

**Mercersburg Water Authority**

Borough Hall, Mercersburg, PA

July 12, 2011

Minutes

Attending, Chairman Ed Twine, Secretary Larry Nair, Gregg Davis, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Public Works Director Don Shaffer

Absent: Vice-Chair Mike Myers, Solicitor, Engineer

Guests: Larry Levato and Jim Hocker- School District Elementary Project Engineers

Press: None

Chairman Twine called the meeting to order at 7:00 p.m.

Chairman Twine welcomed the guests and asked them for their Public Comment.

Jim Hocker and Larry Levato presented information regarding the Fire-line Connection and Meter Placements Plans for the Elementary School. Larry and Jim presented that they had planned the meter to be placed inside a utility room with in the school. Jim and Larry stated that the Water Authority personnel would be authorized any access needed to the meter and equipment. The Water Authority reviewed the current guidelines that a meter placed a distance greater than 75 ft. would require the meter to be placed in a pit. The Borough Office staff reviewed that this information was provided to the School District's Engineers. Jim Hocker stated that they had put the project out for bid prior to them realizing this information. Larry stated that if the Authority required them to place the meter in a pit that it would increase the overall cost of the project which they would have to authorize thru a change order. The Authority discussed the subject further and had concerns of the access to the utility room with the increasing security requirements instituted by the school district.

**MOTION: to require the School District and Engineers to conform to the Water Authorities Policies and Rules and Regulations by requiring the fire-line meter to be placed in an outside pit was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Larry Levato and Jim Hocker exited the meeting at 7:20 p.m.

Chairman Twine asked for the Authority to review the Treasurer's Report.

**MOTION: to approve the Treasurer's Report for the Month ending June 30, 2011 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked for the Authority to review the Bills Payable Invoice list for the month ending June 2011.

**MOTION: to approve the Bills Payable Invoice List for the month ending June 2011 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked the Authority to review the meeting minutes for June 14, 2011.

**MOTION: to approve the minutes from June 14, 2011 was made by Gregg Davis, second by Larry Levato, all ayes, motion carried.**

Chairman Twine asked if they had anything from the Solicitor to review. Tammy stated that there was nothing to review.

Chairman Twine reviewed the written Engineer's Report included in the packets.

Chairman Twine reviewed that he and Tammy met with Dennis E. Black for the second opinion on projects that Gannett stated were ready for bid. Ed Twine stated that the final ready for bid document that Gannett provided the Borough did not have any measurements or calculations on them. They discussed that the plans were missing very important information. The Authority discusses each project in detail.

**MOTION: to terminate Engineering Services with Gannet Fleming effective immediately and hire Dennis E. Black as the Water Authority Engineer was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer spoke about the logging project and that the project is on schedule. Tammy stated that the Solar Panel Project is currently out for bid and she will forward the necessary information to the Authority for review and action at the next Water Authority Meeting. Tammy Oberholzer stated that the project estimate for the Tank Painting Project from Gannet was \$96,000 and from Dennis E Black it is \$58,000. Tammy reviewed information about a Grain Alley Storm Sewer collapsing crushing a water line leading to a water leak complication that occurred due to Gannett Fleming's poor engineering advice. She stated that Gannett Fleming agreed to absorb the Labor Costs but not the material costs. Tammy Oberholzer stated that she is in contact with Borough Council and she will keep the Authority informed. Tammy Oberholzer stated that she is waiting for information from the First National Bank of Mercersburg for the costs associated with accepting debit and credit card payments. Tammy provided updates on the H2O Pa Grant and the fire hydrant adapters. Tammy stated that Paul Sharrow had challenges with the starters at the Water Plant and he contacted Klinefelter Electric. Klinefelter Electric replaced the starter for the air skewer and rebuilt the starter for a blower was rebuilt. Tammy Oberholzer presented the tentative schedule for the Bennett Ave Water Line Replacement Schedule. Tammy Oberholzer stated that a meeting with DEP is scheduled for July 20. Information from this meeting will be shared at the next Authority meeting. Tammy reviewed that Paul's vehicle received some hail damage. The Authority asked that Tammy arrange it to be fixed. The Insurance deductible (\$250) for this was deducted from the check that was received totaling \$2,338.52.

Don Shaffer requested that the gate at the water plant be fixed and welded back together. Don stated that this would be done temporarily until the gate would be replaced.

**MOTION: to authorize the welding of the Water Plant gate using new pipes was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked for the Secretary Report.

Dawn Scheller discussed the Leak Detection Equipment. Dawn stated that after reviewing the information with the PWD and LB Waters the PWD would like authorization to purchase the Leak Detection Equipment total of the purchase is \$5,500.00.

Don Shaffer described the equipment and explained how it would benefit the department. Don Shaffer also spoke about needing a viber plate and a porta john for the Bennett Ave Project. These items were not included in the original project.

The Authority authorized the viber plate and the porta john for the Bennett Ave Project.

**MOTION: to authorize the purchase of Leak Detection Equipment from LB Water in the amount of \$5,500.00 was made by Gregg Davis, second by Larry Nair, ally ayes, motion carried.**

Chairman Twine asked for the Old and New Business Items. The Authority discussed the paving estimates for water leak repairs.

**MOTION: to authorize Robert D. McCulloh Excavating & Paving, Inc. to complete estimated repairs was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

The Authority discussed information about the Water Plant Dehumidifiers and the filters.

No additional items were discussed.

**MOTION: to adjourn at 8:20 p.m. was made by Larry Nair, second By Gregg Davis, all ayes, motion carried.**