bids received in August. It was decided to have a brief meeting on Monday August 12, 2013 at 7:00 pm to act on bids for street reconstruction. Tammy will see that is advertised, and the regular meeting will be held on Monday August 26, 2013.

Vice-President Freeland asked for the Manager's Report.

Tammy Oberholzer reported that McCullough Paving has returned to Bennett Avenue to complete the street after first repairing some curb installation. She also reported that some regarding needed to be done at the end of the street by the Zion Cemetery to prevent historic ponding of water on the street. This additional work will cost \$1,900.00 that will be shared with the Water Authority.

**MOTION: to approve the additional regarding of Bennett Avenue at a cost of \$1,900.00 to be shared with the Water Authority motion made by Jeff Main and seconded by Chris Frisby discussion was with Lance and he agreed it needed to be completed, all ayes, motion carried.**

Tammy Oberholzer updated Council on the Sewer Authority Park Avenue Project that it was going well and ahead of schedule and she also updated Council on the Water line replacement on West California Street that one new tap was completed and staff will return to West California Street this week to continue the project.

Manager Tammy Oberholzer announced that the Borough has received a DEP Recycling Program Performance Grant in the amount of \$544.00. This grant is based on the residential and commercial materials recycled in the Borough.

Dawn Scheller provided Council with a written report in her absence updating Council on the Summer Playground as well as informing Council there are still a few owners needing to register their rental units.

There was no public works report available this month.

Vice-President Freeland asked for the Committee Reports.

Jeff Main reviewed that MMP&W Fire Company had a pretty quiet board meeting and reported that Borough Council would soon be receiving an invitation to a workshop at the Fire House. Mr. Main also reported MMP&W has completed the Shed installation that they had received a Land Use Permit for.

Police/Safety Committee meeting notes were reviewed, no action to be taken.

Vice-President Freeland asked for any Old or New Business.

Manager Tammy Oberholzer presented a request for Fire Police help from Metal Township for the annual Fannettsburg Fest and Parade on July 13, 2013.

**MOTION: to approve Fire Police help for the annual Fannettsburg Fest and Parade on July 13, 2013 made by Jeff Main seconded by Tom Suddeth all ayes, motion carried.**

Vice-President Freeland reviewed the Correspondence and Calendar.

**MOTION: to adjourn at 8:32 pm was made by Jeff Main, second by Chris Frisby, all ayes, motion carried.**

*These meeting minutes were transcribed and respectfully submitted for review and approval by Tammy Oberholzer using her meeting notes.*

Date Approved: \_\_\_\_\_ Motion Made By: \_\_\_\_\_ Second By: \_\_\_\_\_