

# Mercersburg Water Authority

Borough Hall, Mercersburg, PA

September 11, 2012

## MINUTES

**Attending:** Chairman Ed Twine, Secretary/Treasurer Larry Nair, Gregg Davis, Assistant Borough Manager Dawn Scheller

**Absent:** Borough Manager Tammy Oberholzer, Solicitor Sam Wiser, and Engineers Lance Hoover and Brad Stake

**Press:** None

**Guest:** Dr. Elizabeth George, Mercersburg PA

Meeting was called to order at 7:00 p.m. and Chairman Ed Twine invited Dr. George to present the information on MPMC. She presented a letter to the Authority Members (which was included in the meeting packets) seeking to create a trail that connects the Buchanan's Birthplace State Park to Tuscarora Ridge. She reviewed where the trail would pass through and stated that the Park Ranger would be willing to assist with providing recommendations on how to proceed, and he recommended that she first ask the Water Authority for permission. The Authority stated that they have a permission liability waiver that any person is able to complete to access the ground. The Authority stated that they would contact the Solicitor and obtain a recommendation from him before making a decision. Dr. George could contact the Borough Office to follow up on the status of her request. The Authority thanked Dr. George for coming to the meeting. Dr. George left the meeting.

Chairman Twine moved on to the Treasurer's Report.

**MOTION: to accept the Treasurer's Report was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked for a motion to approve the Bills Payable.

**MOTION: to accept the Bills Payable was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

**MOTION: to approve the Meeting Minutes from August 21, 2012 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.**

Chairman Twine asked for information from the Solicitor. There was no correspondence from the Solicitor to review.

Chairman Twine asked for information from the Engineer. Dawn Scheller stated that an email was included in the packets which stated that they have not received any new information from DEP regarding the Mudwell Project.

Chairman Twine asked for the Manager's Report.

Dawn Scheller stated that Tammy had included information about Dr. George's request for the Authority to review. They asked for more detailed information from Sam regarding the request. Tammy had included in her report information on the Chemical Room and that we are awaiting a quote to replace the junction boxes. Tammy had written that the additional information requested was provided to the H2O Grant. Tammy provided information to the Authority Members about the dehumidifier and that it was under warranty. Tammy was told that the Authority would receive credit once the old board has been returned to them.

**MOTION: to authorize the Chairman to sign the Agreement with Gannet Fleming and authorize payment of \$2500.00 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Tammy had included information regarding the Bennett Avenue paving project along with the estimates. This is an item listed under New Business. Tammy included information regarding the Timber Project and the request to extend the

contract 6 months. This was an item listed under New Business. Tammy Oberholzer provided information regarding the Electric Bill. Tammy provided information about the Solar Panel readings for the Authority.

Chairman Twine asked for the Assistant Borough Manager's Report.

Dawn Scheller provided information regarding the estimate approved at the last meeting from Welsh Run Builders included the material that was questioned. Dawn Scheller provided a copy of the updated Mercersburg Builders Supply Invoice with the necessary changes. Ed Twine asked that Welsh Run be contacted and the work be scheduled before the end of September or the work would be delayed until November. Dawn stated that she would check with Don about that. Dawn Scheller reviewed the information on the Water Meters that have been purchased. The Authority asked that the Office track the new meters installed and review the meters prior to the 10 year warranty running out. Dawn Scheller stated that the Office would work on something that could be used to track the information and that it would be placed somewhere in the Office that could be used by any person(s) working in the office. Dawn Scheller provided information regarding the Training Class in October. She stated that she has registered for the October 21-24 training session and would be making the travel arrangements. Dawn Scheller provided two estimates a road restoration at property 12032 Buchanan Trail West.

Chairman Twine asked to review the Old Business.

**MOTION: to authorize and award the Bennett Avenue Paving Project to Robert D. McCulloh Excavating and Paving; to authorize payment in the amount of \$16,787.30 and allow Robert D, McCulloh to invoice the Authority for Columbia Gas portion of the street restoration so the Water Authority can then invoice Columbia Gas for their portion of the project was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine moved on to New Business.

**MOTION: to authorize a six month extension to the Timber Cutters and authorize Mr. McColly to sell the additional timber they have recently discovered on the Authority's behalf was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine asked if there was additional business.

Dawn provided two estimates for the repair of road at 12032 Buchanan Trail West that was just received.

**MOTION: to authorize Robert D. McCulloh to complete the paving job described on Estimate PA 051043 in the amount of \$709.00 with Ed Twine to reimburse the Authority \$140.00 was made by Larry Nair, Second by Gregg Davis, all ayes, motion carried.**

**MOTION: to move into executive session at 7:40 p.m. was made by Larry Nair, second by Gregg Davis, all ayes, carried.**

Regular session resumed at 7:55 pm.

Calendar was reviewed.

**MOTION: to adjourn at 7:56 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.**

These meeting minutes were transcribed and respectfully submitted by Dawn Scheller using her meeting notes and recording of the meeting.

Date Approved: \_\_\_\_\_ Motion Made By: \_\_\_\_\_ Second By: \_\_\_\_\_