

Mercersburg Water Authority
Council Hall, Mercersburg, PA
March 8, 2011

Attending Michael Myers-Chair, Ed Twine-Vice-Chair, Larry Nair-Secretary/Treasurer, Gregg Davis, Issa Ziadeh, Tammy Oberholzer-Borough Manager, Sam Wisner-Solicitor, Garry Brennan-Engineer, and Dawn Scheller-Assistant Borough Manager.

Press: None

Guest: None

Chairman Myers called the meeting to order to promptly at 7:00 p.m.

Chairman Myers asked for comments or discussion for the Treasurers Report.

MOTION: to accept the Treasurer's Report month ending February 28, 2011 was made by Larry Nair, second by Ed Twine, all ayes, motion carried.

Chairman Myers asked for comments or discussion for the Bills Payable / Invoice List for the month of February 2011.

MOTION: to accept Bills Payable / Invoice List for the month of February 2011 was made by Larry Nair, second by Ed Twine, all ayes, motion carried.

Chairman Myers asked for comments or discussion pertaining to the February 8, 2011 Minutes.

MOTION: to accept the Minutes were made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Chairman Myers asked for the Solicitor's Report.

Sam Wisner stated that he nothing at this time to report, but would add to the discussions as needed.

Chairman Myers asked for the Engineer's Report.

Garry Brennan presented the Engineer's Report. Garry that the Resolution for the loan was listed under New Business. Garry Brennan stated that he would have the preliminary plans for review at the next meeting and ask for the Authority's comments at April's meeting. Garry stated that the Final Plans would be ready for May and then they would be advertising for Bids in May. Garry is hopeful that bids would be due in June 2011 so that the Authority would have the information at July's Meeting. They would then be able to review and authorize a company to proceed with the project. Garry estimated that the project would begin in August and completed by the end of October. Garry asked the Authority Members if that schedule would work or if they wanted to wait until next year. The Authority stated that they wanted it completed as soon as possible. Garry Brennan stated that he would use that schedule as discussed to move forward with the project. He stated that he would have the preliminary plans completed for review at the next meeting. Garry stated that at that time he would like to ask Paul for his comments as well.

Garry Brennan stated that he had no new information about Findlay Park Phase I. Garry stated that a few valve boxes needed to be fixed and Mr. McCulloh was working on that. Mr. McCullough is expected to complete it once spring comes. Sam stated that once Mr. McCulloh is done fixing those items then the Authority would want to accept a Deed of Dedication for the Water System Improvements. Sam stated that obtaining a Deed of Dedication might be difficult. Sam explained that Mr. Dorsey has not responded to Council's request for signing the necessary documents so that Council can accept the Deed of Dedication for the Streets. Council had authorized Sam to prepare the paperwork because Dorsey stated that he did not have the financial means to do so. Sam Wisner stated that all Mr. Dorsey has to do is sign and return the documents that Sam had supplied and we have not heard from Mr. Dorsey and it had been 2 months. Sam asked that when Mr. McCullough has completed the minor necessary improvements Sam would then prepare the Deeds of Dedication for the Water Lines. Garry stated that he has the as-built information. Sam reviewed that the Deeds of dedication will require Mr. Dorsey's signature but the cost will be paid from the recalled Bond Funds.

Garry Brennan stated that the results from the paint samples tested negative for lead. Garry stated that they are currently at least three weeks behind on this project. He stated that he would like to have Paul's thoughts on this project. Garry stated that they have to decide whether or not they would like to allow sandblasting and if the Authority will require a curtain. Garry asked the Authority to think about whether they would like the company to use a sprayer or use a roller/brush. Ed Twine suggested the company hired should have a Needle Pneumatic Tool to remove the paint in the small areas. The Authority asked that the painting

be completed with rollers and brushing and that they would like pricing to have both a curtain and an automatic vacuum. Garry stated that he would make sure that the above is communicated. Garry thanked the Authority for their recommendations. Garry stated that he would have the completed documents to the Authority within two weeks for review and he would have it ready for advertising by the next meeting. Garry recommended that the Authority paint the Primer coat a different color. The Authority agreed the primer color should be grey and the finish paint blue.

Larry asked if Garry thought the Timber Sale and the Tank Painting Project, occurring at the same time would cause an issue with the bridge use. Garry Brennan stated that he did not think so.

Chairman Myers asked for the Manager's Report.

Tammy Oberholzer provided the Authority with an update on the Water Plant Property Trees. She asked the Authority to review the documents submitted by Mr. McColly. Sam Wiser stated that Mr. McColly did a good job preparing this packet of information. Tammy stated that he recommended that the Authority agree to not to make the small timber contingent on awarding the bid.

MOTION: to proceed with the timber sale excluding the hard to get timber was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Tammy provided the Authority with an update on the Solar Panel Grant. DEP would like the Authority to submit invoices as they are received. Tammy Oberholzer stated that the Authority is required to match funds of \$8,500 and not \$13,000.

Tammy asked Sam to speak about the Bridge Update. Sam stated that DCNR has provided a transfer of ownership of the bridge. After reviewing the document Sam would like the Authorities permission to submit a few changes to the document that would benefit the Authority.

MOTION: to authorize Sam Wiser to adjust the document as discussed and to send the revised document to DCNR was made by Ed Twine, second by Larry Nair, all ayes, motion carried.

Ed Twine either stated that before the Authority moves forward with Logging Trucks traveling over the bridge the Authority should purchase or rent plates to put down. Ed offered to measure and contacts someone to get the prices on purchasing them. Tammy stated that the office would contact Brake Company to get an estimate for renting the plates. Tammy thanked Ed for his assistance.

