

Mercersburg Sewer Authority

Borough Hall, Mercersburg, PA

October 13, 2011

Minutes

Attending: Chairman Jim Malone, Vice-Chairman Catalin Bonciu, Doug Hoffman, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller

Absent: Treasurer/Secretary William Gaunt, Engineer

Guest: Dan Chayes

Press: None

Meeting began at 7:00 pm.

Chairman Malone asked for any Public Comment. There was no Public Comment.

Chairman Malone asked for a motion to approve the Treasurer's Report for the month ending September 30, 2011 and the Bills Payable September 2011 Invoice List.

MOTION: to approve the Treasurer's Report for the month ending September 30, 2011 and the Bills Payable September 2011 Invoice List was made by Doug Hoffman, second by Catalin Bonciu, all ayes, motion carried.

Chairman Malone asked for review of last month's meeting minutes.

The meeting minutes from September 15, 2011 were accepted as presented.

Chairman Malone asked if the Engineer had any information to be presented.

Tammy Oberholzer provided the Authority with an update from Dennis E. Black. Dennis E. Black is continuing to work on the Park Street Project. They have just received the PA One Call final report. They have begun the HOP Application, and they will have a survey crew (weather permitting) in town later in the week.

Chairman Malone asked for the Manager's Report.

Tammy Oberholzer stated the financing is still on hold with the First National Bank of Mercersburg for the Park Street Sewer Rehab Project. Tammy stated that the software for the Service Orders has been received and installed. Tammy Oberholzer reviewed correspondence that was included in the Authorities packets. The Authority discussed the correspondence. No action was taken.

Chairman asked for the Secretary's Report.

Dawn Scheller stated that there was no report in the packets; however a request from the Public Works Department was verbally presented. Dawn Scheller reviewed a list of equipment items that the Public Works Department is interested in purchasing. The Authority members discussed the equipment requests and asked the list be maintained and reviewed at a later time.

Chairman Malone stated there was no Old or New Business.

MOTION: to adjourn the meeting at 7:37 pm was made by Doug Hoffman, second by Catalin Bonciu, all ayes, motion carried.

Assistant Borough Manager, Dawn L. Scheller, has transcribed these minutes from a recording. Respectively submitted by Assistant Borough Manager Dawn L. Scheller.

Approve Date: 11/10/2011