

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
July 10, 2012
MINUTES**

Attending: Chairman Ed Twine, Secretary/Treasurer Larry Nair, Gregg Davis, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Engineers Lance Hoover and Brad Stake

Absent: Solicitor

Guest(s) / Press: None

Chairman Twine called the meeting to order at 7:00 p.m.

There were no guests or public comment.

Chairman Twine asked for a motion to approve the Treasurer's Report.

MOTION: to approve the Treasurer's Report for the month ending June 30, 2012 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked for a motion to approve the Bills Payable / Invoice List for the month ending June 2012.

MOTION: to approve the Bills Payable / Invoice List for the month ending June 2012 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked for a motion to approve the Meeting Minutes for the meeting held on June 19, 2012.

MOTION: to approve the minutes from the June 19, 2012 meeting as presented was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked for the Solicitor's Report.

Tammy Oberholzer stated that there was correspondence from the Solicitor to Gannet Fleming, Inc. included in everyone's packet for review. Tammy stated that we have not received their response.

Chairman Twine asked for the Engineer's Report.

Lance Hoover and Brad Stake were present and provided information regarding the Mud Well Expansion Project. They reviewed that they had met with Ed Twine on June 29th to discuss other alternatives and ultimately decided to adjust the original plans to better suit the goals of the Authority. They provided a copy of those plans to the Authority and discussed it in great detail. The Authority Members were pleased with the changes and were looking forward to submitting them to DEP. Brad Stake and Lance Hoover have contacted DEP to inform them of the upcoming project and DEP seemed very interested in receiving the permit application. The Engineers stated that they would be working on the Bid Documents so that when they receive DEP's approval everything would be ready to be put out for bid.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer reviewed information regarding the Solar Panels and stated that the panels are now PA Certified and the credits can be sold. Knollwood is in the process of certifying the panels in Ohio providing the Authority another area that the credits can be sold to base on the price of the credits. Tammy reviewed that the current market price is at \$25

per credit, she reminded them that this can change. The Authority asked that Tammy instruct Knollwood to sell the Authorities credits on a quarterly basis. Tammy reviewed that Paul had cleaned up the "Dog House" building at the water plant and that it was now ready to be painted. Tammy reviewed the list of items that were ready for reimbursement from the H2O Grant that the Authority received. Tammy reminded the Authority that they would receive a 66.67% reimbursement of expenses which would total approximately \$74,000. Tammy would continue to submit receipts for reimbursement and keep the Authority updated. Tammy reviewed that the office received 91 Applicants for the Billing Clerk Position, 15 were called in for an interview and the top five would interview with the Personnel Committee and then a final decision would be made.

Chairman Twine asked for the Secretary's Report.

Dawn Scheller reviewed that the Water Quality Reports were sent out to all water customers on time. She stated that we had copies available at the Borough Office.

Chairman Twine asked if there was anything for Old Business.

The Authority reviewed that the Timber Cutters were still in the process of the timber cutting. Tammy indicated that they have until October to complete the project.

Chairman Twine asked if there was anything listed under New Business.

It was reviewed that stone was saved from the Bennett Avenue Water Line replacement project and that stone was taken to fill in the road to the water plant. Ed stated that he had graded the stone and that it should compact well and would allow for a better roadway to the Water Plant.

Chairman Twine reviewed the correspondence and calendar in the packet.

Chairman Twine asked for any additional comments.

MOTION: to adjourn at 7:40 p.m. was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

These meeting minutes were transcribed and respectfully submitted by Dawn L. Scheller using her meeting notes and recording of the meeting.

Approved Date: _____ Motion made by: _____ Second by: _____