

Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
November 8, 2012
MINUTES

Attending: Chairman Catalin Bonciu, Vice-Chair William Gaunt, Secretary Treasurer Dan Chayes, Doug Hoffman, Jim Malone, Borough Manager Tammy Oberholzer, and Assistant Borough Manager Dawn Scheller

Absent: Solicitor and Engineer

Press: Gina Hall, Mercersburg Journal

Guests: None

The meeting was called to order at 7:00 p.m. Chairman Bonciu asked for any Public Comments there were none.

MOTION: to approve the Treasurer's Report for the month ending October 31, 2012, the Bills Payable for the month of October 2012, and authorize advertisement for the 2013 Preliminary Budget was made by Doug Hoffman, second by William Gaunt, all ayes, motion carried.

The Meeting Minutes from the October 11, 2012 meeting were accepted as presented.

Chairman Bonciu asked if there was anything from the Solicitor. Tammy Oberholzer stated that there was none.

Chairman Bonciu asked if there was anything from the Engineer and Tammy stated there was no report from the Engineer.

Chairman Bonciu asked for the Manager's Report.

Tammy Oberholzer reviewed two Billing Adjustment Requests. The Authority reviewed the information provided.

MOTION: to approve the billing adjustment requests of 1) \$1,110.79 on Katja Harryman's; 11 East Seminary Apt 1A account and 2) \$953.51 on the Star Theatre's, 23 West Seminary Street account was made by Dan Chayes, second by Jim Malone, all ayes, motion carried.

Tammy provided the financial information to the Authority.

Chairman Bonciu asked for the Secretary's Report.

Dawn Scheller reviewed that she attended the Billing Software Training and was sharing the information with the Office. Dawn reviewed that her surgery was rescheduled and she would not be in attendance at the next month's meeting.

Chairman Bonciu reviewed the Correspondence and asked if anyone had anything additional that they wished to discuss as there was no New Business listed on the Agenda.

Dan Chayes reviewed items which occurred during the Storm of Hurricane Sandy. The Authority discussed and requested that Tammy prepare a plan for emergencies especially an un-sigaled event. They asked the plan to include fueling information for the generators and also verify that the generators are the correct size for the needs of the Authority. They also asked that she forward the sizes, loads, and burn rates for the Authority Generators. It was also discussed that the Authority determine how much a fuel supply should be maintained in the event of an emergency and a place to storage item such as fuel for the generators. No other information was discussed.

MOTION to adjourn at 7:28 p.m. was made by Doug Hoffman, second by Jim Malone, all ayes, motion carried.

These meeting minutes were transcribed by using Dawn Scheller's notes and recording of the meeting. Respectfully submitted by Dawn L. Scheller Assistant Borough Manager.

Approve Date: _____