

Mercersburg Sewer Authority

Borough Hall, Mercersburg, PA

January 12, 2012

Minutes

Attending: Chairman Catalin Bonciu, Vice-Chairman William Gaunt, Jim Malone, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller

Absent: Secretary/Treasurer Dan Chayes, Doug Hoffman, Solicitor, Engineer

Press: None

Guest(s): None

Meeting began at 7:00 p.m. Jim Malone passed the gavel to the 2012 Chairman Catalin Bonciu.

Chairman Bonciu stated that there were no guests and no public comment.

Chairman Bonciu asked for a motion to approve the Invoice List. There was no Treasurer's Report to approve due to the Bookkeeper's computer being offline.

MOTION: to approve the Bills Payable List was made by Jim Malone, second by William Gaunt, all ayes, motion carried.

MOTION: to approve the transfer of \$50,000 from the Operating Fund to the Reserve Fund was made by Jim Malone, second by William Gaunt, all ayes, motion carried.

Meeting Minutes from December 8, 2011 were accepted as presented.

Chairman Bonciu asked if Tammy had any information from the Solicitor or the Engineer.

Tammy stated nothing from the Solicitor. Tammy stated that the Engineer included two drawings for the Authority and stated that Dennis E. Black is completing the Permits for the Park Avenue Project. The project is on schedule and will be starting once school lets out.

Chairman Bonciu asked for the Manager's Report.

Tammy Oberholzer stated the Gannett Fleming Invoices were paid as directed to be. Tammy reviewed the information for the two requested account adjustments and the computer equipment purchase that are listed under new business. Tammy stated that members of the Sewer Authority can also be a member on the Water Authority. Tammy stated that the Water Authority still had 2 vacancies.

Chairman Bonciu asked for the Secretary's Report.

Dawn Scheller stated that the Meeting Schedule for 2012 was advertised as required in the Mercersburg Journal December 21, 2011 edition. Dawn provided a contact list for the Authority Members one correction will be made. Dawn stated that the Shut Off process went well and the Meter Readings, Bills and Shut Offs have been scheduled for the 2012 year.

Catalin Bonciu reviewed the items under New Business.

MOTION: to approve the Dell Purchase order date 12/13/2011 to be paid from the joint equipment fund was made by Jim Malone, second by William Gaunt, all ayes, motion carried.

MOTION: to approve the account adjustment for the property of 12 W. Fairview in the amount of \$34.41 was made by Jim Malone, second by William Gaunt, all ayes, motion carried.

MOTION: to approve the account adjustment for 203 S. Main Street in the amount of \$324.39 was made by Jim Malone, second by William Gaunt, all ayes, motion carried.

Chairman Bonciu reviewed the Correspondence and the Calendar. He asked if anyone had any additional business. No additional items were presented.

MOTION: to adjourn at 7:17 p.m. was made by Jim Malone, second by William Gaunt, all ayes, motion carried.

Assistant Borough Manager, Dawn L. Scheller, has transcribed these minutes from her noted and meeting recording. Respectfully submitted by Assistant Manager, Dawn L. Scheller.

Approve Date: _____