

Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
March 14, 2013
MINUTES

Attending: Chairman William Gaunt, Jim Malone, Catalin Bonciu, Borough Manager Tammy Oberholzer, Assistant Borough Manager, Solicitor Jason Kelso, and Engineer Lance Kegerreis

Absent: Vice-Chairman Dan Chayes, and Doug Hoffman

Press: Gina Hall- Mercersburg Journal

Guests: None

Chairman Gaunt called the meeting to order at 7:00 p.m.

Chairman Gaunt asked for Public Comment. No Public Comment was discussed.

Chairman Gaunt asked for a motion to accept the Treasurer's Report and the Bills Payable List for the month of February 2013.

MOTION: to approve the Bills Payable and the Treasurer's Report for the month of February 2013 was made by Jim Malone, second by Catalin Bonciu, all ayes, motion carried.

Chairman Gaunt asked if there were any corrections or deletions for the February 7, 2013 meeting minutes.

No corrections were requested. The meeting minutes for February 7, 2013 were accepted as presented.

Chairman Gaunt asked for the Solicitor's Report.

Jason Kelso, attorney from Salzman Hughes, apologized for Sam Wiser's absence. Jason Kelso presented the Authority with information regarding the refinance of the Sewer Authorities existing loan. He presented the Authority with a copy of Resolution 2013-2-S: Approving and Adopting a Rate Modification of its Note, Series 2009 issued to First National Bank of Mercersburg.

MOTION: to approve Resolution 2013-2-S: Approving and Adopting a Rate Modification of its Note, Series 2009 issued to First National Bank of Mercersburg was made by Catalin Bonciu, second by Jim Malone, all ayes, motion carried.

Jason Kelso reviewed that Sam Wiser would present information regarding the New Loan details at the April Sewer Authority Meeting. He had no additional information at this time.

Chairman Gaunt asked for the Engineer's Report.

Lance Kegerreis reviewed the Park Street Sewer Rehab Project Bids that were received on Tuesday, March 12, 2013 and opened on 3/12/13 at 2:00 p.m. Lance stated that they had received 4 bids for the following amounts; **J.A. Myers Building & Development**, 160 Ram Drive, Hanover, PA, 17331 – Base Bid \$200,851.04, Alternate 1 \$21,008.00, and Alternate 2 \$21,184.82; **Trinity Excavating, Inc.**, 953 Trinity Rd. Ste. 1, York, PA, 17408 – Base Bid \$224,361.80, Alternate 1 \$23,200.00, and Alternate 2 \$37,518.20; **Fayetteville Contractors, Inc.**, PO Box 610, Fayetteville, PA, 17222 – Base Bid \$234,715.60, Alternate 1 \$19,408.00, and Alternate 2 \$41,317.70; **David H. Martin Excavating, Inc.**, 4961 Cumberland Highway, Chambersburg, PA, Base Bid \$311,070.00, Alternate 1 \$21,360.00, and Alternate 2 \$60,196.00 respectively.

Lance Kegerreis reviewed that the Highway Occupancy Permit issued by the Pennsylvania Department of Transportation requires only one full lane width pavement overlay which is included in the base bid. He reviewed that unless PENDOT would change their position Alternate 1 would not be needed.

Lance asked the Authority to authorize Dennis E. Black Engineering, Inc. to issue a note of Intent to Award the contract to J.A. Myers Building & Development, Inc. for the Base Bid of \$200,851.04, plus any necessary laterals (determined by the Authority) not to exceed Alternate 2 \$21,184.82 and subject to satisfactory review by the Sewer Authorities Solicitor.

Lance stated that once he receives the approval from the Authority, he would contact J.A. Myers notifying them of the awarded project and ask them for a firm schedule.

MOTION: to authorize Dennis E. Black Engineering, Inc. to issue a note of Intent to Award the Park Street Sewer Rehab project contract to J.A. Myers Building & Development, Inc. for the Base Bid of \$200,851.04 plus any necessary laterals (determined by the Authority) not to exceed Alternate 2 \$21,184.82 and subject to satisfactory review by the Sewer Authorities Solicitor was made by Jim Malone, second by Catalin Bonciu, all ayes, motion carried.

Chairman Gaunt asked for the Manager's Report.

Tammy Oberholzer reviewed that the PWD flushed and videoed a line on North Main. Tammy provided the Authority Members with a photo and information regarding this issue. She stated that she would keep the Authority informed with the project fix. Tammy reviewed that the computer approved for the Plant Manager was ordered and received. Tammy Oberholzer also reviewed that Plant Manager, Paul Sharrow, and PWD Staff, Ronnie Starliper were able to change relay switches at the Sewer Plant. Completing this task using staff saved the Authority money. Tammy provided the Authority with billing information due to the Authority.

Chairman Gaunt asked for the Secretary's Report.

Dawn Scheller reminded Authority Members to complete and submit the Statement of Financial Interest Forms to the Office by April 15, 2013. Dawn also included a contact sheet for the members to use if needed.

Chairman Gaunt asked if there were any additional Old or New Business. None was presented.

Chairman Gaunt reviewed that the PWD Report was included for everyone's information.

The Next Sewer Authority Meeting is scheduled for April 11, 2013.

MOTION: to adjourn at 7:35 pm was made by Jim Malone, second by Catalin Bonciu, all ayes, motion carried.

These meeting minutes were transcribed and respectively submitted by Dawn L. Scheller, Assistant Borough Manager, using her meeting notes.

Date Approved: _____