Tammy reviewed the Leak Detection Services that Nate had provided assisted in narrowing down the location of the last water leak. Tammy stated that the leak was actually in the stream and it was a broken pipe. The water valve needed to be replaced so that it could be shut off properly. Tammy asked the Authority if they wanted to relocate the line or if they did not want to do anything at this time. The Authority asked what did the line supply. Tammy stated that the line was supplying the old Sewer Plant water and that Paul does not currently need water service. The Authority stated that the Public Works Department should shut off the water at the valve and remove the visible lines from the stream and not to repair the line at this time. The Authority stated as long as Paul does not require the water to that location then they would hold off on the repair for now.

Tammy Oberholzer stated that many people assisted in locating the leak. Tammy stated that an Officer had come into assist the Public Works Department in locating the leak. The Water Authority was asked to pay for the additional salary costs for that Officer's additional hours. Tammy Oberholzer communicated that previously there was no policy for requesting additional assistance from the Police Department for items such as this. Now a policy has been created and has been reviewed with all appropriate members.

MOTION: to enter into executive session for personnel discussion with possible action to be taken at 7:46 pm was made by Gregg Davis, second by Larry Nair, all ayes carried.

Regular session resumed at 8:05 pm

MOTION: Not to authorize payment of the additional salary for the Police Officer's additional hours totaling \$56.55 was made by Gregg Davis, second by Ed Twine, all ayes, motion carried.

MOTION: to direct Water Authority Personnel to follow new procedure when contacting Police Officers' for assistance per Chief Zechman's New Policy created on March 8, 2011 was made by Ed Twine, second by Gregg Davis, all ayes carried.

The Authority asked Tammy Oberholzer to check to see if the pressure reducer valve still had a warranty on it. Tammy stated that Don has contacted Ross Valves to see if it is under warranty and check it out do to the Hydrant testing that occurred.

Tammy Oberholzer stated that the Grandview Water Tanks paint is peeling and it has a hole in the tank. Tammy stated that float and the gage is broke. Paul stated that he feels that this is something that they can fix in house. Tammy stated that she would bring back more information.

Garry stated that they might have paint left over and they could use that paint to spot paint the Grandview Tank.

Tammy stated that the Mountain Well Pump was fixed and unfortunately, there was more work than what was originally thought. Tammy asked the Authority for the additional \$9,008.82. The entire project was \$16,056.03. The Authority Agreed to authorize to pay the entire cost of \$16,056.03.

Tammy Oberholzer stated the copper, metal was going to be turned into the scrap yard, and she would inform the Authority what funds they receive.

Tammy asked the Authority if they would consider moving the meeting to April 19, 2011 due to the PSAB Conference. The Authority agreed to reschedule the meeting to April 19, 2011.

Tammy Oberholzer stated that Steve from L.B. Waters might be speaking at the next meeting to review for possible purchase of the Leak Detection Equipment. The estimated cost for such equipment would be \$3,000-\$4,000. Tammy stated that Don and Paul would need to be trained on it. Tammy Oberholzer stated that she feels that it would be very cost effective to have such equipment available.

Dawn Scheller reviewed the Secretary Report. Dawn Scheller stated that at the Council Meeting they authorized the purchase of much needed lighting equipment for the Public Works department. This purchase was to be paid from the Joint Equipment Fund for \$3,900.00. Council asked me to request that the Authorities approve the use of this account for the purchase.

MOTION: to authorize the funds in the Joint Equipment fund to be used to purchase the Public Works Lighting Equipment in the amount of \$3,900 was made by Larry Nair, second by Ed Twine, all ayes, motion carried.

Dawn Scheller stated that Don Shaffer has looked into some fire hydrant issues. Don Shaffer is recommending that the Authority authorize the repair of the two hydrants on Linden Avenue. Don Shaffer stated that if he is unable to repair the first hydrant a new hydrant would be \$3,000. Don has all but the stem to fix the hydrant and will try to repair it once he receives the part needed. Don Shaffer stated that the second hydrant needs to be replaced which would cost approximately \$3,000.

The second fire hydrant recommendation would be to relocate the hydrant on W. Fairview. Don Shaffer recommended that the be done to move the hydrant to the end of the line for blow off reasons this would cost an estimated amount of \$6,942.97. In addition, the Water Authority would need to receive all legal right of way documents signed by the property owner. Dawn Scheller stated that verbal permission was received. Sam Wisner stated that his office would draft the Right of Way documents for the property owner to sign prior to the work beginning.

The third concern is the hydrant located near the Elementary School. Dawn stated that Don would recommend moving the hydrant back four feet off the street. Don Shaffer's concern is that traffic traveling along the road could hit the hydrant and damage it further. Dawn stated that after discussion with Don this is something that could be addressed next year.

Dawn asked for a motion to repair the one hydrant on Linden and replace it if not able to fix it, replace the second hydrant on Linden and then relocate the hydrant on W. Fairview per Don Shaffer's request once the proper rights of ways have been obtained.

MOTION: to repair the one hydrant on Linden and replace it if not able to fix it, replace the second hydrant on Linden and then relocate the hydrant on W. Fairview per Don Shaffer's request once the proper right of ways have been obtained was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to authorize the additional services agreement for the Mudwell Project with Gannet Fleming for \$41,050.00 was made by Larry Nair, second by Ed Twine, all ayes, motion carried.

MOTION: to authorize Resolution 2011-1-W granting approval for the borrowing of up to \$210,000 from The First National Bank of Mercersburg was made by Ed Twine, second Larry Nair, all ayes, motion carried.

MOTION: to adjourn at 8:55 pm was made by Ed Twine, second by Issa Ziadeh, all ayes, motion carried.

Assistant Borough Manager Dawn L. Scheller transcribed these minutes from her meeting notes and tape. Respectfully submitted by Assistant Borough Manager Dawn L. Scheller.