

**Mercersburg Sewer Authority**  
**Borough Hall, Mercersburg, PA**  
**April 12, 2012**  
**Minutes**

**Attending:** Chairman Catalin Bonciu, Vice-Chairman William Gaunt, Secretary/Treasurer Dan Chayes, Doug Hoffman, Jim Malone, Borough Manager Tammy Oberholzer, and Assistant Borough Manager Dawn Scheller

**Absent:** Solicitor and Engineers

**Press:** None

**Guest(s):** None

Chairman Bonciu called the meeting to order at 7:00 p.m. and asked for any Public Comment. There were no guests and no public comment.

Chairman Bonciu asked for a motion to approve the Treasurer's Report and Bills Payable.

**MOTION: to approve the Treasurer's Report Month Ending March 31, 2012 and Bills Payable-Invoice List March 2012 was made by William Gaunt, second by Jim Malone, all ayes, motion carried.**

Chairman Bonciu asked if anyone had any corrections or additions for the March 8, 2012 Meeting Minutes. No corrections or additions were noted. The Meeting Minutes from March 8, 2012 were accepted as presented.

The Authority reviewed the approval of reimbursement for the Sewer Issues that were discussed by the guests at the March 8, 2012 meeting. Tammy Oberholzer stated that the checks were mailed to the residents directly as per the direction from the Authority. The Authority reviewed the letter that was sent to the local Plumbers. The letter was to review and highlight the Authority's policy that the Borough Office must be notified when a Sewer Customer has a slow moving or clogged drain. Dawn Scheller stated that the policy was added to the Website under Announcements and it also was placed on the bills. The Authority asked that the reminder be added to all Newspaper Articles that are written for the Journal. Dawn Scheller stated that she would request Gina Hall, reporter, to add that information to every article.

Chairman Bonciu asked if there was any information from the Solicitor. Tammy Oberholzer stated there was no report from the Solicitor.

Chairman Bonciu asked if there was any information from the Engineers. Tammy Oberholzer stated a copy of the Annual Chapter 94 Report was available for the Board to review. Tammy Oberholzer stated that the Bids for the Park Street Sewer Rehab Project were due on April 30, 2012 by 2:00 pm to the Borough Office. She stated that the Engineers would be present at the next Sewer Meeting to review the Project and ask the Authority to award the bid.

Chairman Bonciu asked for the Manager's Report.

Tammy Oberholzer stated that the Glessner Alarm and Communications Service Proposal were on the Agenda under New Business. Tammy reviewed the contract information. Tammy stated the Authority's agreement was at a cost of \$530 this year. Tammy stated that the Water Authority and Council approved their contracts. Tammy reviewed that during last year Glessner was paid over \$900 for service calls and that we do not currently have any type of Service Agreement with Glessner.

Chairman Bonciu asked for the Secretary Report.

Dawn Scheller provided the Authority with an update regarding the purchase of manhole risers needed and approved at the last meeting. Dawn Scheller was able to secure a lower price from LB Waters than was initially quoted. Initially the parts were quoted at a price of \$738.79 but were actually obtained at \$434.15 a savings of \$304.64. Dawn Scheller also reviewed information regarding a manhole cover lifter. She provided the authority with two options one being a magnetic manhole cover lifter at a cost of \$1630.00 from LB Waters and the second a nonmagnetic EZ Manhole lifter that lifts up to 36" from USA Blue Book at a cost of \$225.00. Dawn Scheller recommended and asked the Authority for a Motion to approve the purchase of the \$225.00 lifter from USA Blue Book.

**MOTION: to approve the purchase of the EZ Manhole Lid Lifter for the amount of \$225.00 was made by Dan Chayes, second by Jim Malone, all ayes, motion carried.**

Chairman Bonciu moved on to New Business.

**MOTION: to approve the Glessner Alarm and Communications Proposal #39065 for the amount of \$530 was made by Dan Chayes, second by Jim Malone, Chairman Bonciu asked for discussion, the Authority members reviewed that the Alarm System was installed a couple of years ago using Grant Funds that were available, the system's total cost was approximately \$10,000, the Authority discussed the technology involved with the system, the cost of the service plan on a product that is only a couple of years old, and the potential unknown cost should Glessner need to be called out, a vote was then taken, Doug Hoffman opposed, remaining ayes, motion carried.**

Chairman Bonciu noted that the Public Works Department Report and Calendar were included in the packets for everyone's review.

**MOTION: to adjourn at 7:50 p.m. was made by Doug Hoffman, second by Dan Chayes, all ayes, motion carried.**

*These meeting minutes were transcribed by Borough Secretary, Dawn Scheller, using her meeting notes and voice recording. Respectfully submitted by Dawn Scheller.*

Date Approved: \_\_\_\_\_