

**Mercersburg Sewer Authority
Borough Hall, Mercersburg PA
February 12, 2015
MINUTES**

Attending: Vice-Chairman/Secretary/Treasurer Jim Malone, Catalin Bonciu, Jon Kittredge, John Rose, Borough Manager Dawn Scheller, and Assistant Borough Manager Derek Stoy

Absent: Chairman Dan Chayes, Engineer, and Solicitor

Guests/Press: None

Meeting was called to order at 7:00 pm with no Public Comments made at this time.

January 8, 2015 meeting minutes were accepted as presented.

Questions were asked about the treasurer's report regarding one invoice on the report, and then the following motion was made.

MOTION: to accept the Treasurer's Report for the month of January 2015 was made by Jon Kittredge, second by Catalin Bonciu, all ayes, motion carried.

There were no items presented from the Engineer or the Solicitor.

Vice-Chairman Malone asked for the Borough Manager's Report.

Dawn Scheller provided information about Account Refund/Credit Requests, the most recent Personnel Committee Meeting, asked the Authority Members to complete the enclosed State Ethics Forms, the Money due to the Authority, and upcoming meetings.

The Authority Members discussed the recommended account refunds and credit requests.

MOTION: to approve the Account Refund and Credit Requests for 20 E. Seminary and 23 Steiger Avenue were made by Jon Kittredge, second by Catalin Bonciu, all ayes, motion carried.

The Committee Members reviewed the information provided about the Personnel Committee. It was noted that the Members were made aware of the Employee Pension Plan and the contribution paid by the Borough. It was discussed the items that the Authorities share such as health insurance, life/short-term insurance cost, along with salaries of the employees. They discussed that although it was not budgeted for 2015, the Authority would consider paying a portion of the Pension cost, as it benefits the joint employees. It was noted that the Authority increased the sewer rate for 2015 which was a point of discussion in 2014. While also asked for notation that adding the non-budgeted item of Pension Contribution would spend the majority of that approved increase. Jon Kittredge noted that Borough Council may wish that the Authorities pay past year's pension expense. After much discussion, Jim Malone reviewed that the Authority would discuss it if that becomes a matter presented to the Authority. At this time the Authority agreed that they would make the contribution for 2015 only and asked Dawn Scheller to bring that information to the Authority when it becomes available.

The Authority moved on to the other agenda items.

MOTION: to approve the 1/3 of the purchase for the needed items from Directional Signs was made by Catalin Bonciu, second by Jon Kittredge, all ayes, motion carried.

Derek Stoy reviewed that Hamilton Township Municipal Authority was not able to complete the line videoed as the equipment would not fit thru some of our existing lines. Derek reviewed that he was trying to line up another municipality to complete the task.

MOTION: to approve the Assistant Borough Manager to schedule the Sewer Lines Camera not to exceed a cost of \$7500 with the understanding the information of the location and existing condition of the lines would be determined was made by Jon Kittredge, second by Catalin Bonciu, all ayes, motion carried.

The Authority asked Derek Stoy to find out what the cost would be for the Engineer or possible College Intern Project to map out the data obtained and bring back that information to the Authority.

The Authority Members reviewed the PWD Report included in the packet along with the upcoming meetings. No other business was brought before the Authority.

MOTION: to adjourn at 8:10 pm was made by Catalin Bonciu, second by John Rose, all ayes, motion carried.

These meeting minutes were transcribed with the use of Dawn Scheller's notes and have been respectfully submitted for approval.

Date Approved: _____