

Mercersburg Water Authority

Borough Hall, Mercersburg PA

June 14, 2011

Minutes

Attending: Chairman Twine, Larry Nair-Secretary, Gregg Davis, Tammy Oberholzer-Borough Manager, Dawn Scheller-Assistant Borough Manager, Brent Ramsey-Engineer

Absent: Vice-Chairman Mike Myers, Solicitor-Sam Wiser

Press: None

Public Comment/Guests: None

Chairman Ed Twine called the meeting to order at 7:00 pm.

Chairman Ed Twine stated that there was no public comment or guests.

Chairman Twine asked for comments, questions, concerns regarding the Treasurer's Report and Bills Payable.

The Authority stated that the sales are down slightly. The Authority discussed that the utility bill was a little higher this month and that usually they start to drop this time of year. They believe that it is do to running the dehumidifier more. They stated that this would be something to monitor.

MOTION: to approve the Treasurer's Report for the month ending May 31, 2011 and the Bills Payable Invoice list for May 2011 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked for comments, questions, and concerns with the May 10, 2011 meeting minutes. Chairman Twine made a correction on the first page changing Chairman Malone to Chairman Twine. No other corrections were necessary.

MOTION: to approve the meeting minutes from May 10, 2011 with minor correction was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked if there was anything from the Solicitor. Tammy Oberholzer indicated that Sam had forwarded an answer to the Authority's question.

Chairman Twine asked for the Engineer's Report.

Brent Ramsey was present to represent Gannett Fleming and stated that Mark Pickering was away on vacation. Brent provided the Authority with an update on the Mud Well Project. Brent provided the Authority with six copies of the final plans and specifications. Brent stated that if the Authority has any questions they could let Gannett Fleming know.

The Authority discussed the information regarding the Mud Well Project. Chairman Twine asked for an update on the geothermal information that he had requested at the last meeting. Brent stated that he knew Mark was working on it but did not have the information with him. The Authority stated that they wanted to hold on this project until they received and reviewed the information that was requested.

Brent reviewed that the final specifications for the Tank Painting Project was delivered to the Water Authority for review. He provided the Authority with the cost estimate for the entire project. The project was estimated at a total of \$109,225. He stated that they are ready to go out for bid on this project. Brent stated that he believes this estimate to be high. Brent stated that he did some research to try to figure out where Garry got the \$10,000 number and Brent stated that he could not find the basis for the Garry's estimate. Brent stated that he spoke with Sam Wood about the project and Sam stated that the biggest issue is humidity and protection of the tank. Sam Wood indicated that humidity is going to be the biggest issue with the tanks sweating.

Chairman Twine stated that the humidity is under control in the plant. Chairman Twine stated that the problem was rectified in the summer of 2010. Chairman Twine stated that part of the reason why the plant is in bad shape is due to the humidity. Chairman Twine stated that the Authority had spent a lot of money to have that issue rectified and Gannett was not able to correct it. Chairman Twine stated that the Authority Members came up with a \$1500 dehumidifier that corrected the issue. Chairman Twine stated that the Authority spent over \$5,000 on Gannett Flemings suggested heat exchange system that did not work. Ed Twine stated that he believes that this estimate is high and the humidity should not be a factor.

Brent asked that the Authority consider approving Gannett Fleming to continue to move forward on this project. Brent also stated that he brought along a Quote sheet that the Authority could use to get a second opinion and provided a list of contractors of people to contact. Chairman Twine stated that that could be risky because some of the contractors may want to bid on the project and that using the list may be a problem.

The Authority asked Tammy how much the Authority has spent to date on this project. Tammy stated that she would look for the information. Tammy stated just for the invoices tonight not including past amounts totaled about \$4800. Brent stated that he could get those numbers easily and he would forward them to the Authority.

Tammy suggested that the Authority get a second opinion. Brent stated that it is important that they give whoever is the second opinion a copy of the manual that it is important to compare apples to apples. The Authority stated that they would put the tank-painting project on hold for one more month until they could review the second opinion.

Brent presented information about the Elementary School Project.

