

**Mercersburg Sewer Authority
Borough Hall, Mercersburg PA
October 12, 2017
MINUTES**

Attending: Chairman Dan Chayes, Vice-Chairman Jim Malone, Catalin Bonciu, Jonathan Kittredge, John Rose, Borough Manager Dawn Scheller, and Assistant Borough Manager Derek Stoy

Absent: Solicitor and Engineer

Guest(s) / Press: None

Chairman Chayes called the meeting to order at 7:00 pm with no public comments made at this time.

MOTION: to approve the Treasurer's Report and Bills Payable Invoices for the month ending September 30, 2017 was made by Jonathan Kittredge, second by Catalin Bonciu, all ayes, motion carried.

The September 14, 2017 Meeting Minutes were accepted as presented.

Dawn Scheller provided her Manager's Report which included money's due to the Authority, the Non-Uniformed Pension Plan contribution and reviewed that her last day would be on October 31, 2017. The Authority Members wished her the best.

Derek Stoy presented his report which included information on the flusher camera repair for the cost of \$1,710. He also has requested and is awaiting pricing on a new camera if one would fit on the current flusher. Derek Stoy obtained pricing for tires for Paul's truck. After review of three bids received he recommended the Authority approve to purchase them and have them installed by Service Tire Truck Centers at a cost of \$290.

MOTION: to approve the not to exceed price to either repair or purchase a camera for the flusher chosen by Dan Chayes and Derek Stoy was made by John Rose, second by Jonathan Kittredge, all ayes, motion carried.

MOTION: to approve the tire purchase from Service Tire Truck Centers at the cost of \$290 was made by Catalin Bonciu, second by Jonathan Kittredge, all ayes, motion carried.

NEW BUSINESS:

MOTION: to approve the advertisement of the 2018 Sewer Authority Operating Budget with a 0% increase in sewer rates was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.

MOTION: to approve the Chairman and Vice-Chairman to sign the letter authorizing Derek Stoy as Acting Borough Manager to request banking information on the Authority's behalf was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.

The Authority Members reviewed the report provided by Dennis Black Engineering Inc. regarding the Sewer Authority Reed Beds. Dawn Scheller reviewed that Paul Sharrow disputes the report drafted by the engineer and would later provide information to the authority to review on his concerns. Dawn Scheller reviewed that included in the 2018 Proposed Sewer Authority Budget was additional funds for the reed bed project. Derek Stoy reviewed that the Engineer wished to meet with the Chairman and Plant Manager to review the report, answer any questions on site, and provide an overview of what he believes will be involved in the project. The Authority Members discussed if it would be in the Authority's best interests to obtain a second opinion on the matter. After discussion the following motion was made.

MOTION: to approve the Chairman to meet with a second Engineer from an outside company if desired to do so and for that company to prepare a report which would be submitted to the Authority for review, any cost for this report would be approved by and at the discretion of the Chairman to be paid by the Authority was made by John Rose, second by Jonathan Kittredge, all ayes, motion carried.

MOTION: to adjourn into executive session for personnel matters with no action to be taken at 7:44 pm was made by Jim Malone, second by Jonathan Kittredge, all ayes, motion carried.

Regular session resumed at 8:04 p.m.

MOTION: to adjourn at 8:04 pm and the Authority Chairman could determine to cancel the November meeting if nothing was pressing at that time was made by John Rose, second by Jonathan Kittredge, John Rose abstained, remaining ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted for approval by Dawn L. Scheller with the use of her meeting notes and audio recording.

Date approved: _____