

Mercersburg Water Authority

Borough Hall, Mercersburg, PA

October 9, 2012

MINUTES

Attending: Chairman Ed Twine, Secretary Treasurer Larry Nair, Gregg Davis, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller

Absent: Attorney Sam Wisner, Engineers Brad Stake and Lance Hoover

Guests: Ed Meyers – Johnstons Lane, Mercersburg PA

Press: None

Meeting was called to order by Chairman Ed Twine at 7:00 p.m.

MOTION: to approve the Treasurer's Report was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

MOTION: to appoint Ed Meyers to the Water Authority to fill the Vacant Position term to expire on December 31, 2016 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked for a motion to approve the Bills Payable.

The Authority Members discussed the installation of locking thermostat covers.

MOTION: to install locking thermostat covers over the Water Plant's thermostats with a setting range of 60 to 62 degrees was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the Bills Payable for the month of September 2012 was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

Chairman Twine asked Tammy Oberholzer to contact MC Stuff electric to install the lock boxes over the thermostats.

MOTION: to approve the meeting minutes from September 11, 2012 as presented was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked if there was any information from the Solicitor.

Tammy Oberholzer informed the Authority that Sam Wisner provided a memo for review. No Action was required at this time.

Chairman Twine asked if there was any information from the Engineers.

Tammy Oberholzer stated that there was nothing from the Engineers at this time.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer reviewed that the Mountain Well Pump ceased working and is in need of repair. Tammy Oberholzer provided the Authority with an estimate from Eichelberger's for the proposed work. Tammy reviewed the 2 day process and charges indicated on the estimate. The Authority discussed the condition of the extra pump and provided information on a local company who can test the current status on the extra pump. The Authority like the suggestion of using S&S in Chambersburg to test the extra pump and use that if it tests ok rather than purchasing a new pump.

MOTION: to approve Paul Sharrow to bring the extra pump to S&S in Chambersburg and have it tested, if it tests ok then have Eichelbergers install that pump and pull the broken pump out of the well with a cost not to exceed \$3730.00, and then have the broken pump taken and evaluated by S&S in Chambersburg and then forward the necessary documentation to the insurance company if able was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

The Authority discussed the MC Stuff Electric Proposal.

MOTION: to approve the MC Stuff Electric estimate for \$625.00 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Tammy Oberholzer provided an update on the Bennett Avenue Project and the Timber Project with a request to extend the project with an additional 8 months of time.

MOTION: to authorize the Timber Project an additional 8 month extension and authorize the contract to be signed was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Tammy reviewed the CORRPRO Annual Service Agreement.

MOTION: to authorize the 2013 CORRPRO Annual Service Agreement in the amount of \$760.00 was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

Tammy Oberholzer provided the Authority with the most recent billing financial information.

Chairman Twine asked for the Secretary's Report.

Dawn Scheller provided an update on the Welsh Run Builder (garage door) project, the meter changes that have occurred since 2006, and the upcoming training scheduled for October 21st-24th. Dawn Scheller provided the Authority with a copy of the 2013 Meeting Calendar. She also notified the Authority of an upcoming surgery where she will be out of the office and will return as soon as she is able. Dawn Scheller provided the Authority with a fee comparison for water authorities in the area. This information was not meant for action simply as a reference comparison.

Chairman Twine asked for any additional business, none were brought forward.

Chairman Twine reviewed the correspondence and meeting calendar.

MOTION: to adjourn at 7:45 p.m. was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

These meeting minutes were transcribed by Assistant Manager, Dawn Scheller, using her meeting notes. Respectfully submitted by Dawn L. Scheller

Date Approved: _____ Motion made by: _____ Second By: _____