

**Mercersburg Sewer Authority Meeting
Borough Hall, Mercersburg, PA
MINUTES
March 9, 2017**

Attending: Vice-Chairman/Secretary/Treasurer Jim Malone, Catalin Bonciu, Jonathan Kittredge, Borough Manager Dawn Scheller, and Assistant Borough Manager Derek Stoy

Absent: Chairman Dan Chayes and John Rose

Guests/Press: None

Vice-Chair Malone called the meeting to order at 7:05 p.m. opened the floor for Public Comments. No Public Comments were made at this time and moved on to the other items listed on the Agenda.

MOTION: to approve the Treasurer's Report and Bills Payable/Invoice List for the month ending February 28, 2017 was made by Catalin Bonciu, second by Jonathan Kittredge, all ayes, motion carried.

The Meeting Minutes from February 9, 2017 were accepted as presented.

Dawn Scheller presented the Borough Manager's Report. Her report included the remaining amount due to the Authority of \$36,524.80. Dawn noted that the bills were due on March 10, 2017, late fees would be assessed to any unpaid bills, and the shutoff to be completed for the outstanding accounts at the end of the month. Dawn noted that the Solicitor had recommended postponing the discussion on the Act 537 Plan due to two members being absent. She was glad that Jim Malone attended as he was not expected to be present and that allowed the Authority to hold the meeting tonight. She stated that the Solicitor and Engineer was expected to be present at the next meeting to discuss the Act 537 Plan.

Derek Stoy presented the Assistant Borough Manager's Report. This included an update on the Main Street sewer line camera work. He noted one 8' area that needed to be repaired and presented two price quotes to fix it; 1) \$2,850.00 or 2) \$3,200.00. Derek Stoy also reviewed that he noted a 114' run that would benefit being lined, the cost to line was presented at \$12,899.00. He reviewed that he had not looked at all the video and added that the Authority may benefit for a cost savings if more sewer main needed to be lined. He shared that he anticipated PENNDOT to begin paving in early June after the concrete work was completed. He noted that the Authority may have time to get the repair completed and all the lining done on Main Street prior to the start of the paving project, but asked the Authority to allow him more time to review all the video from the past two years and get prices on lining all areas needed. The Authority Members agreed that completing the lining work prior to the paving was the goal and were in favor of giving Derek more time to review the videos. The Authority members asked that the quotes/prices be brought to the April meeting for approval with the anticipation that the work would be completed before the PENNDOT Paving begun. Dawn Scheller noted that the Authority has budgeted \$50,000 in major repairs and another \$55,000 in collection system maintenance.

MOTION: to table the repair on the Main Street Sewer Line and Authorize Derek to obtain price quotes from Mr. Rehab (COSTARS MEMBER) to line all sewer line needed on Main Street, completing the necessary repair, while including any other areas as determined by Derek to be brought to the

next Sewer Authority Meeting, April 13, 2017, was made by Catalin Bonciu, second by Jonathan Kittredge all ayes, motion carried.

Derek Stoy also reviewed that Perry Fence has completed the gate work at the Main Pumping Station and noted that the PWD still had some top soil restoration to complete.

The Authority Members reviewed items brought forward by Paul Sharrow, Plant Manager.

MOTION: to approve the purchase of a new engine block heater with thermostat included for the main generator at the Sewer Plant for the cost of \$753.12 was made by Jonathan Kittredge, second by Catalin Bonciu, all ayes, motion carried.

MOTION: to approve the purchase of a refrigerator sampler from USA Blue Book as quoted on No. 875055 for the cost of \$6,188.40, the Authority Members asked if this item was budgeted for purchase in 2017, Dawn answered that it was as they had budgeted \$30,000 for treatment plant maintenance/supplies, S:429.21, motion made by Jonathan Kittredge, second by Catalin Bonciu, all ayes, motion carried.

No other items were brought before the Authority, they reviewed the next meeting date would be April 13, 2017, Catalin noted that he was not able to attend the next meeting.

MOTION: to adjourn at 7:29 p.m. was made by Catalin Bonciu, second by Jonathan Kittredge, all ayes, motion carried.

These meeting minutes were transcribed and respectfully submitted for approval with the use of her meeting notes.

Date Approved: _____