

**Mercersburg Sewer Authority  
Borough Hall, Mercersburg, PA  
February 9, 2017  
MINUTES**

**Attending:** Vice-Chair/Secretary/Treasurer Jim Malone, Catalin Bonciu, John Rose, Jonathan Kittredge, Borough Manager Dawn Scheller, and Assistant Borough Manager Derek Stoy

**Absent:** Chairman Dan Chayes, Solicitor, and Engineer

**Guests/Press:** None

Meeting was called to order at 7:00 pm with no public comments made.

**MOTION: to approve the Treasurer's Report for the month ending January 31, 2017, Bills Payable Invoice List for the month ending January 31, 2017, and the updated invoice list presented to the Board was made on Jonathan Kittredge, second by John Rose, all ayes, motion carried.**

The January 12, 2017 Meeting Minutes were accepted as presented.

Vice-Chair Malone reviewed that there was nothing from the Solicitor, Engineer or Plant Manager. Dawn noted that the Plant Manager is obtaining quotes for a refrigerator sampler and would present that information next month for approval.

Dawn Scheller presented the Borough Manager's Report. She reviewed that the outstanding sewer bills due to the Authority is \$63,728.49. Dawn reminded the Authority Members to return their State Ethics Forms to the office. She provided the Authority Members with a copy of the Insurance Premium costs and noted that the Auditors were in the process of reviewing the 2016 year. Dawn Scheller also provided the Authority Members with a copy of the Personnel Meeting notes from the 2/6/17 meeting.

Derek Stoy presented his report which included an update on the line flushing camera work on Main Street. Derek was hopeful that they could begin this work next week. He noted that two areas of concern were noted and would need to be repaired prior to the Penn DOT paving project. He informed the Authority Members that the sewer line was moved out of the Mayo Building and that Perry Fence was working on the main pumping station gate. Derek reviewed that the PWD needed a snow blower, he noted that the one the Borough had been using the past few years was borrowed. Derek reviewed that Donald Stoner had a used John Deere 1130SE Snow Blower for sale at a cost of \$600. This tool would be used for all entities and could be paid from the Joint Equipment Fund. Derek informed the Authority he contacted other locations, however two of the three did not have any and the third did not compare with the current offer.

**MOTION: to approve the purchase out of the joint equipment fund for a John Deere 1130SE Snow Blower at a cost of \$600.00 was made by Catalin Bonciu, second by Jonathan Kittredge, all ayes, motion carried.**

Vice-Chair moved onto new business.

**MOTION: to approve the account credit of \$81.04 for the property of 206 Overhill Drive was made by Catalin Bonciu, second by Jonathan Kittredge, all ayes, motion carried.**

The items listed under correspondence were reviewed. No other information was brought before the Authority.

**Motion to adjourn at 7: 09 pm was made by Jonathan Kittredge, second by Catalin Bonciu, all ayes, motion carried.**

*These Meeting Minutes have been respectfully submitted for approval by Dawn Scheller with the use of her meeting notes.*

**Date Approved:** \_\_\_\_\_