

Mercersburg Water Authority  
Borough Hall, Mercersburg, PA  
October 11, 2011  
Meeting

**Attending:** Chairman Ed Twine, Secretary Larry Nair, Gregg Davis, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Dennis E. Black Engineers- Brad Stake and Lance Hoover

**Guest:** None

**Press:** None

Chairman Twine called the meeting to order at 7:00 p.m.

Chairman Twine asked the Authority Members to review Treasurer's Report ending September 30, 2011.

**MOTION: to approve the Treasurer's Report for the month ending September 30, 2011 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked to review the Bills Payable Invoice List for the month of September 2011.

**MOTION: to approve the Bills Payable Invoice List for the month ending September 2011 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked the Authority Members to review the meeting minutes from September 13, 2011 meeting.

**MOTION: to approve the meeting minutes from September 13, 2011 as presented was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.**

Chairman Twine asked if the Solicitor had any information for the Authority, Tammy Oberholzer stated that Sam Wiser is still working with Gannett Fleming to obtain the CAD files that contain the Authorities information.

Chairman Twine asked for the Engineer's Report.

The Engineers discussed the bid information that they had received for the Tank Painting Project. Lance Hoover opened and read the four bids received. The bids were as follows; 1) Corosion Central Corp total bid of \$76,950, 2) DM Coatings total bid of \$66,680, 3) S & T Painting total bid of \$59,500, and 4) Valley Painting total bid of \$75,000. Dennis E. Black stated that they would review the bid information for completeness and verify the references provided. Dennis E. Black required the Companies who bid to include bonding information, 8 years of work history, mandatory pre-bid meeting attendance, plus reference information. The Water Authority discussed the project timeline and made the following recommendation.

**MOTION: to award the Tank Painting Project to the lowest responsible bidder contingent upon the Engineer's Recommendation provided the company meets the requirements and background verification was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Ed Twine asked the Engineers for an update on the MudWell Project and Media Studies. The Engineer stated that they had visited the plant and have taken measurements. They stated that they would be at the plant the following week to obtain core samples. They stated that they would continue to update the Authority on the progress of the project.

Ed Twine asked for the Managers Report.

Tammy Oberholzer provided updates on the Solar Panel Project and stated that the project would be completed by the next meeting. Tammy stated that there was an area that needed to be cleaned up so that the fencing could be installed. Don Shaffer would make arrangements with Ed Twine to have the area ready for the fence installation. Tammy stated that she is preparing the documentation so that the Authority will receive reimbursement for projects that are covered by the grants received. Tammy stated that she would mail the preliminary 2012 budgets to the authority members for their review. She asked that they review the

information prior to the next meeting and contact herself or Amy with any questions or concerns. Tammy reviewed other items in her report.

Chairman Twine asked for the Secretary's Report.

Dawn Scheller reviewed the Bennett Avenue Project. She presented the Authority with the expenses paid to date including Material, Man hours, estimated cost of street repair, plus addition equipment and materials that were needed for the project. Dawn will forward an updated assessment of the project to the Authority Members once the project is completed. Dawn Scheller stated that she has not heard from Ross Valves regarding the valve that was returned.

Chairman Twine moved on to the Old and New Business.

**MOTION: to approve the Annual Service Agreement with CORRPRO in the amount of \$730.00 for the Water Storage Tank/ Clarifier Cathodic Protection System was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine reviewed the remaining items in the Authorities Packets.

**MOTION: to adjourn the meeting at 7:45 p.m. was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.**

*These minutes transcribed by the Borough Secretary, Dawn L. Scheller, from her notes and a recording of the meeting. Respectfully submitted by Borough Secretary Dawn L. Scheller.*

Date Approved: 11/21/11 Motion Made By: Gregg Davis Second Made By: Larry Nair