Tammy asked if Brent was aware that Food Lion needed a fire-line. Brent stated that he did not know about the fire-line, but that they would need to do something similar to what the Elementary School was doing. Brent stated that he would discuss the information with Food Lion and inform them of the requirements once the Authority approves the tap.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer reviewed that she had asked for an update on the Timbering Project. She stated that Mr. McColly did not return her call but she would confer with him to obtain a revised schedule.

Tammy Oberholzer stated that the Authority had a water leak on Grain Alley/East Seminary Street on June 3, 2011. Tammy Oberholzer stated that the leak was caused to poor engineering advice.

The Authority asked Brent to respond. Brent stated that the leak was caused by a storm drainpipe that settled on and broke a water pipe. Brent stated that Garry was present during the installation of the pipe with an inch to an inch and a half clearance. Brent stated that it is his understanding that it was done this way against Don Shaffer's recommendation. Brent stated that they fixed the leak by lowering the water pipe by 22 1/2 degree and bracing the storm sewer pipe. Brent stated that he believed that it should've been done that way in the beginning. The Authority asked if Gannett Fleming would absorb the cost. Brent stated that he thought that since it should have been done that way in the beginning the Borough/Authority would be responsible for materials and that those costs would have been approved in a change order. Brent stated that he is not able to authorize that decision and the Authority would need to discuss that with Mark Pickering and other Gannett Fleming executives.

Tammy provided an update about the credit card payments. She stated that the office was provided information from Tower Bank and she was told that First National Bank of Mercersburg would contact her to discuss what they can offer the Authorities.

Tammy stated that information would be coming and needing to be signed for the H20 grant. She asked that the Authority Authorize the Chairman to sign the documents.

Tammy Oberholzer spoke about the gate at the Water Plant needing replacement. Tammy stated that a premade gate would cost approximately \$100. The Authority thought that they should wait to purchase a new one once the logging project is completed.

Ed Twine stated that he received a phone call asking if the Authority would be opposed to allowing a Waynesborough Sawmill Company to utilize the Water Authorities road. Ed Twine stated that he could counter and ask them to repair the road after they are done using it provided they sign all the proper documents protecting the Authority. The Authority stated that they would agree to that should Ed Twine be approached.

Tammy Oberholzer stated that the Authority received the resignation of Issa Ziadeh. The Board would need to appoint a new member.

Tammy provided the Authority with updated information for the Solar Panel Grant. Tammy asked that the authority authorizing the project to be put out for bid.

Chairman Twine asked for the Secretary Report.

Dawn Scheller stated that the Public Works Department project would begin the later half of July and would take approximately two to three weeks to complete. Dawn stated that Don is still thinking about the Leak Detection Equipment and Dawn would

forward a recommendation once Don chooses which one would be best. The Fire Hydrants on Linden Avenue were fixed and are operational. Dawn provided the Water Authority with a picture of the Grandview Water Tank that needs a downspout from top to bottom. Dawn stated that Don would forward those estimates. Dawn included the Public Works Department Report in the packets. The Authority members appreciated the information and requested that they continue to receive a copy.

Chairman Twine asked to discuss Old Business.

Tammy Oberholzer reviewed the information regarding a Water Authority Board Member to work on Projects for either the Borough or Authorities. Sam Wiser provided a Memo with comments and recommended guidelines. The memo was included in the Board members packets.

The Authority reviewed information regarding the Solar Panel Project. Tammy stated that the bid information was included in the Authority Members packets. The Authority asked Tammy to make sure that the entire area was fenced in.

MOTION: to authorizing the Solar Panel Project out for bid was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

MOTION: to allow the Chairman to sign the H20 grant documents was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked to review the New Business.

MOTION: to authorize KMD Construction (Food Lion Project) to tap into the water line for an emergency sprinkler service pending the line be metered, the meter be housed appropriately, the pay the tapping fee, and they submit and record updated plans showing the details pending engineering approval was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

The Authority reviewed the calendar.

MOTION: to adjourn at 8:10 pm was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

These minutes were transcribed by Borough Secretary Dawn L. Scheller from her meeting notes and her recorded tape of the meeting.

Respectfully submitted by Borough Secretary, Dawn L. Scheller.

Date Approved: _____ Motion made by: _____ Second made by: _____