

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
June 9, 2011
7:00 p.m.
Minutes**

Present: Jim Malone-Chair, Catalin Bonciu-Vice-Chair, William Gaunt-Secretary, Jack Bickley, Doug Hoffman, Tammy Oberholzer-Borough Manager, Dawn Scheller-Assistant Borough Manager, Brent Ramsey-Engineer

Absent: Sam Wiser

Guests: Fran Guzman, 128 Loudon Rd

Press: None

Meeting began at 7:00 p.m.

Public Comment or Guests: Fran Guzman presented a request for an adjustment for a portion of her Sewer Bill. She recently pumped out her pool (not through the Sewer System) and refilled it with 16,000 gallons. She requested that the Sewer Authority authorize an adjustment for the portion of water that did not travel through the sewer system. Tammy stated that she could calculate that adjustment and apply it to the account.

MOTION: to authorize an adjustment to Fran Guzman's account for the portion of water that did not travel through the sewer system was made by Catalin Bonciu, second by Doug Hoffman, all ayes motion carried

MOTION: to accept the Treasurer's Report for the Month Ending May 31, 2011 and the Bills Payable-May 2011 Invoice List was made by Jack Bickley, Doug Hoffman, all ayes, motion carried.

Chairman Jim Malone asked for questions or comments regarding the May 12, 2011 Minutes.

The meeting minutes from May 12, 2011 was accepted as presented.

Chairman Malone stated that the Solicitor was not present.

Chairman Malone asked for the Engineer's Report.

Brent Ramsey presented the Engineer's Report. Brent stated that the Food Lion Project is way behind schedule. Brent has requested an updated construction schedule for the project. Brent reviewed the information requested for the calculations for Findlay Park. After much discussion, Brent stated that he needed to update his figures with the correct information. Brent stated that this information would be included in the Engineer's Report for the July meeting.

Chairman Malone asked for the Managers Report.

Tammy Oberholzer stated that service and a new charger were needed for the Findlay Park Pump Station generator. A quote was included in the Sewer Members Packet for review. Tammy also stated that a new updated contract with Cleveland Brothers adding the Findlay Park Pumping Station was included in the

packets. Tammy asked that the Authority approve both requests. Tammy updated the Authority stating that the NPDES renewal application was completed and notifications were sent on June 8, 2011.

Chairman Malone asked for the Secretary Report.

Dawn Scheller stated that a Sewer Back up occurred on Park Ave June 3, 2011. Dawn stated that Don Shaffer responded and temporarily corrected the problem. Dawn Scheller stated that Don Shaffer videoed the line and that Dawn forwarded copies of the tape to two contractors for repair estimates. Dawn stated that we have not heard the response to the request and that she will forward that information to the authority at the next meeting.

Chairman Malone asked for discussion regarding the items under New Business.

MOTION: to authorize the updated Cleveland Brothers Equipment Company, Inc, Engine Monitor Service Agreement in the amount of \$ 2,529.00 for one year was made by Catalin Bonciu, second by Jack Bickley, all ayes, motion carried.

MOTION: to authorize the purchase of a replacement ONAN Charger for \$536.00 was made by Catalin Bonciu, second by Jack Bickley, all ayes, motion carried.

MOTION: to adjourn into executive session at 7:55 pm to discuss Engineering RFP's with possible action to be taken was made by Jack Bickley, second by Doug Hoffman, all ayes, motion carried.

Regular session resumed at 8:42 pm.

MOTION: to postpone awarding the Engineer Contract until July was made by Doug Hoffman, second by Jack Bickley, all ayes, motion carried.

MOTION: to adjourn at 8:45 p.m. was made by Doug Hoffman, second by Catalin Bonciu, all ayes, motion carried.

Assistant Borough Manager, Dawn L. Scheller, has transcribed these minutes from her meeting notes and tape. Respectively submitted by Assistant Borough Manager Dawn Scheller.

Approved Date: _____