

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
May 12, 2016
MINUTES**

Attending: Vice-Chairman/Secretary/Treasurer Jim Malone, John Rose, Jonathan Kittredge, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy

Absent: Chairman Dan Chayes, Member Catalin Bonciu, Solicitor, and Engineer

Guests/Press: None

Meeting was called to order at 7:00 pm with no public comments at this time.

MOTION: to approve the Treasure's Report and Bills Payable for the month ending April 2016 was made by Jonathan Kittredge, second by John Rose, all ayes, motion carried.

April 14, 2016 Meeting Minutes were approved as presented.

Dawn Scheller provided her report including the billing amount due to the Authority, the completion of the volunteer day by the Mercersburg National Honor Society Student trail clean-up, a copy of the May 9, 2016 Personnel Committee Notes, and a complete copy of the Act 57 which the Engineer had completed with expected action to take place at an upcoming meeting.

Derek Stoy provided an update on the information gathering for the Buchanan Drive extension project expected to begin in August of 2016. Derek noted that they are waiting on the engineering firm to survey the remaining part of the project. Derek Stoy provided the Authority Members with information about an annual cost per square foot for paving patch repairs. He noted that the 2015 price obtained from GANOE Paving was at a cost of \$8.60 a square foot. McCulloh has provided a 2016 price of \$4.95 a square foot if the Authority is willing to allow the Borough to purchase the paving material for the jobs, the PWD complete the prep work, and provide traffic control if needed. Derek noted that this was only for patch work and may not apply to the Buchanan Drive Project.

MOTION: to approve Robert McCulloh to pave all Sewer Authority patches through the end of 2016 at a \$4.95 square foot cost as long as the Borough purchases the paving, the PWD completes the prep work, and also maintains traffic control made by Jonathan Kittredge, second by John Rose, Dawn provided the Authority Members with the 2016 bid limits, which is any purchases/contracts less than \$10,500 require no formal bidding or written/telephonic quotes, a vote was taken, all ayes, motion carried.

Vice-Chair Malone moved on to the other items listed on the Agenda.

Sewer Authority Members agreed to table the discussion on the NPDES Permit Renewal as they were waiting on the cost information from the Engineer. This would be placed on the June Agenda.

MOTION: to approve the cost for the USTI Migration Service for the cost of \$147.50 to the Sewer Authority was made by John Rose, second by Jonathan Kittredge, all ayes, motion carried.

Vice-Chairman Malone reviewed the correspondence items in the packet which included the 2017 Paving Notice from Penn DOT, the Press Release from Herbruck's Poultry Ranch, and the Act 57 Capital Charges Study. The Authority Members discussed each item in detail. John Rose was interested in obtaining more information regarding the tap fees and what those charges are for and include.

MOTION: to adjourn at 7:39 pm was made by Jonathan Kittredge, second by John Rose, all ayes, motion carried.

These meeting minutes were transcribed and respectfully submitted by Dawn Scheller with the use of her meeting notes.

Date approved: June 9, 2016