

MERCERSBURG SEWER AUTHORITY

Borough Hall, Mercersburg PA

February 7, 2013

MINUTES

Attending: Vice-Chairman Daniel Chayes, Jim Malone, Catalin Bonciu, Borough Manager Tammy Oberholzer, and Assistant Borough Manager Dawn Scheller

Absent: Chairman William Gaunt, Doug Hoffman, Solicitor, and Engineers

Press/Guests: None

Meeting was called to order at 7:00 pm.

Vice-Chairman Chayes stated there were no guests present and no public comments.

Vice-Chairman Chayes asked for a motion to approve the Treasurer's Report and Bills Payable.

MOTION: to approve the Treasurer's Report for the moth ending January 31, 2013 and the Bills Payable for the month of January 2013 was made by Jim Malone, second by Catalin Bonciu, all ayes, motion carried.

Vice-Chairman Chayes asked if any of the members had any corrections, additions, or deletions for the January 10, 2013 meeting minutes. No corrections were needed.

January 10, 2013 meeting minutes were accepted as presented.

Vice-Chairman Chayes asked if there was any information from the Solicitor. Tammy Oberholzer reviewed that Sam Wisner is working on obtaining information from the Bank and should have an update for the Authority at the March meeting.

Vice-Chairman Chayes asked if there was any information from the Engineer. Tammy Oberholzer stated that Lance would be present at next month's meeting where the bids received would be opened.

Vice-Chairman Chayes asked for the Manager's Report.

Borough Manager Tammy Oberholzer reviewed that DEP visited the Sewer Plant for the annual review and a copy of the report was included in each of the Authority Members Packets. Tammy Oberholzer reviewed that UV lights are needed for the plant, and were included in the 2013 Budget. The purchase prices for materials needed are at a cost of \$4,596.00.

MOTION: to approve the purchase of UV Lights and sleeves needed for a total of \$4,596.00 was made by Jim Malone, second by Catalin Bonciu, all ayes, motion carried.

Tammy Oberholzer also reviewed that Paul Sharrow is in need of upgrading his computer. Tammy asked for a motion to approve half of the price of a new computer for Paul. Tammy Oberholzer estimated that she could purchase a desktop system for approximately \$1000.00.

MOTION: to authorize the purchase of a desktop computer for the Sewer Plant Operator with the total cost to be shared with the Water Authority, the Sewer Authority portion is not to exceed \$600.00 and will be paid from the Reserve Fund was made by Catalin Bonciu, second by Jim Malone, all ayes, motion carried.

The Authority asked Tammy to look into budgeting items such as replacing or upgrading technology items into future budgets. The Authority asked Tammy to discuss the bill color change with the Water Authority.

Vice-Chairman asked for the Secretary's Report.

Dawn Scheller asked that the Statement of Financial Interests for all Members to be completed and returned by April 15, 2013.

Vice-Chairman Chayes asked if there were any Old Business Items. There were none.

Vice-Chairman Chayes reviewed the New Business on the Agenda.

MOTION: to authorize Resolution 2013-1-S: Mercersburg Sewer Authority Rates & Fee Schedule was made by Jim Malone, second by Catalin Bonciu, all ayes, motion carried.

Vice-Chairman Chayes asked if there were any additional items for discussion, there were none. He reviewed the Calendar for March the next Sewer Authority Meeting is scheduled for March 14, 2013.

MOTION: to adjourn at 7:20 pm was made by Jim Malone, second by Catalin Bonciu, all ayes, motion carried.

These meeting minutes were transcribed from Dawn Scheller's meeting notes and have been respectfully submitted to the Authority for approval.

Approval Date: _____