

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
July 14, 2011
7:00 p.m.
Minutes**

Present: Jim Malone-Chair, Catalin Bonciu-Vice-Chair, William Gaunt-Secretary, Jack Bickley, Tammy Oberholzer-Borough Manager, Dawn Scheller-Assistant Borough Manager

Absent: Sam Wisner, Doug Hoffman

Guests: No Guests

Press: None

Meeting began at 7:00 p.m.

MOTION: to accept the Treasurer's Report for the Month Ending June 30, 2011 and the Bills Payable June 2011 Invoice List was made by Jack Bickley, Catalin Bonciu, all ayes, motion carried.

Chairman Jim Malone asked for questions or comments regarding the June 9, 2011 Minutes.

The meeting minutes from June 9, 2011 was accepted as presented.

Chairman Malone stated that the Solicitor was not present.

Chairman Malone stated that Gannett Fleming was asked not to attend the meeting.

Tammy Oberholzer reviewed the Engineer's Report.

The Engineer's Report included information regarding the Findlay Park Development and the estimated additional costs for operating the pumping station. After much discussion the Authority decided to review and evaluate the operating costs at the end of the year allowing more time to see what the true costs are.

Chairman Malone asked for the Manager's Report.

Tammy reviewed that Cleveland Brothers has completed the annual inspections. The generator at the Sewer Plant will need a thermostat replaced. The Findlay Park Generator will need a new battery which will be paid using remaining Bond Funds.

Tammy stated that a thermostat at the Sewer Plant on a decanter will need to be replaced before winter. She also reviewed that some of the wires shorted out and may need attention. She stated that Paul Sharrow is having some maintenance completed on the outside lighting at the Sewer Plant. Lights needed repair and a photocell needed to be replaced.

Tammy stated that the office will be purchasing new computers to upgrade the technology. This would allow the office staff more needed memory and the same operating system. Tammy asked the Authority to share the cost with the Water Authority for Lew's Computer. The cost for the Sewer Authority would be \$430.80.

MOTION: to approve the purchase of the Billing Clerk's Computer and necessary software, Sewer Authority's portion of \$430.80 was made by Jack Bickley, Catalin Bonciu, all ayes, motion carried.
The Authority reviewed the RFP information for Engineers.

MOTION: to terminate Engineering Services with Gannett Fleming effective immediately was made by Catalin Bonciu, second by Jack Bickley, all ayes, motion carried.

MOTION: to award the Engineering RFP Contract to Dennis E. Black effective immediately was made by Catalin Bonciu, second by Jack Bickley, all ayes, motion carried.

Chairman Malone asked for the Secretary's Report.

Dawn Scheller presented her report and reviewed estimate information received from Mr. Rehab. After discussion the Authority asked that this information be shared with the new Engineering Firm and they be asked for their recommendation.

Chairman Malone moved on to New Business.

MOTION: to approve an adjustment for 22 N. Main Street for the amount of 36,000 gallons was made by Jack Bickley, second by Catalin Bonciu, all ayes, motion carried.

MOTION: to approve an adjustment for 15 N. Main Street for the amount of 10,500 gallons was made by Jack Bickley, William Gaunt, Catalin Bonciu abstained, remaining ayes, motion carried.

MOTION: to approve an adjustment for 211 South Main Street for the amount of 13,000 gallons was made by Catalin Bonciu, second by Jack Bickley, all ayes, motion carried.

The Authority reviewed the correspondence and the Public Works Department monthly report. No additional items were brought forward.

MOTION: to adjourn at 7:46 p.m. was made by Catalin Bonciu, second by Jack Bickley, all ayes, motion carried.

Assistant Borough Manager, Dawn L. Scheller, has transcribed these minutes from her meeting notes and tape. Respectively submitted by Assistant Borough Manager Dawn Scheller.

Approved Date: _____