

Mercersburg Water Authority
Borough Hall, Mercersburg, PA
March 12, 2013
MINUTES

Attending: Chairman Ed Twine, Secretary/Treasurer Larry Nair, Mary-Anne Gordon, Gregg Davis, Edward Meyers, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Solicitor Sam Wiser, and Engineer Brad Stake

Absent: None

Press: None

Guests: Geraldine Faith- Bennett Avenue, Mercersburg; Jarred Faith II- Chambersburg, PA

Meeting began at 7:00 p.m.

Chairman Twine opened the meeting with Public Comment and invited the present guests to speak to the Authority about their concerns. He reviewed that they live on Bennett Avenue and he felt that they had valid concerns with the curbing that was installed and he asked them to attend the meeting.

Jarred Faith introduced himself and spoke on behalf of his grandmother, Geraldine Faith. Jarred expressed concern with the Bennett Avenue curb replacement which occurred in October of 2012. Jarred reviewed that his grandmother, a longtime resident of the Borough, was unhappy with the lack of communication from the Borough Office along with the bill received for the curb installed along her property. He further informed the Water Authority that they were not satisfied with the cracking curb which was installed and he believed that they were overcharged for the project. Jarred reviewed the amount of the bill received for the Borough along with two additional estimates; one from Mr. Beck and Mr. Twine.

Tammy Oberholzer reviewed that she had met with both Geraldine and Jarred about their concerns. Tammy Oberholzer reviewed that the curbing concern on Bennett Ave was/is an issue that was discussed with the Streets Committee and additional information was needed in order to be brought to Borough Council and not the Water Authority. Tammy had asked them to forward the two additional quotes to her so that she could bring the detailed information to the Streets Committee. Tammy Oberholzer apologized for the office not sending a letter in advance of the curbing project invoice and that the determination to complete the curbs was made just before the street was scheduled to be paved. Tammy said that she would forward the two quote information to the Streets Committee as promised.

Sam Wiser reviewed that if curbs within the cart-way are improved as part of a street project, notice is not required to the home owner. He further explained that the Borough can assess the cost of the installation of curbing and actually a proportionate share of the repaving of the street to the property owner if the Borough decides to do so. Sam Wiser reviewed that Borough Council would be a forum for this matter to be discussed, however he felt that they should work with Tammy and get the contractor back out to have the opportunity to fix the issues. Sam Wiser reviewed that they have to allow the original contractor the opportunity to remedy the defect before moving ahead.

Tammy Oberholzer reviewed that she would contact the contractor on their behalf and have them come out to look at the curb and meet with them directly. Jarred stated that he would be working with Tammy to get the issue resolved.

The guests left the meeting at 7:19 p.m.

Chairman Twine asked for a motion to approve the Treasurer's Report.

MOTION: to approve the Treasurer's Report for the month ending February 28, 2013 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

MOTION: to approve the Bills Payable-Invoice List for the month of February 2013 was made by Mary-Anne Gordon, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked for a motion to approve the meeting minutes.

MOTION: to approve the meeting minutes from February 12, 2013 was made by Gregg Davis, second by Edward Meyers, all ayes, motion carried.

Chairman Twine asked for the Solicitor's Report.

Sam Wiser asked that he address some items in the Manager's Report.

Chairman Twine asked for the Engineers Report.

Brad Stake reviewed the items that he had been working on during the past 30 days. The MudWell Expansion Project was put out for bid and four contractors were interested in the project and picked up bid packets. They held the mandatory pre-bid meeting and two contractors attended that meeting. During the meeting two concerns were raised. One concern was what type of material would be found during the excavating process and would they hit rock. The second concern was what would the impact be on the current tank and would the excavating process interfere with the current footings that hold the current tank in place. Brad reviewed that neither contractor was interested in bidding on the project unless knowing the answers to their questions. Brad Stake reviewed that it was his recommendation to complete a Geotechnical Study on the ground to determine what materials are under the project site. This study would also determine if this project can shift away from the current tank. After conversation, Brad ensured that he would have the results from the geotechnical study very quickly and forward them to Tammy as soon as possible. The information will be shared at the next Authority Meeting. Brad also reviewed a suggestion to extend the project length of time once it is to be put out for bid a second time and adjust it to an 18 month project.

MOTION: to approve the Geotechnical Study for the amount of \$2,500.00 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the Engineer to change the bids to 180 days for the MudWell Expansion Project completion was made by Edward Meyers, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked for the Manager's Report.

Sam Wiser spoke about reviewing the financing rate for the existing loan and the new funds needed to complete the MudWell project. Sam reviewed that the final proposals were due Friday and he would bring back the information to the Authority at the next meeting.

Tammy Oberholzer reviewed that a letter was submitted requesting a 12 month extension on the grant funds. Tammy Oberholzer reviewed information about curb boxes on W. California Street. Tammy indicated that the PWD would need to move and update these so that the W. California Street Project can be completed. Tammy reviewed leak information at 101 and 103 South Fayette Street. She reviewed that it was a joint project with the Property Owner and the PWD and the appropriate billing would be completed. Tammy provided the Authority with the Billing information.

Chairman Twine asked for the Secretary's Report.

Dawn Scheller provided the Authority with the Meter Replacement information from 2006 to current. Dawn included a copy of the recent improvements done at the Water Plant. Dawn Scheller also informed the Authority of a leak at 4 Park Ave. Dawn stated that the PWD checked out the leak and determined that it was the Property Owners responsibility to fix and that she would keep the Authority informed as it gets resolved. Dawn Scheller provided the Authority Members with a 2013 Contact List and to update her with any corrections.

Chairman Twine reviewed that the PWD included reports for January and February for the Authority Members to review.

MOTION: to adjourn at 7:55 pm was made by Mary-Anne Gordon, second by Gregg Davis, all ayes, motion carried.

These meeting minutes were transcribed by Dawn L. Scheller, Assistant Borough Manager, using her meeting notes and voice recording. Respectfully submitted by Dawn L. Scheller.

Date Approved: _____ Motion Made By: _____ Second By: _____