

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
August 20, 2015
MINUTES**

Attending: Chairman Dan Chayes, Vice-Chair/Secretary/Treasurer Jim Malone, Catalin Bonciu, John Rose, Jonathan Kittredge (Jon), Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy

Absent: Solicitor and Engineer

Guests/Press: None

Chairman Chayes called the meeting to order at 7:00 pm. No Public Comments were made.

MOTION: to approve the July 31, 2015 Treasurer's Report and Bills to be Paid/Invoices was made by Jim Malone, second by Catalin Bonciu, all ayes, motion carried.

Sewer Authority accepted the July 9, 2015 meeting minutes as presented.

Dawn Scheller forwarded the invitation for the onsite trail meeting scheduled for September 2nd. The Sewer Authority agreed that they should have someone attending. Dan Chayes volunteered to be present at the meeting. Catalin also stated that he would be at the meeting. Dawn Scheller would provide them a time once one had been chosen.

Dawn Scheller presented the Manager's Report that included the outstanding money due to the Authority along with upcoming meeting dates and the request from the Fire Company.

MOTION: to approve the VFW building owned by the Fire Company to be exempt from paying a quarterly water bill not to exceed a 1000 gallons was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.

Derek Stoy presented his Assistant Manager's Report which included an update on the Buchanan Drive Project, the purchase/receipt of the trench box, and the repairs on South Fayette Street.

MOTION: to enter into executive session for possible litigation matters with possible action to be taken at 7:18 pm was made by Jim Malone, second by Jonathan Kittredge, all ayes, motion carried.

Resumed regular session with no action taken at 7:35 pm.

Sewer Authority Members reviewed the Plant Manager's Report. After discussion the following motion was made.

MOTION: to purchase an output card for the amount of \$316.80 was made by Jonathan Kittredge, second by Catalin Bonciu, all ayes, motion carried.

The Authority Members asked how the work at the plant went. It was reported that the only item not completed was the gutter cleaning and it was noted that the crane time was longer than expected.

Chairman Chayes moved on to the other items listed on the Agenda.

MOTION: to approve the adjustments as presented for 29 W. Grandview in the amount of 2000 gallons, and 225 Beech Lane in the amount of 2000 gallons was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.

Chairman Chayes forwarded an invitation from the Water Authority to hold a joint meeting in October. The Sewer Authority Members thought that they could begin their meeting at 6:30 pm to accomplish the regular business items and be present for a joint meeting on the Water Authority Meeting night. It was discussed that since it was a Water Meeting the Solicitor cost would be charged to them.

The Authority reviewed the other items in the packet; PWD Report, Letter from PMAA, and the calendar.

MOTION: to adjourn at 7:47 pm was made by Jonathan Kittredge, second by John Rose, all ayes, motion carried.

These meeting minutes were transcribed and respectfully submitted by Dawn Scheller for approval with the use of her meeting notes and audio recording.

Date Approved: _____