

Mercersburg Sewer Authority Meeting
Borough Hall, Mercersburg, PA
April 9, 2015
MINUTES

Attending: Chairman Dan Chayes, Vice-Chair/Secretary/Treasurer Jim Malone, Catalin Bonciu, John Rose, Jonathan Kittredge (Jon Kittredge), Borough Manager Dawn Scheller, and Assistant Borough Manager Derek Stoy

Absent: Solicitor and Engineer

Guests/Press: None

Meeting was called to order at 7:00 pm with no Public Comments made.

MOTION: to approve the Treasurer's Report and the Bills Payable for the month ending March 31, 2015 was made by Jonathan Kittredge, second by Catalin Bonciu, all ayes, motion carried.

Minutes from the March 18, 2015 meeting were accepted as presented.

There were no items from the Solicitor or the Engineer to be brought before the Authority at this time.

Dawn Scheller presented her Manager's Report which included a reminder for the State Ethics Forms must be submitted to the office by April 30, 2015. She also reviewed the billing information for the Sewer Authority for the April 10, 2015 billing. Dawn Scheller noted that the Academy has used less this quarter than previous quarters as they had repaired lines in their system. She noted that the Authority would have a better idea on the annual sewer sales compared to the budget after the July 10, 2015 bills were completed. Dawn Scheller provided them a list of upcoming meetings and provided the Authority of Committee Meeting notes in an effort to keep the Authority Members updated.

Dawn Scheller did present the recommendation from the accountant to transfer \$100,000 from the Operating Fund to the Reserve Fund. After more discussion the following motion was made.

MOTION: to authorize the transfer of \$75,000 from the Operating Account to the Reserve Account was made by Jon Kittredge, second by Jim Malone, all ayes, motion carried.

Derek Stoy presented his report which included an update on the line camera work and some areas which the Authority asked Derek to obtain cost estimates for repair/lining. The Authority also asked Derek to confer with the Engineer regarding some of the noted issues.

Chairman Chayes asked Dawn Scheller to provide a copy of the proposed basement inspection documents to review and discuss under Old Business for the next meeting along with comments from the Solicitor regarding if the Authority can cancel the contract with Cleveland Brothers.

Chairman Chayes moved on to the items listed under New Business.

MOTION: to approve the payment of \$84.00 to the First Community Bank of Mercersburg for UCC continuation filing fee was made by Jon Kittredge, second by Jim Malone, all ayes, and motion carried.

The Authority Members reviewed the three estimates for Wards Truck & Farm Repair for annual generator service work. The information was unclear as to if this was a semi-annual maintenance or an annual maintenance. The Authority asked Derek Stoy to get clarification along with obtaining another quote to compare to for the Authority to act on at the next meeting also to be listed under Old Business for discussion.

MOTION: to approve the Authority Members Listed to sign Resolution 2015-2-S for the accountants to have access for online banking was made by Jon Kittredge, second by Jim Malone, all ayes, motion carried.

Chairman Chayes reviewed the other items in the packet, he noted the receipt of the Chapter 94 Report, PWD Report, and letter from Shipley Energy dated April 2015.

MOTION: to enter into executive session at 8:02pm for potential litigation matters with possible action to be taken was made by Jon Kittredge, second by Jim Malone, all ayes, motion carried.

Regular session resumed at 8:30 pm.

MOTION: to adjourn the meeting at 8:30 pm was made by Jim Malone, second by John Rose, all ayes, motion carried.

These meeting minutes have been transcribed by Dawn Scheller and respectfully submitted for approval.

Date Approved: _____