

**Mercersburg Borough Council**  
**Borough Hall, Mercersburg PA**  
**June 1, 2015**  
**MINUTES**

**Attending:** President Thomas (Tom) Suddeth, Mayor James (Jim) Zeger, Vice-President Jeff Main, Treasurer Catalin Bonciu, Lisa McCoy, Amy Burkot, Jonathan (Jon) Kittredge, Donald (Dusty) Stoner, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, Solicitor Steven Coccores, and Borough Engineer Lance Kegerreis

**Absent:** Police Chief John Zechman

**Guest/Press:** See Attached

President Suddeth called the meeting to order at 7:00 pm. Mayor Zeger led the Pledge of Allegiance and the floor was opened for Public Comments, no Public Comments were made.

**MOTION: to approve the meeting minutes from May 4, 2015 and May 18, 2015 was made by Jeff Main, second by Catalin Bonciu, all ayes, motion carried.**

**MOTION: to approve the Treasurer's Report for the month ending May 31, 2015 was made by Catalin Bonciu, second by Jeff Main, all ayes, motion carried.**

**MOTION: to approve the Bills Payable/Invoices for approval list for May 2015 was made by Catalin Bonciu, second by Jeff Main, Lisa McCoy abstained, remaining ayes, motion carried.**

Mayor Zeger presented the Mayor's Report for May 2015 where he thanked all the Council Members who were present and participated in the Memorial Day Parade.

The Police Report was provided for Council Members review. Council Member Catalin Bonciu inquired about a recent report that he had filed. Mayor Zeger stated that he would discuss the matter with the Chief and bring back the information to Council.

Lance Kegerreis stated that the project was out for bid and would be returned to his office on June 12, 2015 with the information to be shared with Council at the June 15, 2015 meeting. He would provide Council with his recommendation at that time.

President Suddeth asked for the Manager's Report.

Dawn Scheller provided information to Council regarding last year's request from the Library, and reviewed that the Borough has not received any financial information from the Library to date. Council Members wished that this item be tabled and would not be discussed further unless the Library would approach the Borough for an increase of Library Tax. Dawn Scheller reviewed that the Office received a contribution of \$3,000 from the Academy for the 2015 Playground Program. She provided information regarding per capita taxes and reviewed that \$1420 in per capita taxes were not collected in 2014, of which \$605 were individuals who have moved out of the borough, leaving \$815 unpaid with no explanations. Dawn reviewed that having a collection company try to recoup the money could be expensive. After discussion this item was to be an item added to the Finance Committee. Dawn Scheller provided information about the Joint Equipment Fund, the funds received from the General Purpose Authority in recent years, the status of files from CCIS, and that the Auditor, Chuck Frame would be in attendance at the next Finance Committee Meeting.

President Suddeth asked for the Assistant Manager's Report.

Derek Stoy reviewed that he has received some of the curbing applications but was confident that more would be delivered to the office before the next Council Meeting. Derek provided an update on the Shade Trees along E. Seminary Street and Linden Ave. He noted that the contractor Mr. Kipe was hiring was confident he could complete the curb work and not need to remove the trees. However, Derek recommended that three trees at 11 Linden Avenue would need to be removed for the Curb Work. Borough Council Members discussed three trees along E. Seminary St. property of (1 North Main Street) that are partially dead and also should be removed. Council reviewed previous discussion took place about these trees, Borough Solicitor Steve Coccorese reviewed that Council could take action on these trees as the Streets for Shade Tree discussion was advertised.

**MOTION: to authorize Derek Stoy to draft and send letters for tree removal per Shade Tree Ordinance; three trees at 11 Linden Ave, and 3 trees along East Seminary Street address of 1 North Main Street was made by Jon Kittredge, second by Jeff Main, all ayes, motion carried.**

**MOTION: to support the feasibility study previously discussed at the May 18, 2015 for FCESA RFP provided all costs are funded by grants and no money authorized to be paid by the Borough was made by Jeff Main, second by Catalin Bonciu, all ayes, motion carried.**

**MOTION: to enter into executive session for possible litigation matters, personnel issues, collective bargaining at 7:52 pm with possible action to be taken was made by Jeff Main, second by Jon Kittredge, all ayes, motion carried.**

Resumed regular session at 9:04 pm.

**MOTION: to authorize R. Clem Malot, PMCA Building Code Official, to continue the investigation regarding accessibility concerns was made by Catalin Bonciu, second by Jonathan Kittredge, all ayes, motion carried.**

**MOTION: to appoint the Borough's Negotiating Team to be Council President, Tom Suddeth, Council Member Donald Stoner, Borough Manager Dawn Scheller, and a solicitor from Salzmann Hughes was made by Catalin Bonciu, Jeff Main, all ayes, motion carried.**

It was reviewed that the Office would notify the Police Union of the Negotiating Team and schedule a meeting.

**MOTION: to adjourn at 9:06 pm was made by Donald Stoner, second by Jeff Main, all ayes, motion carried.**

*These meeting minutes have been transcribed and respectfully submitted with the use of Dawn Scheller's meeting notes and recording of the meeting.*

Date approved: \_\_\_\_\_ Motion Made by: \_\_\_\_\_ Second by: \_\_\_\_\_