

**Mercersburg Sewer Authority**  
**Borough Hall, Mercersburg, PA**  
**August 9, 2012**  
**7:00 p.m.**  
**Minutes**

**Present: Catalin Bonciu- Chair, Jim Malone, Doug Hoffman, William Gaunt, Dan Chayes, Tammy Oberholzer, Manager**

**Absent:** Dawn Scheller, Asst. Manager, Sam Wiser, Solicitor, Lance Kegerreis, Engineer

**Guests:** None

**Press:** None

**Public Comment or Guests:** None

Meeting began at 7:00 p.m.

**MOTION: to accept the Treasurer's Report for the Month Ending June, 30, 2012 and the Bills Payable-June 2012 , and Treasurer's report month end July 31, 2012 and Bills payable – July 2012 was made by Doug Hoffman, second by Jim Malone, all ayes, motion carried.**

The Minutes for the June 14, 2012 were in last month's packet, (however, there was no meeting due to lack of a quorum) but were not copied again for this month, the minutes will be reviewed and accepted at the September meeting.

The Solicitor was not present and the Manager had nothing to report from Mr. Wiser.

The Engineer was not present and the Manager reported that a letter was received from DEP regarding the Chapter 94 annual report that the report is generally complete and acceptable. Therefore, the Engineer stated if the Sewer Authority wanted to hold off with installing a timer at the Keefer Drive pumping station they could, as DEP had not required the Authority to install the timers.

**MOTION: to continue with the plan to install timers at the Keefer Drive pumping station was made by Dan Chayes and seconded by Jim Malone.**

The Manager reported that the training in Dallas has been postponed at least for now. The need for traveling for training to Dallas is being re-evaluated. It has not been taken off the slate totally at this time. Tammy will keep the Authority advised.

Manager Tammy Oberholzer in her report was pleased to announce that the utility billing clerk position has been filled. Mrs. Lucinda (Cindy) Piper has accepted the position of Utility Billing Clerk and has been working part time this week to get acclimated to the office and will begin full time hours on Monday August 13, 2012.

The Assistant Manager/Secretary was not present and had nothing to report for this month.

The board discussed the old Sewer Plant and requested the Manager to speak with Paul Sharrow to see if there were any reasons we should not clean up the area of the old sewer plant. Tammy will report back to the board.

Under new business the Sewer Authority reviewed a request for an adjustment on sewer portion of a billing for 31 N. Fayette Street, by the property owner(First United Methodist Church) by Scottie Mellott, Facilities Manager. They requested the adjustment due to a broken water heater.

**MOTION: to authorize an adjustment to the sewer portion of billing for 31 N. Fayette Street in the amount of \$149.91 was made by Doug Hoffman and seconded by Jim Malone, all ayes, motion carried.**

**MOTION: to adjourn the meeting at 7:29pm was made by Doug Hoffman and seconded by Jim Malone, all ayes, motion carried.**

*Meeting minutes transcribed by Borough Manager Tammy M. Oberholzer from meeting notes.*

*Respectfully Submitted,  
Tammy M. Oberholzer/Manager*

*Approved Date:* \_\_\_\_\_