

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
January 14, 2014
MINUTES**

Attending: Chairman Ed Twine, Secretary/Treasurer Larry Nair, Ed Meyers, Jason Frey, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller

Absent: Member Gregg Davis, Engineer, and Solicitor

Guests: Jon Kittredge- Mercersburg PA; Marshall Stuff-Mercersburg; and Don Shaffer Sr., Director of Public Works

Press: None

Chairman Twine began the meeting at 7:00 pm and asked for Public Comment. No public comments were made.

Chairman Twine moved on to the Treasurer's Report.

MOTION: to approve the Treasurer's Report for the month ending December 31, 2013 was made by Ed Meyers, and second by Larry Nair, all ayes, motion carried.

Chairman Twine asked for a motion to approve the Bills Payable/Invoice List.

MOTION: to approve the Bills Payable/Invoices List for December 2013, discussion occurred about the Electric Bill, Don Shaffer spoke that the mountain well pump runs 24/7, it was asked to be noted to check into why this is the practice, was made by Jason Frey, second by Ed Meyers, all ayes, motion carried.

Marshall Stuff was asked to look into the energy required for this pump to run 24/7.

Chairman Twine asked for a motion to approve the Pay Requests for ART.

MOTION: to approve the Pay Request for ART totaling \$112,950.00 was made by Jason Frey, second by Ed Meyers, all ayes, motion carried.

MOTION: to authorize payment of \$871.73 to St. Thomas Quarries to be paid from Loan Proceeds was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

Chairman Twine asked for a motion to approve the Minutes from December 10, 2014.

MOTION: to approve the December 10, 2014 Meeting Minutes was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked to discuss the Letter of Credit for Marshall Stuff Electric in lieu of bond and to authorize the Notice to award per email from Solicitor.

MOTION: at approve the Notice to Award to MCStuff Electric for the Generator including the Tanks was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer reviewed the Streets on the list to be completed during 2014 which were; E. California, E. Seminary, W. Seminary, W. Seminary Ext., S. Fayette, and if funds were left would be Linden Ave. The Authority asked Don if any of the lines needed to be replaced. Don Shaffer Sr. said that he believed the lines to be fine and no replacement work would be needed on the lines as he did not see any corrosion along any of the streets mentioned above.

Chairman Twine asked that Don Shaffer, Sr. exercise the valve boxes and inspect the lines to ensure they are in working order and report back to the Authority. Chairman Twine asked that all the valves/lines be reviewed along all of the planned streets. The Authority was pleased to hear that no line work was required at this time to be planned for.

Chairman Twine asked that it be noted for future project that the aggregate tank and air pumps need to be upgraded be upgraded and asked for Dawn Scheller's Report.

Dawn Scheller reviewed the items on her report.

Chairman Twine reviewed that the Public Works Report was included in the packets for review.

No other business was discussed.

MOTION to adjourn at 7:50 pm was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

These meeting minutes were transcribed by Dawn Scheller and have been respectfully submitted for approval.

Date Approved: _____ Motion Made by: _____ Second By: _____