

**Mercersburg Sewer Authority  
Borough Hall, Mercersburg, PA  
May 12, 2011  
7:00 p.m.  
Minutes**

**Present: Jim Malone-Chair, Catalin Bonciu-Vice-Chair, William Gaunt-Secretary, Jack Bickley, Doug Hoffman, Tammy Oberholzer-Borough Manager, Dawn Scheller-Assistant Borough Manager, Mark Pickering and Brent Ramsey-Engineer**

**Absent:** Sam Wiser

**Guests:** None

**Press:** None

**Public Comment or Guests:** None

Meeting began at 7:00 p.m.

**MOTION: to accept the Treasurer's Report for the Month Ending April 30, 2011 and the Bills Payable-April 2011 Invoice List was made by Doug Hoffman, second by Catalin Bonciu, all ayes, motion carried.**

Chairman Jim Malone asked for questions or comments regarding the April 14, 2011 Minutes.

The meeting minutes from April 14, 2011 was accepted as presented.

Chairman Malone stated that the Solicitor was not present.

Chairman Malone asked for the Engineer's Report.

Mark Pickering thanked the Authority for the RFP. He stated that they would be replying to the RFP and reviewed some project details that would be included with their RFP for the Park Street Project. Brent Ramsey showed a drawing of the areas of concern with the I & I problems in the Borough. Gannett Fleming chronologically composed the drawing based off the years of data collected.

At the last meeting the Authority asked the Mark what projects, did he see ahead for the Sewer Authority? Mark Pickering recommended that they continue to review the I & I challenges within the Borough, and they should have additional lines videoed and develop a task list prioritizing the projects.

Mark stated that he would include a copy of the drawings in the RFP Response Package.

Food Lion Expansion Project: Brent Ramsey stated that the installation of the storm sewers is to begin on Monday, June 13. Gannett Fleming will continue to monitor the progress and provide any site inspections needed for this project.

A question was asked regarding the Findlay Park and having a special rate district for the homes utilizing the Findlay Park Pumping Station. Mark Pickering stated that he needed additional information such as the

electric bills, man hours worked in reference to the pumping station and any additional expenses incurred from the pumping station.

Mark Pickering and Brent Ramsey left the meeting 7:35 pm.

Chairman Malone asked for the Managers Report.

Tammy Oberholzer reported that the RFP Responses are due to the Borough Office by 4:00 pm on May 27, 2011 and will be sent to the Authority Members for Review prior to next meeting. The Engineering Firms responding to the RFP will be including their recommendations for the Park Street Project.

Tammy stated that she and Sam Wisner has arranged for the Bank to hold on the loan for up to six months while the Authority reviews the RFPs and reviews the updated cost information for the Park Street Project. Tammy also stated that the bank is willing to increase the amount by 15% if needed. The Original estimate for the project provided by Garry was approximately \$183,000 and the amount borrowed from the bank was going to be \$145,000.

The New \$10 late fee has been advertised in the Journal. The late fee will be assessed to Sewer Customers with Balances past 60 days.

Tammy Oberholzer reported that Chambersburg Environmental is working on completing the NPDES Permit Renewal and that Paul Sharrow is closely monitoring the process.

Tammy Oberholzer reviewed information regarding the potential building roof built over the UV Lights. After discussion, the Sewer Authority thought that the project could be considered later.

Chairman Malone asked for the Secretary Report.

Dawn Scheller stated that she had nothing to report.

Chairman Malone asked for discussion regarding the items under New Business.

**MOTION: to authorize the Cleveland Brothers Equipment Company, Inc, Engine Monitor Service Agreement for one year was made by Jack Bickley, second by Doug Hoffman, all ayes, motion carried.**

The Authority asked Tammy Oberholzer to see what the cost would be to add the Findlay Park Pump. Tammy stated that she would bring it back at the next meeting.

**MOTION: to adjourn at 8:05 p.m. was made by Doug Hoffman, second by Jack Bickley, all ayes, motion carried.**

*Assistant Borough Manager, Dawn L. Scheller, has transcribed these minutes from her meeting notes and tape. Respectively submitted by Assistant Borough Manager Dawn Scheller.*

Approved Date: June 9, 2011 Dawn L. Scheller