

Mercersburg Water Authority

Borough Hall, Mercersburg, PA

February 7, 2012

Minutes

Attending: Chairman Ed Twine, Secretary/Treasurer Larry Nair, Gregg Davis, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Engineers- Lance Hoover and Brad Stake

Absent: Solicitor

Press: None

Guest(s): None

Meeting began at 7:00 p.m.

Chairman Twine asked for Public Comment. There was none.

Chairman Twine asked for a motion to approve the Treasurer's Report.

MOTION: to approve the Treasurer's Report was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked for a motion to approve the Bills Payable –Invoice List for the Month of January 2012.

MOTION: to approve the Bills Payable-Invoice List for the Month of January 2012 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked for a motion to approve the Meeting Minutes from January 10, 2012.

MOTION: to approve the Meeting Minutes from January 10, 2012 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked if there was anything to report from the Solicitor.

Tammy Oberholzer stated that there was nothing to report from the Solicitor.

Chairman Twine asked for the Engineer's Report.

Lance Hoover and Brad Stake distributed and reviewed the Filtration Plant Special Study Report. They provided a final estimate for the Mudwell Expansion Project. The Engineers explained to the Authority that the permitting process could be anywhere between 90 days to 6 months. The Engineers stated that they would like to begin the Permitting Process and drawings for DEP. The Engineers reviewed recommendations for the PRV Valve. They suggested that the Authority add a second PRV Valve to assist in reducing the pressure. They provided the Authority with an estimate for this project. The Authority asked that the recommendations be noted. The Authority stated that they would discuss the Mudwell Project at the next meeting and address the PRV Valve in the future. The Authority thanked them for their hard work.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer stated that she is processing the necessary documents for the State so that the Authority would receive reimbursement for the Grant Related Projects. Tammy reviewed that Borough Council signed the bridge agreement on January 23, 2012 and that the Authority is only waiting for Barry Best to complete a legal description to

complete the Boundary Adjustment Agreement. Tammy Oberholzer reviewed and recommended that the Authority authorize payment for two Gannett Fleming Invoices. The two invoices are dated January 15, 2012; one in the amount of \$330.00 (7-90720) and the second for \$100.00(7-90721).

MOTION: to authorize payment of the two Gannett Fleming Inc. Invoices 7-90720 for \$330.00 and the second 7-90721 for \$100.00 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Tammy reviewed that Paul Sharrow is completing improvements on the Water Plant and he is doing an excellent job. Tammy Oberholzer also reviewed that the logging project is underway and Paul is monitoring their progress. Tammy reported that DEP visited the plant for an announced inspection and the inspection went very well.

Chairman Twine asked for the Secretary Report.

Dawn Scheller stated that she included a State Ethics Commission Form in the packet. She asked the Authority Members to complete the form and return them to her by April 15, 2012. Dawn provided the Authority Members with a copy of a letter to ROSS Valves.

Chairman Twine asked for any Old Business or New Business. There was none.

Chairman Twine reviewed the correspondence.

No additional items were discussed.

MOTION: to adjourn the meeting at 7:25 pm was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

These meeting minutes were transcribed by Borough Secretary, Dawn L. Scheller, from her meeting notes and a recording of the meeting. Submitted by Borough Secretary, Dawn L. Scheller.

Date Approved: _____ Motion Made By: _____ Second By: _____