

**Mercersburg Water Authority
Council Hall, Mercersburg, PA
February 8, 2011**

Attending: Michael Myers-Chair, Ed Twine-Vice-Chair, Larry Nair-Secretary/Treasurer, Gregg Davis, Issa Ziadeh, Tammy Oberholzer-Borough Manager, and Dawn Scheller-Assistant Borough Manager.

Press: None

Guest: Jim Malone-Linden Avenue

Chairman Myers called the meeting to order to promptly at 7:00 p.m.

Chairman Myers invited Jim Malone to speak to the Authority. Jim Malone stated that he recently visited the Water Plant and while he was there, he noticed the New No Trespassing signs. Jim Malone asked the Water Authority for permission for him to continue to chaperone groups of students on an annual field trip that would cross thru the Water Authority property to the James Buchanan State Park for an annual hike. Jim Malone stated that the Academy has organized this field trip for the past 30 years and the students continue to look forward to it.

MOTION: to allow permission for Jim Malone to chaperone students on an annual hike thru the Water Authority Property to the James Buchanan State Park providing each individual (including students) complete a General Release Form and forward those documents to the Borough Office prior to the hike was made by Gregg Davis, second by Larry Nair, all ayes Motion carried.

Chairman Myers asked for comments or discussion for the Treasurers Report.

MOTION: to accept the Treasurer's Report month Ending January 31, 2011 was made by Larry Nair, second by Ed Twine, all ayes, motion carried.

Chairman Myers asked for comments or discussion for the Bills Payable-Invoice List for the month ending January 2011.

MOTION: to authorize payment of the Bills Payable-Invoice List for the Month Ending January 2011 was made by Ed Twine, second by Larry Nair, all ayes motion carried.

Chairman Meyers asked for comments or discussion for the January 18, 2011 Meeting Minutes.

MOTION: to accept the January 18, 2011 Meeting Minutes was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Myers asked Tammy Oberholzer to review the Engineer's Report. Tammy Oberholzer began reviewing the schedule that Garry Brennan had provided. The Authority began reviewing the schedule and asked Tammy to obtain clarification on the schedule. The Authority expressed concern about the template that was used. Tammy stated that she would ask for a more user-friendly version from Garry. Tammy stated that Garry Brennan has requested feedback from Paul Sharrow regarding the submission of Monitoring Waivers Applications. Tammy spoke with Paul about this and Paul stated that he does not have to complete any waivers. Tammy also relayed that if Paul determined that we needed to Paul would be able to complete them on his own.

Chairman Myers asked for the Manager's Report.

Tammy Oberholzer stated that Chris Grimm would forward the Commitment Documents for signature on Friday with an estimated closing date of February 24, 2011. She stated that the final documents should be completed shortly, once she has them, she will forward it to the Chairman for signature.

Tammy stated that she has no new information regarding the Water Plant Property Trees.

Tammy stated that she contacted LDG and we have a new representative to work with. His name is Brent Spangler and he will be taking over the project. Brent will be providing the Water Authority with updates and estimated timeline. Tammy believes the

project will consist of \$240,000 grant funds and an additional \$13,000 of matching funds from the Authority. Tammy will provide the Authority with an update at the next meeting.

The Authority asked if they should look into the cost of installing a fence around the Water Tower. This expense would be part of the matching funds required by the grant. The Authority asked Tammy to look into what it would cost for an 8' or 10' chain link fence to be installed around the tower. Tammy will provide the Authority with an update.

Tammy stated that DCNR would like to give the ownership of the Bridge to the Water Authority. Tammy has forwarded the document to Legal for review. She will provide the Authority with an update at next meeting.

Tammy reviewed the information regarding the Water Leak that occurred on January 23, 2011. Tammy stated that Paul estimated that between 40,000-50,000 of gallons was lost due to this leak. Ed Twine stated that he was down at the site assisting the crew and was able to see the cause. Ed stated that he believed that the problem looked like a rock had pressed up against the pipe and it rusted thru causing the crack which led to the leak. Tammy thanked all who assisted with the repair.

Tammy Oberholzer stated that she is still awaiting the update for the as built drawings from Garry for Findlay Park.

Tammy Oberholzer stated that she has not heard from M.C. Stuff Electric. Ed Twine stated that he would give them a call. Tammy stated that Eichelbergers was coming tomorrow to begin work on the Mountain Well Pump.

Tammy stated that the Personnel Committee has offered both Dawn and Tammy permanent positions, which were accepted. Tammy stated that it would become official once Borough Council votes on February 14, 2011.

Tammy Oberholzer reviewed that a starter needed to be replaced at the Buck Run Well. This was a cost of \$353.53 from Capital Tri-State for the starter and then an electric cost from Klienfelders was \$175.00. This was a total cost of \$528.53 to replace the items needed.

Chairman Myers asked for the Secretary Report.

Dawn Scheller stated that the Mayor communicated that the Fair Dates have changed. Due to the change, the August Meeting Date needs to be rescheduled. The August Meeting will be held on August 16, 2011. Dawn asked that all Members complete and return their State Ethics Commission Statements of Financial Interests form no later than April 15, 2011. Dawn Scheller provided the Authority with a Master Contact List for all Borough Committees and Authorities. Dawn received updated contact information from the Members.

Chairman Myers asked for any additional items or comments that anyone would like to discuss.

The Authority asked Tammy what the percentage of salaries does the Authority pay. Tammy stated that the Water Authority is responsible for 30% of the Manager and Assistant Manager Salaries and it varies on the position example is for Paul's salary it is close to 50%. Tammy stated that the Authorities pay for the majority of Lew's Salary. After discussion, the Authority asked Tammy to speak with Sam about equal representation on the Personnel Committee. The Authority asked Tammy to forward his suggestions to the Authority at the next meeting.

The Water Authority discussed that individuals are still trespassing on the Water Authority Property. They discussed that people have fished from the damn and have tried to camp on the Water Authority Property. The Authority agreed that Camping will not be permitted and should be monitored this year.

MOTION: to adjourn at 8:03 pm was made by Ed Twine, second by Gregg Davis, all ayes, motion carried.

Assistant Borough Manager Dawn L. Scheller transcribed these minutes from her meeting notes and tape. Respectfully submitted by Assistant Borough Manager Dawn Scheller.