

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
December 13, 2012
MINUTES**

Attending: Chairman Catalin Bonciu, Vice-Chair William Gaunt, Secretary Treasurer Dan Chayes, Doug Hoffman, Jim Malone, Manager Tammy Oberholzer

Absent: Solicitor Sam Wiser, Engineer Lance Kegerreis, Assistant Manager Dawn Scheller

Press: None

Guests: None

The meeting was called to order at 7:00 p.m. Chairman Bonciu

There were no public comments.

MOTION: to approve the Treasurer's Report for the month ending November 30, 2012 and the Bills Payable for the month of November 2012, was made by Jim Malone, second by Doug Hoffman, all ayes, motion carried.

The Meeting Minutes from the November 8, 2012 meeting were accepted as presented.

The Solicitor was not present and there was nothing to report.

The Engineer was not present and there was nothing to report.

Manager Tammy Oberholzer in her Manager's report suggested we have the Engineer attend the January meeting to discuss any possible projects for 2013 including reviewing the Park Avenue Sewer Rehab project that was postponed during this past summer. Board members agreed and member Dan Chayes suggested we compile a list of questions for them to review.

The Manager reported the 2013 Sewer Authority Budget was advertised as required and there were no comments. Acting on the 2013 budget is under New Business on the Agenda.

Manager Oberholzer also reported to the Authority that Borough Council did not approve all of the Personnel Committees recommendations of granting all employees a 1.5% cost of living pay increase and a merit increase of 1.5% to all employees with an 80 or better on their evaluations. Borough Council granting only 1.5% merit increase to employees with an 80 or better evaluation score. However, the Manager reported that the Water Authority at their meeting on December 11, 2012, granted all employees that received a merit pay increase from Council a 1.5% pay increase and to all employees that did not receive a merit pay increase from Council a 3% cost of living pay increase on all payroll that is the responsibility of the Water Authority. As they were displeased that Council did not approve the Personnel Committees recommendations.

Following a very brief discussion the following motion was made:

MOTION: to authorize a 3% pay increase to all employees who did not receive a merit pay increase from Council and a 1.5% pay increase to all employees who did receive a merit pay increase from Council on all

payroll that Sewer Authority is responsible for was made by Doug Hoffman and seconded by Jim Malone, all ayes, motion carried.

There was no Old Business.

New Business:

MOTION: to adopt the 2013 Sewer Authority budget as advertised was made by William Gaunt and seconded by Jim Malone, all ayes, motion carried.

The Authority discussed Christmas/year-end employee bonuses.

MOTION: to authorize the payment of annual Christmas/year-end bonuses to be issued the same as last year as follows: All Part-time Borough Employees and/Part-time Police Officers \$50.00 net, all Full-time Borough Employees except the Manager and Assistant Manager, and Full-time Police Officers including the Chief of Police \$150.00 net, The Assistant Manager \$250.00 net, and the Manager \$300.00 net was made by Dan Chayes and seconded by Doug Hoffman, all ayes, motion carried.

MOTION to adjourn at 7:38 p.m. was made by Doug Hoffman, second by Jim Malone, all ayes, motion carried.

These meeting minutes were transcribed by Tammy M. Oberholzer's meeting notes.

Respectfully submitted by Tammy M. Oberholzer Borough Manager.

Approve Date: _____