

MERCERSBURG SEWER AUTHORITY
Borough Hall, Mercersburg, PA
March 10, 2011
Minutes

Attending: Chairman Jim Malone, Vice-Chair Catalin Bonciu, Jack Bickley, Doug Hoffman, Borough Manager Tammy Oberholzer, and Assistant Borough Manager Dawn Scheller

Absent: Engineer Garry Brennan, Solicitor Sam Wiser

Press: None

Guests: None

Chairman Malone called the meeting to order at 7:00 p.m.

No Public Comment.

Chairman Malone asked the Authority if they had any questions or concerns with the Treasurer's Report month ending February 28, 2011 or the Bills-Payable-February 2011 Invoice List.

MOTION: to accept the Treasurer's Report Month Ending February 28, 2011 and authorize payment for the Bills Payable-February 2011 Invoice List was made by Doug Hoffman, second by Jack Bickley, all ayes, motion carried.

Chairman Malone asked the Authority if they had any questions or concerns regarding the Meeting Minutes from February 10, 2011.

The Minutes were accepted as presented.

Chairman Malone asked if we had any information from the Solicitor, Tammy Oberholzer if she had any updates for the Authority.

Tammy stated that Resolution 2011-1-S is listed under New Business regarding the financing for the Park Street Sewer Rehabilitation Project. Tammy stated that the First National Bank of Mercersburg indicated that settlement should be sometime next week. Tammy Oberholzer stated that the financing will be set up like a line of credit and the Authority would not have to pay on the funds until funds were drawn upon.

Chairman Malone asked Tammy Oberholzer to present the Engineer's Report.

Tammy Oberholzer reviewed Garry Brennan's Report. The Authority discussed concerns regarding project deadlines and the status of projects. They requested that he would come to the meeting so that they can discuss concerns that they have. The Authority reviewed the report provided by Garry.

~~Tammy Oberholzer stated that Garry Brennan had provided the office with the Additional Services Agreement for completion of the NPDES permit. The Additional Service Agreement that they had in the packets was a proposal for \$3,000. Tammy explained that after the packets were put together the office received an updated version of the Additional Services Agreement. Dawn Scheller left and obtained the updated copy of this Agreement.~~

Chairman Malone asked Tammy Oberholzer to review her Manager's Report.

Tammy stated that the Academy would be doing their testing on the 21st. In addition, is hopeful that they will share the results. The Authority stated that they would like to have our testing done a week after the Academy is testing.

Tammy stated that the Sewer Authority has an interested candidate and the Nominating Committee will bring that information to Council.

A question was brought up about a back up that occurred at the Legion. Tammy stated that Don had videoed the line and it was corroded with greased and blocked up and the blockage was in the street. Tammy stated that the issue has been resolved but additional suggestions maybe made in the future.

Dawn Scheller provided the updated copy to the Authority. The Authority reviewed the document and the new proposal would cost \$4,500. The Authority reviewed the Agreement and asked Tammy to contact Garry to find out why the fee for the service

changed when no other items changed on the document. The Authority discussed the importance of completing the Application and the last permit expenses.

Tammy Oberholzer stated that she has spoken with the Borough Employees about being Proactive and the importance of maintaining equipment and supplies. Tammy stated that during a recent review of the Sewer Plant, Paul Sharrow has indicated some challenges. Although Paul has been working around the challenges, Tammy feels that they need to be brought to the Sewer Authorities attention. One item is an electrical problem with a Mixer. Tammy stated that Paul has tried to fix the issue, however his attempts have been unsuccessful and stated he will continue to work on the issue. Paul stated that if he is unable to fix the challenge he might need to contact an electrician to look at the mixer. Tammy Oberholzer stated that she would recommend that the Authority allow the Borough Office to contact an Electrician to look at the issue.

MOTION: to authorize Borough Personnel the authority to contact an electrician to look at the Mixer challenge was made by Catalin Bonciu, second by Doug Hoffman, all ayes, motion carried.

The Sewer Authority discussed that the ceiling was installed and that Mr. Twine did a great job with the ceiling, but shared concerns about the lighting above the ceiling.

The Authority reviewed the information regarding the NPDES Permit application.

MOTION: to authorize the Borough Manager to contact Gannett Fleming inquiring the cost changes, and seek other alternatives, should none be available that are less costly the Sewer Authority would authorize the Additional Service Agreement 021411-01 was made by Doug Hoffman, second by Catalin Bonciu, ally ayes, motion carried.

The Sewer Authority requested that Tammy Oberholzer begin the process to develop an RFP for Engineering Services.

Chairman Malone asked Dawn to present the Secretary Report.

Dawn Scheller presented the Secretary's Report. Dawn stated that the Public Works Department is in need of lighting equipment to use during nighttime work. She reviewed that Borough Council authorized the purchase to be made from the joint equipment fund. Dawn asked the Authority for a motion authorizing the purchase to be made from the joint equipment fund. Dawn Scheller provided the Authority with information regarding him interested potential Sewer Authority Member.

MOTION: to authorize the use of joint equipment funds to be used for the lighting system purchase was made by Doug Hoffman, second by Jack Bickley, all ayes, motion carried.

Chairman Malone reviewed the remaining new business item.

MOTION: to authorize the Resolution 2011-1-S was made by Doug Hoffman, second by Catalin Bonciu, all ayes motion carried.

MOTION: to adjourn at 7:55 pm was made by Doug Hoffman, second by Catalin Bonciu, all ayes, motion carried

These minutes transcribed by Borough Secretary Dawn L. Scheller from her notes and a recorded tape of the meeting.

Respectfully submitted by Borough Secretary, Dawn L. Scheller