

Mercersburg Borough Council
Borough Hall, Mercersburg, PA
May 14, 2018
MINUTES

Attending: Donald (Dusty) Stoner Jr., Jeff Main, Sean Grove, Amy Burkot, Dr. Michael Pedersen, Tom Heefner, Paul Sipes, Mayor Roger Defibaugh, Acting Borough Manager Derek Stoy, and Solicitor Steve Coccorese

Absent: Engineer Lance Kegerreis

Guests/Press: Linda Hargrove

President Stoner called the meeting to order at 7:00 p.m. and asked Mayor Defibaugh to lead in the Pledge of Allegiance.

President Stoner asked for any public comment. None was provided.

MOTION: To approve April 9 2018 minutes was made by Jeff Main, second by Paul Sipes. All ayes, motion carried.

MOTION: To approve the treasurer's report ending April 30, 2018 and bills payable list ending the same date was made by Tom Heefner, second by Jeff Main. All ayes, motion carried.

President Stoner moved onto the Mayor's report. Mayor Defibaugh attended the 125 year celebration at the AME Church and had a great time. He also was much honored to award Jim Zeger the James Buchanan award and the program was very well attended. He also thanked Paul Sipes for attending the Ladies Tea and awarding the Harriet Lane award to Gail Fritz.

President Stoner moved onto the borough manager's report. Acting Borough Manager Derek Stoy reviewed his report about the 537 plan first. Peters Township has signed the Act 537 resolution and we are waiting on Montgomery Township's response. He also reported that after the Property Committee meeting, Donnie Cordell came to the office and regrettably withdrew his bid on the HVAC system due to work load and a death in the family. Mr. Stoy went on to report that the 2010 International dump truck indeed has a cracked head and repairs are ongoing. HE also stated that with the aid of his son Hunter, 4 trees were planted along Main Street on Saturday May 5th. He thanked the Chesapeake Bay Foundation for paying for the trees and gator bags. He reported that the brick steps at borough hall are in need of immediate repair as several fell out from under a gentleman. Due to the urgent nature and safety and wellbeing, it was decided to have them repaired immediately. He thanked Linda Hargrove for an amazing tour of Mercersburg Academy as well.

President Stoner moved on to committee reports. Amy Burkot reported that the cleanup day went very well on May 5th and thanked all the participants. The Finance committee had one recommendation for review.

MOTION: To allow the police department to use \$21,000 of the 2017 budget surplus to be applied to the 2018 budget for speed enforcement enhancement as well as using those funds to uniform up to two part time police officers was made by Jeff Main, second by Tom Heefner. All ayes, motion carries.

The personnel committee report was next on the agenda.

MOTION: To go into executive session at 7:20 for personnel reasons was made by Jeff Main, second by Tom Heefner. All ayes, motion carried.

Regular session resumed at 7:33.

MOTION: To approve the police department to advertise for 2 part time police officers was made by Amy Burkot, second by Sean Grove. All ayes, motion carried.

MOTION: To hire a full time borough secretary at an hourly rate of \$16.00 with full benefits. This person is an hourly employee was made by Paul Sipes, second by Sean Grove. All ayes, motion carried.

The property committee was next on the agenda.

First up was the HVAC RFP that was put out last month. The committee received 2 bids and Mr. Stoy reminded the council that one bid had been withdrawn. Amy Burkot presented information from Lowe's which stated that both furnaces should be replaced and the police department should have installed a new ductless heating cooling system. Also the report stated all ductwork would need to be replaced. The current bids received explained that one furnace would need replaced, the other was relatively new and didn't need replacement. The bids also stated a new ductless system is to be installed in the police station. Both bids received stated existing ductwork would suffice. Lowes also presented costs for 2 new window air units.

MOTION: To not replace the window air conditioning units was made by Paul Sipes, second by Amy Burkot. Amy Burkot Aye, remaining no. Motion dies 6 no to 1 aye.

MOTION: To replace the existing window units with 2 new ones and provide a ductless unit to the police station was made by Paul Sipes, second by Amy Burkot. Amy Burkot aye, remaining no. Motion dies on a 6 no to 1 aye.

MOTION: To approve McIntire HVAC and Electric to Install a Daikin ductless heat pump in the police station, a Bryant AC coil to the existing furnace in the basement of borough hall and install a Bryant furnace in the second floor of borough hall, tying into existing ductwork on the borough hall side for the price of \$20,047.58 was made by Paul Sipes, second by Tom Heefner. Amy Burkot no, remaining ayes, motion passes on a 6-1 vote.

MOTION: To approve the purchase of a computer as submitted by Ryan's Computer Consulting Services. This includes a Lenovo all in one computer for the acting borough manager along with a second 23.8" LED monitor and Windows 10 for \$1750 with \$1,000 coming from the Liquid Fuels account and the remaining to be split by the Water and Sewer Authority, unless the Water Authority, who has yet to meet on this subject, rejects the purchase, was made by Paul Sipes, second by Jeff Main. All ayes, motion carried.

President Stoner went on to new business.

The Summer Playground program coordinators were the next item on the agenda. In years past the program has had 3 part time coordinators to assist with planning and operation of the program. Mr. Stoy interviewed the 3 applicants and recommended all for approval. Ms. Burkot stated she felt the numbers would be greater this year than in years past and felt only 2 coordinators were needed. President Stoner asked why she felt that way, if the numbers were higher, more personnel would be needed for the program. Ms. Burkot stated she would assist with the program and parents also help. That brought on a lengthy conversation as it pertained to security clearances and what the state required for employees and volunteers. The end result was that the solicitor would review the requirements and get back to council at its June meeting.

MOTION: to hire 2 part time/temporary/seasonal assistant coordinators at the rate of \$11.00 per hour and 1 part time/temporary/seasonal coordinator at the rate of \$12.00 per hour to assist with daily operations of the Summer Playground Program was made by Jeff Main, second by Tom Heefner. Amy Burkot no, remaining ayes. Motion passes on a 6-1 vote.

MOTION: To approve ordinance 3-15 amending ordinance 3-6, the Borough Manager ordinance was made by Jeff Main, second by Tom Heefner. All ayes, motion carried.

MOTION: To adjourn was made by Jeff Main, second by Sean Grove. All ayes, meeting adjourned at 8:30 pm.

These meeting minutes were transcribed and respectfully submitted for approval by Derek Stoy with the use of his meeting notes and audio recording.

Date approved: _____ Motion by: _____ Second by: _____