

Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
November 10, 2011
Minutes

Attending: Jim Malone-Chairman, Catalin Bonciu-Vice-Chair, William Gaunt-Secretary, Doug Hoffman, Tammy Oberholzer-Borough Manager, Dawn Scheller-Assistant Borough Manager

Absent: None

Guests: Nancy Robinson- 203 S. Main Street, Mercersburg, Dan Chayes- 9577 Heisey Rd, Mercersburg

Meeting began at 7:00 p.m.

Chairman Malone asked for Public Comment.

Nancy Robinson spoke about a recent water leak where approximately 37,000 gallons was used. She asked that the Authority review her account and grant her an adjustment. She stated that the leak occurred recently and she has not been billed for it yet.

The Authority stated that they would review her usage at the meeting following the meters being read. They stated that they would make the adjustment at that time. They would review her account and make the adjustment most likely at the January meeting.

No other public comments were made.

MOTION to approve the Treasurer's Report for the month ending October 31, 2011 and the Bills Payable October 2011 Invoice List was made by Doug Hoffman, second by Catalin Bonciu, all ayes motion carried.

Chairman Malone asked the Authority to review the meeting minutes.

The meeting minutes from October 13, 2011 were accepted as presented.

Chairman Malone asked for the Solicitor's Report.

Tammy Oberholzer stated that there was nothing to report from the Solicitor.

Chairman Malone asked for the Engineer's Report.

Tammy Oberholzer reported that the Dennis E. Black is on schedule with this project. They are preparing the permit information for the project and are completing the necessary surveys.

Chairman Malone asked for the Manager's Report.

Tammy Oberholzer asked that the Authority Members provide Dawn Scheller with their contact information so that the office records can be updated with the information. Tammy provided information to the Authority requesting an adjustment for an account. The Authority reviewed the request.

MOTION: to approve a \$294.90 adjustment to the account of Estate of Teresa Uccellini was made by Catalin Bonciu, second by Doug Hoffman, all ayes, motion carried.

Chairman Malone asked the Authority to review the letter of interest from Daniel Chayes.

MOTION: to Nominate and approve Daniel Chayes to fill the vacant position was made by Doug Hoffman, second by Catalin Bonciu, all ayes, motion carried.

Chairman Malone welcomed Dan as a member of the Authority and invited him to take his seat.

Chairman Malone asked Dawn Scheller for the Secretary's Report.

Dawn Scheller provided the Authority with information regarding tires needed for the backhoe. Dawn provided the Authority members with the quotes received. The cost of the tires would be paid from the Joint Equipment Fund. Dawn stated that the Water Authority authorized their third of the cost.

MOTION: to approve 1/3 of the total cost of \$1780.16 for a tire purchase of backhoe tires from Service Tire Truck Centers to be paid from the Joint Equipment Fund was made by Catalin Bonciu, second by Dan Chayes, all ayes, motion carried.

Dawn Scheller provided the Authority with a copy of the meeting schedule for 2012. The Authority authorized the meetings to be advertised.

Chairman Malone reviewed the New Business.

The Authority reviewed the preliminary budget for 2012.

MOTION: to authorize the 2012 preliminary budget be advertised as presented was made by Catalin Bonciu, second by Doug Hoffman, all ayes, motion carried.

Chairman Malone asked for any additional business.

No additional items were discussed.

MOTION: to adjourn at 7:42 was made by Catalin Bonciu, second by William Gaunt, all ayes, motion carried.

Assistant Borough Manager, Dawn I. Scheller, has transcribed these minutes from her notes and recording. Respectively submitted by Assistant Borough Manager, Dawn L. Scheller.

Approve Date: _____