

**Mercersburg Sewer Authority
Borough Hall, Mercersburg PA
November 13, 2014
MINUTES**

Attending: Chairman Dan Chayes, Vice-Chairman Doug Hoffman, Secretary-Treasurer Jim Malone, Catalin Bonciu, John Rose, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, and Solicitor Jason Kelso

Absent: Engineer

Guests/Press: None

Meeting was called to order at 7:00 pm, there were no Public Comments made.

Introductions occurred and the Authority welcomed New Member, John Rose.

MOTION: to approve the Treasurer's Report and Bills Payable as presented was made by Doug Hoffman, second by Jim Malone, all ayes, motion carried.

The Meeting Minutes from the October 8, 2014 Meeting was accepted as presented.

The Authority Member's reviewed the prior month's discussion on the example of the Inspection Ordinance that was provided in the packets. After much discussion, the Authority asked that more detail (concerning timeline; inspection valid for a period of time, how often, lateral inspection process, possibly when homes are sold) would brought back to the Authority as to how it was implemented and how it is working. This would be an item for future discussion.

MOTION: to approve the Invoice for A&S Excavating for the sewer line repair work on E. Fairview was made by Catalin Bonciu, second by Jim Malone, all ayes, motion carried.

Chairman Chayes asked if there was anything else from the Solicitor. Jason Kelso did not have anything at this time.

Chairman Chayes asked if there was anything from the Engineer, there was nothing provided to the Authority.

Chairman Chayes asked for the Manager's Report.

Dawn Scheller reviewed information regarding the proposed 2015 Budget and the 3% proposed increase. She reviewed that it was an item for approval for advertisement. Dawn Scheller provided a copy of correspondence to the Academy for the Tapping Fees. Dawn Scheller provided information about the money due to the Authority. She provided the Members with the upcoming meeting schedule, 2015 proposed meeting schedule, and a blank copy of the Manager Evaluation form.

Chairman Chayes asked for the Assistant Manager's Report.

Derek Stoy reviewed information about the Sewer Line Repairs on E. Fairview and E. Grandview. He reviewed information about future items to schedule and would continue to keep the Authority informed of those items. Derek Stoy asked the Authority Members if they wished to continue to have the testing completed for the Academy as the Authority has not completed one in a while. The Authority Member's directed Derek to have that scheduled.

Chairman Chayes moved on to other Agenda Items.

MOTION: to approve the account adjustments as presented was made by Catalin Bonciu, second by Jim Malone, all ayes, motion carried.

MOTION: to approve the proposed 2015 Budget with a 3% Sewer Sales Rate increase was made by Doug Hoffman second by Jim Malone, discussion occurred, Catalin spoke with reservations about approving a 3% sewer sales rate increase, he spoke about vacant buildings in town and the continued rising of costs, Doug Hoffman spoke the sewer lines aging and the cost of the short section of line replaced on Park Ave, Dan Chayes spoke about the need to proactively address areas of concerns and look at reducing I&I issues, after much discussion a vote was taken, all members approved to authorize the advertisement with the 3% increase, motion was carried.

MOTION: to enter into executive session at 8:30 pm for potential litigation matters with possible action to be taken was made by Catalin Bonciu, second by Doug Hoffman, all ayes, motion carried.

Regular Session resumed at 8:45 pm.

Chairman Chayes reviewed the upcoming meeting dates.

MOTION: to adjourn at 8:46 pm was made by Catalin Bonciu, second by Doug Hoffman, all ayes, motion carried.

These meeting minutes were transcribed and respectfully submitted to the Authority for approval using her meeting minutes.

Date approved: _____