

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
March 11, 2014
MINUTES**

Attending: Chairman Ed Twine, Secretary/Treasurer Larry Nair, Gregg Davis, Ed Meyers, Jason Frey, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, and Engineer Brad Stake

Absent: Solicitor

Guests/Press: None

Meeting was called to order at 7:00 pm.

Chairman Twine asked for Public Comments, no Public Comments were made.

Chairman Twine asked for a motion to approve the Treasurer's Report.

MOTION: to approve the Treasurer's Report as presented was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked for a motion to approve the Bills Payable List.

MOTION: to approve the Bills Payable/Invoice List as presented was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked if there was anything from the Solicitor. Tammy Oberholzer said there was nothing to report.

Chairman Twine asked for the Engineer's Report.

Brad Stake reviewed that the MudWell Project is behind due to the weather. Brad reviewed that the tank testing was completed and it did not leak. He said that the back fill was to be completed in the upcoming week. He reviewed that they were paying attention to the compaction rate to make sure the soil is not too wet so that they have good results. Brad reviewed that he met with Marshall Stuff to discuss the pumps and tanks. After more discussion the Authority made the following motion.

MOTION: to authorize the notice to proceed to be issued to Stuff Electric for generator work and to authorize Stuff Electric to only fill one tank and fill the second tank in the summer was made by Jason Frey, second by Gregg Davis, all ayes, motion carried.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer reviewed that the building at the Grandview Tank is approximately 8x8x8 and the heater needs to be replaced. Tammy said that she received information that Columbia Gas may be willing to extend service to this building. Tammy Oberholzer stated that she would speak directly to Columbia Gas. The Authority Members discussed alternative heaters one being a 600 watt radiator heater. Tammy was asked to bring back more information.

Tammy Oberholzer reviewed that she had asked contractors to submit pricing for patch repairs for the 2014 year. Tammy said that she had contacted P&W, Ganoe, and McCulloh. Tammy reviewed that she had only received one proposal back from Ganoe at a rate of \$5.99 per square foot. Chairman Twine said that Mr. McCulloh had given him a

price quote which was read aloud to the Authority. McCulloh's quote was \$9.98 per square foot and if it is larger than 100 square ft. it would be \$8.50 per square foot.

MOTION: to authorize the Borough Manager to use Gano Paving for all patches necessary in 2014 at a rate of \$5.50 per square foot was made by Ed Meyers, second by Gregg Davis, all ayes, motion carried.

Tammy Oberholzer was asked to bring back information regarding a back hoe. Tammy reviewed that she spoke with the General Purpose Authority about the need. Tammy said that they have verbally agreed to share in the cost by contributing \$12000 towards the purchase but may be able to contribute more. They asked Tammy to provide them with cost estimates. Tammy reviewed that she had received cost estimates for new back hoes with a warranty and the cost was approximately \$83,000. Tammy said that the used equipment that she looked into would only be under warranty for 30 days. Tammy Oberholzer said that she would continue to work on it and provide the information to all of the boards.

Tammy Oberholzer reviewed that the Borough Council has decided on a policy change which now eliminates sending flowers or get well items to Borough Officials and Employees for funerals or serious illness. Tammy reviewed that previous Council's direction had been to send something from the Borough. Tammy informed the Authority that this Council has asked that they be contacted individually and asked to contribute funds personally. Tammy Oberholzer said that she would review the information with the Sewer Authority and ask them to provide her with direction, but wanted to know what the Water Authority Members wanted her to do.

MOTION: to authorize the Borough Manager to arrange for flowers or get well items to be sent on occasions she feels is necessary and then to invoice the Water Authority was made by Gregg Davis, second by Ed Meyers, all ayes, motion carried.

Chairman Twine asked for the Assistant Manager's Report.

Dawn Scheller had provided a copy of an email along with the Committee List per Council President's Direction. Dawn Scheller informed the Water Authority that they no longer are on Personnel Committee and would only need to attend a meeting per the Committee Chairman's request. The Water Authority Members wanted to know why they were removed. Dawn Scheller stated that the only reason provided was that the Authorities did not need to be present when discussing Police Matters. The Water Authority discussed the matter further and expressed their displeasure with the makeup of the new Personnel Committee and feel that they should have representation since the Authority pays a portion of the salaries for the Borough Employees. Dawn Scheller reviewed that items such as pay scales and job descriptions were items that are to be discussed at future meetings and she feels the Authorities should be represented appropriately. After more discussion the Water Authority directed that a letter be sent to Council President requesting his presence at the meeting to discuss this matter further.

Chairman Twine reviewed that the Public Works Department Report was included in the packet for review. He asked if anyone had any Old business. No old business was brought before the Authority. Chairman Twine said that he had an item for New Business.

Chairman Twine discussed that once the Authority has completed the MudWell project the next item on the agenda should be looking at the Pumps. He said that in a previous report some smaller issues were noted. He asked that the Engineer review those reports and start to make a list of items. Chairman Twine asked that this be for a spring meeting discussion so that the Authority can continue to move forward with improvements.

No other items were discussed.

MOTION: to adjourn at 8:03 pm was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

These meeting minutes were transcribed by Dawn Scheller with the use of her meeting notes and have been respectfully submitted for approval.

Date Approved: _____ Motion Made By: _____ Second By: _____