

Sewer Authority Meeting
Borough Hall, Mercersburg, PA
October 11, 2012
MINUTES

Attending: Vice-Chairman William Gaunt, Secretary/Treasurer Dan Chayes, Jim Malone, Doug Hoffman, Borough Manager Tammy Oberholzer, and Assistant Borough Manager Dawn Scheller

Absent: Chairman Catalin Bonciu

Press/Guests: None

Meeting was called to order by Vice-Chair William Gaunt at 7:00 p.m.

MOTION: to approve the Treasurer's Report and Bills Payable was made by Doug Hoffman, second by Dan Chayes, all ayes, motion carried.

The Authority asked why the wages were higher than the year to date expectations. Tammy Oberholzer stated that she would ask Amy for more information and forward it to the Authority at the next meeting.

Minutes were approved as presented.

Vice-Chairman Gaunt asked if there were any items from the Solicitor or the Engineer.

Tammy Oberholzer reported that there were no items at this time.

Vice-Chairman Gaunt asked for the Manager Report.

Tammy Oberholzer provided the Authority Member with an estimate for the demolition of the Old Sewer Plant. The Authority was provided with an estimate for informational purposes only not to be acted on at this time. Paul Sharrow provided a memo to the Authority concerning the generator and his recommendations on the needs for the generator. Tammy informed the Authority of a Sewer Clog which was reported at 38 California Street. Tammy provided information documenting the clog and the resolution written by the Public Works Department. Tammy Oberholzer provided the Authority with the recent billing information.

The Authority discussed taking the generator off of the wheels and placing it on a skid/roll back platform and then building a roof over it to keep it out of the weather. They discussed using 6 – 4x4's and metal roofing materials. They estimated that it would cost about \$1500 to build. The Authority would be interested in reviewing estimates for the projects and planning the project for 2013. Tammy informed the Authority that the expense would be taken out of the Capitol Reserve Fund.

Vice-Chairman Gaunt asked for the Secretary's Report.

Dawn Scheller reported that she will be attending the Software Training in Dallas, TX on October 21st-24th. Dawn Scheller provided the Authority Members with a comparison of Sewer Rates for the surrounding area. The Authority had asked for this information as they are reviewing the rate/fee schedule. Dawn Scheller also forwarded information from Amy Hershey regarding the monthly rent paid to the Borough and what is included with this amount. Dawn Scheller provided the Authority with a 2013 Meeting Calendar for the Authority to review and forward any questions or concerns to her. Dawn Scheller also notified the Authority that she would be out on Medical Leave and would return to the office when able.

Vice-Chairman Gaunt reviewed the correspondence information. He also asked if there was any Old/New Business that needed discussion. No Business was discussed.

MOTION: to adjourn the meeting at 7:30 p.m. was made by Doug Hoffman, second by Jim Malone, all ayes, motion carried.

Meeting minutes were transcribed by Assistant Borough Manager, Dawn L. Scheller, using her meeting notes and recording of the meeting. Respectfully submitted by Dawn L. Scheller.

Date Approved: _____