

# Mercersburg Water Authority

Borough Hall, Mercersburg PA

May 8, 2012

## MINUTES

**Attending: Chairman Ed Twine, Larry Nair, Gregg Davis, Assistant Borough Manager Dawn Scheller, Solicitor Sam Wiser, Engineers Brad Stake and Lance Hoover**

**Absent: Borough Manager Tammy Oberholzer**

**Guest: Elizabeth McClintick**

Meeting Began at 7:00 pm

Chairman Ed Twine asked for public comment. There was no public comment at this time.

Chairman Twine asked for a motion to approve the Treasurer's Report month ending April 30, 2012.

**MOTION: to approve the Treasurer's Report month ending April 30, 2012 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked for a motion to approve the Invoices/Bills Payable List for the month ending April 30, 2012.

**MOTION: to approve the Invoices/Bills Payable for the month ending April 30, 2012 was made by Larry Nair, second by Gregg Davis, all ayes motion carried.**

Chairman Twine asked for a motion to approve the Meeting Minutes for the April 10, 2012.

**MOTION: to approve the meeting minutes from April 10, 2012 as presented was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked for the Solicitor's Report.

Sam Wiser asked that a motion for an executive session be made to discuss a personnel matter at the convenience of the Water Authority.

Chairman Twine asked for the Engineer's Report.

Lance Hoover and Brad Stake provided the Authority with information regarding the Mudwell Expansion Project. Brad Hoover reported that they completed the necessary survey work and would begin the designing phase. Lance stated that the design phase would take approximately one week. Lance stated that the drawings would be prepared and presented to the Authority for review at the next Authority Meeting. The plans would include the elevations and necessary info for the DEP Permit. Brad stated the permit to DEP would be submitted in June. They are expecting that DEP will submit their comments/concerns back to Dennis Black Engineering shortly after the permit submission. This will allow Dennis E. Black, Inc. to address them and begin the bidding documents. A question was raised if the Conservation Office would need to be involved. Both Engineers stated that they would not need to be involved because they are not disturbing an acre of land. The Authority is hopeful to receive the DEP Permit quickly so they can advertise an award the bid in August.

Chairman Twine asked for the Secretary's Report.

Dawn Scheller stated that the Water Authority has not received the funds for the Solar Panel Project. Dawn stated that Paul has not completed the painting of the Chemical Room. Dawn Scheller provided the Authority with an update for the FLOCK Tank. Dawn Scheller stated that the staff was able to fix the FLOCK Tank with the assistance of CLAYLICK Welding for the amount of \$197.32. Dawn stated that she had received information that the Water Plant Roof was leaking. Chairman Twine stated that he visited the plant and checked out the problem. Chairman Twine stated that he believes that he resolved the issue but asked Dawn to keep the Authority posted should it leak again. Dawn provided the Authority with the financial information. Dawn reviewed that the Public Works Department would begin flushing the fire hydrants in the Borough beginning the week of May 21<sup>st</sup>. Dawn Scheller reviewed that Tammy will be out between 4-6 weeks while she recovers from surgery.

Chairman Twine stated that the Public Works Departments monthly report was included in everyone's packet for review.

Chairman Twine asked to move on to the New Business.

**MOTION: to enter into Executive Session at 7:20 p.m. for personnel matters with possible action to be taken was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Engineers Left the meeting at 7:20 p.m.

Regular session resumed at 8:23 p.m.

**MOTION: to adjourn at 8:24 p.m. was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

These meeting minutes were transcribed by Borough Secretary, Dawn L. Scheller, from her meeting minutes and recording. Respectfully submitted by Dawn L. Scheller.

Approved by: \_\_\_\_\_ Second By: \_\_\_\_\_ Date: \_\_\_\_\_