

Mercersburg Water Authority

Borough Hall, Mercersburg, PA

January 10, 2012

Minutes

Attending: Chairman Twine, Secretary / Treasurer Larry Nair, Gregg Davis, Solicitor Sam Wiser, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Engineers Brad Stake and Lance Hoover-Dennis E. Black Engineering, Inc.

Absent: None

Press: None

Guest(s): None

Meeting began at 7:00 p.m.

Chairman Twine stated that there were no guests and no public comment.

Chairman Twine stated that he had visited the Water Plant to complete an inspection on the plant. He noted that the final clean-up was completed by the Painting Company. He also noted a couple of concerns and provides detail of those concerns to Tammy. Chairman Twine stated that Tammy Oberholzer is addressing those concerns.

Chairman Twine asked for a motion to approve the Invoice List. There was no Treasurer's Report due to the bookkeeper's computer being offline.

MOTION: to approve the Bill Invoice List was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked for a motion to approve the Meeting Minutes from December 13, 2011

MOTION: to approve the December 13, 2011 meeting minutes as presented was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked for the Solicitor's Report.

Sam Wiser reviewed that he had information from DCNR regarding the Bridge to the water plant. The information was regarding a Road Use Agreement and a Boundary Line Adjustment Agreement. Sam Wiser provided the Authority with the boundary adjustment information and asked the Authority to authorize the Chairman to execute the necessary documents. Sam Wiser stated that when the initial Road Use Agreement was authorized it was between Borough and DCNR. Sam stated that he will ask Borough Council to assign the bridge to the Authority. Sam stated that the Authority would gain ownership of the bridge and would go forward need to maintain the bridge. The Authority would also be able to determine the weight and size of the vehicles traveling across the bridge. Sam Wiser stated that the Authority would amend the current Road Use Agreement and relieve responsibility from the Borough and make it clear that the Water Authority would now have ownership of the Bridge.

MOTION: to authorize the Water Authority Chairman to execute the Boundary Adjustment Agreement was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to authorize the Chairman to execute the Road Use Agreement with DCNR was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Sam Wisner requested the Authority to reconsider and authorize payment of the outstanding invoices to Gannett Fleming, Inc. After discussion the Authority decided to uphold the previous decision and not authorize payment at this time.

Chairman Twine asked for the Engineer's Report.

Dennis E. Black Engineers confirmed the size of the generator needed for the Water Plant. They stated that the suggested one at last month's meeting would be sufficient enough to operate the plant even with the proposed expansion discussions (100,000 kW). The Engineers reviewed the proposal for the MudWell Project. Chairman Twine asked that they review the costs estimated for the Geothermal System. They stated that they would and bring information back to the Authority to review. The Authority asked that the Generator be included with the Bid for the MudWell Expansion Project. The Authority discussed that there would be a lot of back fill that they would need to find a location for. This would be looked into and discussed at a future meeting. They stated that the cleanup was completed at the Water Plant and the Final Payment Request for the painting project and is listed under new business. Chairman Twine thanked them for the efforts shown and the Authority was happy with the Engineer's progress.

Chairman Twine asked Tammy for her Manager's Report.

Tammy Oberholzer stated that the Solar Panel Project was completed. She stated that Final Payment was requested and that the funds would then be reimbursed per the Grant specs. Tammy Oberholzer asked Sam Wisner to review the documents received pertaining to the Sale of Energy Credits. Sam Wisner stated that he would review the documents and provide the Authority with his recommendations. Tammy Oberholzer reviewed that the Sewer Authority is replacing Sewer Line on Park Avenue this summer. The Authority thanked Tammy for the information but stated that they do not need to address the water line in that area at this time. Tammy stated that GANOE reviewed the estimate for the patch and adjusted it as needed. The corrected copy is under New Business for approval.

Chairman Twine asked for the Secretary's Report.

Dawn Scheller reviewed that the meeting scheduled was advertised as required. Dawn Scheller stated that a fire hydrant on Wolf Drive had a leak. Dawn provided the Authority with two quotes one for repair and the other for a replacement of the hydrant. The Authority discussed the Pallet Valve and asked for an update at the next meeting. The Engineers stated that they would be out to check the Valve on Friday, January 13, 2012 and make the recommendations.

MOTION: to authorize the repair or replacement (if unable to repair) the fire hydrant located on Wolf Drive was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked the members to review the OLD/NEW Business.

MOTION: to approve payment for the Tank Painting Project to S & T Painting in the amount of \$59,900 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Tammy stated that item B on the Agenda (invoice for GANOE) was approved when the Authority approved to pay the invoices earlier in the meeting.

MOTION: to authorize Chairman to sign the Certificate of Substantial Completion for the Solar Panel Project was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

MOTION: to approve final completion for the Solar Panel Project was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

MOTION: to authorize final payment for the Solar Panel Project in the amount of \$128,790 including retain age to ASCOM was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Sam Wiser asked if a special audit needed to be conducted for this grant. Tammy Oberholzer stated that was correct and she had already spoken to Tina about the project and the audit needed.

Chairman Twine reviewed that the next meeting would be held on February 7, 2012.

Chairman Twine reviewed the correspondence.

The Authority asked that the next meeting be changed to occur on February 7, 2012. Dawn Scheller stated that she would advertise for the meeting change.

MOTION: to adjourn at 8:05 p.m. was made by Gregg Davis, second by Larry Nair, ally ayes, motion carried.

These minutes were transcribed by Borough Secretary, Dawn L. Scheller, from her notes and a recording of the meeting. Respectfully submitted by Borough Secretary, Dawn L. Scheller.

Date Approved: 2/7/2011

Motion Made By: Gregg Davis Second By: Larry Nair

