

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
September 8, 2016
MINUTES**

Attending: Chairman Dan Chayes, Vice-Chairman/Secretary/Treasurer Jim Malone, Catalin Bonciu, Jonathan Kittredge, John Rose, Borough Manager Dawn Scheller, and Assistant Borough Manager Derek Stoy

Absent: None

Guests/Press: None

Meeting was called to order at 7:00 pm with no Public Comments made at this time.

MOTION: to approve the Treasurer's Report and Bills Payable/Invoice Lists for the month ending August 31, 2016 was made by Jim Malone, second by Jonathan Kittredge, all ayes, motion carried.

To approve the August 18, 2016 Meeting Minutes as presented.

Dawn Scheller shared a letter received from the Solicitor announcing a fee increase beginning January 1, 2017. The Authority Members discussed the Salzman Hughes rate increase, compared them to the rates of Black & Davidson. They also discussed the length of time the Borough has retained Salzman Hughes for legal matters.

MOTION: to accept the rate increase as presented by Salzman Hughes beginning January 1, 2017 was made by John Rose, second by Jonathan Kittredge, all ayes, motion carried.

Dawn Scheller reviewed her report which included the money due to the Authority. Dawn noted that the bills were due on the 10th and that the delinquent bills would be mailed on Tuesday. She noted that West Penn Power (First Energy) was still in the process of reviewing the ROW Agreement and they have noted some concerns, but would provide the Borough in writing with their decision. She noted that the Personnel Committee Meeting was cancelled for Monday, September 12 and the next meeting was scheduled for October 24th. The Authority Members received the first draft of the 2017 Budget, they were asked to review the information and bring back any changes to the next Authority Meeting.

Derek Stoy presented his report. He noted that the Buchanan Drive Project was completed. He noted that the office has received A&S Excavating Invoice at a total of \$4,350, however we were still waiting on the remaining supply invoices for the project. He would bring back the project cost information at the October meeting. Derek noted that the Authority still had flushing too complete and he anticipated that the PWD would begin next week. Once the flushing was done, he would contact Green Township Municipal Authority to finish the camera work. The Authority Member's noted that additional resources have been allocated for any sewer items that may need to be completed in conjunction with the PENN Dot Paving Project.

The Authority moved onto the other items on the Agenda.

MOTION: to approve both Account Credits as presented; 1) 122 North Main Street for \$92.91, 2) 128 Loudon Road for \$151.95 was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.

The Authority Members reviewed the calendar information. No other items were brought before the Authority.

MOTION: to adjourn at 7:32 pm was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted for review and approval by Dawn Scheller.

Date approved: _____