

Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
January 13, 2011
7:00 p.m.
Minutes

Present: Jim Malone-Chair, Catalin Bonciu- Vice-Chair, Jack Bickley, Doug Hoffman, Tammy Oberholzer-Interim Borough Manager, Dawn Scheller-Interim Assistant Borough Manager

Absent: Sam Wiser-Solicitor, Garry Brennan-Engineer

Press: None

2011 Chairman Jim Malone called the meeting to order at 7:00 p.m.

Public Comment or Guests: Kenneth Tyson- Guest, No Public Comment

The Treasurer's Report for the month ending December 31, 2010 and Bills Payable-December 2010 Invoice List was presented for review. Chairman Malone asked for any comments or concerns.

MOTION: to accept the Treasurer's Report ending December 31, 2010 and Bills Payable-December 2010 Invoice List was made by Catalin Bonciu, second by Jack Bickley, all ayes, motion carried.

Meeting minutes from December 9, 2010 was presented for review. Jack Bickley informed the Authority that a plaque was presented to Tom Ralston at the last Council Meeting. The Authority was glad that he was recognized for his years of service.

The minutes from December 9, 2010 were accepted as presented.

Tammy Oberholzer reviewed the Engineers Report. Tammy stated that Garry Brennan provided a schedule for the remaining Park Street Project. Tammy Oberholzer stated that Garry received information that the NPDES Annual Permit process has changed. Tammy reviewed that now they are requiring an annual permit fee of \$500 and the renewal will be processed in either June or July 2011. Previously, an application fee was required every five years and now an annual fee is required. The Authority asked Tammy Oberholzer to see if there will be a renewal fee in June or July 2011 along with the annual fee.

MOTION: to authorize payment of \$500.00 for the NPDES Annual Permit Fee was made by Jack Bickley, second by Doug Hoffman, all ayes, motion carried.

The Authority asked Tammy Oberholzer to obtain a written report from Paul Sharrow that includes discharge information. Tammy Oberholzer stated that she would ask Paul for that information.

Tammy Oberholzer presented the Manager's Report. Tammy stated that the Academy Testing results have not been received and therefore the surcharge will continue to be applied to the account. Tammy Oberholzer informed the Authority that the ACS Precision Testing was not completed. Tammy stated that she would send out a letter notifying them that testing is required and that Paul will complete the test.

Tammy Oberholzer presented information that she received from Sam Wiser, Solicitor, regarding the financing for Infrastructure Project/Park Street. Tammy stated that Sam Wiser secured a great rate from F&M Trust of 3.37% and has the commitment letter for the Chairman to sign. Tammy Oberholzer stated that all of the banks were informed of the lowest rate received and were provided a second opportunity to match or offer a better rate. Tammy Oberholzer stated that F&M Trust's offer was not contingent upon deposit account transfer and would not affect the accounts with First National Bank of Mercersburg.

Doug Hoffman indicated that he spoke with the First National Bank of Mercersburg and that they were willing to match the rate that F&M Trust had given of 3.37%. During the discussion concerns were discussed, first being a delay in time to process the documents, and the second being that they did not share that offer with Sam Wiser. Tammy Oberholzer stated that Sam Wiser recommends continuing the process with F&M Trust; however, the decision lies with the Authority. Doug Hoffman stated that the Authority should not see a delay in time to process the documents if they chose financing thru the First National Bank of Mercersburg.

MOTION: to authorize the Chairman to sign any and all documents for financing of the Park Street Project with First National Bank of Mercersburg obtaining a rate not to exceed 3.37% was made by Doug Hoffman, second by Jack Bickley, all ayes, motion carried.

Tammy Oberholzer provided the Authority with information about accepting debit and credit card payments. Tammy Oberholzer believes that this would be a beneficial product and provide the residents with an alternant method for payment looking to decreasing the number of delinquent accounts. Tammy stated that she would continue to provide the Authority with additional detail should they wish to proceed. The Sewer Authority Members stated that they like this idea and that she should notify the Water Authority that the Sewer Authority would like to move forward on this.

Dawn Scheller presented the Secretary's Report. Dawn stated that the office has been working on making processes more efficient and was able to decrease the time that it takes to process Delinquent Bills and Termination Notices. Dawn Scheller also informed the Authority that the office is now routinely (daily) saving the Utility Billing Information so that incase of an unforeseen challenge the information would not be lost.

Jack Bickley asked if the Fire Hydrant on Linden Avenue could be attended to and wanted to know what was wrong with it. Tammy Oberholzer stated that she believes that the valve is broken and needs to be fixed. Tammy Oberholzer stated that she would look into it.

Chairman Malone asked if anything else needed to be discussed. Tammy Oberholzer stated that the Office was awaiting a third quote for ceiling repairs at the Sewer Plant. Tammy Oberholzer stated that the two estimates were received and both were \$4,700.00. Catalin Bonciu thought that the estimates were high and Catalin expressed interest in seeing the ceiling. Tammy Oberholzer stated that she would contact Catalin Bonciu to arrange a time for him to go over and see the ceiling.

MOTION: a motion to adjourn was made at 7:44 p.m. by Jack Bickley, second by Doug Hoffman, all ayes, motion carried.

Interim Assistant Borough Manager Dawn L. Scheller transcribed these minutes from her meeting notes and tape. Respectfully submitted by Interim Assistant Borough Manager Dawn Scheller.

Approved:

Date 2/10/11 1st _____ 2nd _____ Carried

was accepted as presented.

Dawn L. Scheller