

**Mercersburg Water Authority  
Borough Hall, Mercersburg, PA  
January 13, 2015  
MINUTES**

**Attending:** Chairman Ed Twine, Secretary/Treasurer Larry Nair, Jason Frey, Ed Meyers, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, Solicitor Steve Coccorese

**Absent:** Member Gregg Davis and Engineer

**Press:** None

**Guests:** Jon and Kristen Peterson, 20 E. Seminary St., Mercersburg

Meeting was called to order at 7:00 pm and Chairman Twine welcomed the Petersons for attending and opened the floor for Public Comment.

The Petersons brought forward concerns regarding two large water bills received at their property. The Authority members reviewed the history at the property. They reviewed that the meter was pulled and tested along with a new water meter was installed in its place, with a minimal amount of water used in recent weeks. After more discussion the Authority Members asked to have the old meter tested again at the highest flow possible and bring back the results to the next Authority Meeting. It was also discussed if the meter tests again at 100% the old meter would be installed in the property at the request of the Petersons.

The Authority moved on to the other Agenda Items.

**MOTION: to approve the Treasurer's Report as presented was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

**MOTION: to approve the Bills Payable/Invoice List as presented was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.**

**MOTION: to approve the December 9, 2014 Meeting Minutes as presented was made by Larry Nair, second by Jason Frey, all ayes, motion carried.**

The Water Authority Members discussed authorizing the Accountants access to view only for the Water Authority Banking Accounts via online banking.

**MOTION: to authorize the Bank to initiate online banking documents allowing Cohick and Associates viewing access to the Mercersburg Water Authority Banking Accounts was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

Chairman Twine asked for the Solicitor's Report.

Steve reviewed that he had items to discuss in executive session.

Chairman Twine asked if there was an Engineering Report.

Dawn Scheller reviewed that she had received a phone call from Brad Stake saying that he was unable to attend the meeting due to illness, but that he had spoken with the Solicitor and provided them with the updated information.

Chairman Twine asked for the Manager's report.

Dawn Scheller reported that she has submitted the information regarding the generator project for the H2O Grant and was hopeful that the Authority would receive the remaining amount of funds. Dawn Scheller also provided the updated water sales information that the office had and noted that the Academy had recently repaired leaking water services. Dawn Scheller provided a copy of the upcoming meeting schedule and reported that she would provide an updated contact sheet for everyone.

Chairman Twine asked for the Assistant Manager's Report.

Derek Stoy reviewed information regarding a chain saw purchase for the Public Works Department. It was discussed that the tool would be used for all 3 entities projects and that the Joint Equipment fund could be used.

**MOTION: to approve 1/3 of the purchase of the Chainsaw and chain to be paid from the Joint Equipment Funds was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.**

Derek Stoy reviewed the RFP's received for paving for the 2015 year.

**MOTION: to approve Ganoë Paving for the 2015 year for Water Patches at a price of \$8.64 a square foot was made by Larry Nair, second by Jason Frey, all ayes, and motion carried.**

Derek Stoy reviewed that Columbia Gas was expected to begin work in the Borough and that he has not received any additional information for flagging.

Chairman Twine reviewed that the Public Works Department Report was included for the Water Authority Members to review.

**MOTION: to adjourn into executive session for potential litigation matters at 7:58 pm with possible action to be taken was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

Resumed regular session at 8:48 pm.

**MOTION: to authorize Salzmänn Hughes, P.C. attorneys at Law to draft and send correspondence to Advanced Rehabilitation Technology, Ltd was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

**MOTION: to approve the reappointment of Water Authority Officers of Ed Twine as Chairman and Larry Nair as Secretary/Treasurer and Jason Frey as Vice Chair was made by Ed Meyers, second by Jason Frey, all ayes, motion carried.**

**MOTION: to adjourn at 8:55 pm was made by Jason Frey, second by Ed Meyers, all ayes, motion carried.**

*These meeting minutes were transcribed with the use of Dawn Scheller's notes and have been respectfully submitted for approval.*

Date Approved: \_\_\_\_\_ Motion Made by: \_\_\_\_\_ Second By: \_\_\_\_\_