

Mercersburg Water Authority

Borough Hall, Mercersburg, PA

August 21, 2012

MINUTES

Attending: Chairman Ed Twine, Secretary/Treasurer Larry Nair, Gregg Davis, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Engineer Brad Stake

Absent: Solicitor Sam Wiser

Guests/Press: None

Chairman Twine called the meeting to order at 7:00 p.m.

There was no Public Comment or Guests.

Chairman Twine asked for motions to approve the Treasurer's Report and Bills Payable.

MOTION: to approve the Treasurer's Report for the month ending July 31, 2012 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

MOTION: to approve the Bills Payable / Invoice List for the month ending July 2012 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked for a motion to approve the July 10, 2012 meeting minutes.

MOTION: to approve the July 10, 2012 meeting minutes as presented was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked how much has been spent on new meters. Dawn Scheller stated that we have ordered quite a number of new meters but did not have a total cost. She stated that she would provide the information at the next meeting.

Chairman Twine asked if the Solicitor had anything to report.

Tammy Oberholzer stated that Gannet Fleming, Inc. did accept an offer of \$2,500.00. She reviewed that Sam Wiser was still awaiting the signed documents from them.

Chairman Twine asked for the Engineers Report.

Brad Stake provided the Authority with information regarding the Mudwell Expansion Project. He stated that the permit was submitted to DEP and that they received comments regarding the EMS Plan. Brad Stake stated that they would provide the information that DEP requested for the EMS Plan and keep the Authority updated on the progress. Brad also reported on a meeting which occurred earlier in the day regarding the Geothermal System and other energy inefficiencies at the Water Plant. It was determined that the Authority should focus on making the recommended changes to the building and could decide to add the geothermal at a later date. The Authority Members agreed that this would be a topic to revisit and not be included with the MudWell expansion project at this time. They agreed to move forward with making the water plant itself more energy efficient based on the recommendations made at that meeting. Items discussed were the Garage Door not in use (remove, insulate, and close in), review the heat exchanger (fans need to be replaced), a heater installed in bathroom with the door to stay closed, the inside temp being maintained at a consistent temp 60 degrees year round, the chemical room doors having louvers installed and the fan in the chemical

room be replaced, and have an electrician in to get the electrical boxes reviewed. Chairman Twine thanked him for attending.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer reported that the Water Authority received a check for \$655.08 for the net metering that the solar panels produced. The Authority also received a check for \$372.00 for the sale of Energy Credits. Tammy reported that Paul is busy painting the Chemical room at the Water Plant and has submitted a reimbursement request for the H2O Grant totaling \$75,500. She would follow up on a few minor requests and keep the Authority informed. She reported that a Utility Billing Clerk was hired and the new employee is Cindy Piper. She stated that she is confident that Cindy will do a good job. Tammy reported that the dehumidifier is not working and that it is important to have this fixed. It was discussed that this be a priority and may be under a warranty. Tammy was asked to contact the Authority Members to update them on the progress of the dehumidifier. The Authority discussed the importance of maintaining the equipment and the changing the filters on a regular basis. Tammy reviewed that she would not be present at the next Water Authority Meeting. The Authority also discussed the importance of placing the chemical room on a chlorine sensor so that the fan would turn on in case of an emergency.

Chairman Twine asked for the Secretary's Report.

Dawn Scheller presented information regarding quotes to close in the garage door at the Water Plant. The Authority reviewed and discussed the quotes.

MOTION: to authorize Dawn Scheller to contact Welsh Run on the Authorities behalf to confirm that the metal siding was included with the bid price of \$591.61, if confirmed that the siding materials were included, Welsh Run would be awarded the project, if the metal siding was not included then the project would be awarded to Michael Faith for the amount of \$520, was made by Larry Nair, second by Gregg Davis, all Ayes, motion carried.

Dawn Scheller provided the Authority with photos of pipes where one was replaced and the other still needs replacing.

It was asked how many meters has been purchase. Dawn stated that she would provide copies of that information in the next meetings packet.

Chairman Twine asked for the Old Business.

Tammy Oberholzer reviewed information about the paving of Bennett Ave. It was determined that Bennett Ave receives a 5" base and overlay. The Authority asked Tammy to call with the cost information.

Chairman Twine asked if any other New Business needed to be discussed.

None was stated.

MOTION: to adjourn the meeting at 8:10 p.m. was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

These minutes were transcribed and respectfully submitted by Dawn Scheller, Assistant Borough Manager, using her meeting notes.

Approved Date: _____ Motion Made By: _____ Second By: _____