

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA**
February 10, 2015
MINUTES

Attending: Chairman Ed Twine, Secretary-Treasurer Larry Nair, Vice-Chair Jason Frey, Gregg Davis, Ed Meyers, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, Plant Manager Paul Sharrow, Solicitor Sam Wiser, and Engineer Lance Kegerreis and Project Manager Brad Stake

Absent: None

Guests/Press: None

Meeting was called to order at 7:00 pm with no Public Comments made.

MOTION: to approve the Treasurer's Report for the Month ending January 31, 2015 and the Invoices/Bills Payable as presented was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

MOTION: to approve the January 11, 2015 meeting minutes was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

The Solicitor had nothing at this time.

The Engineer's Report was reviewed by Brad Stake who informed the Authority Members that he had received the As-Builds and OM Manuals from CW Sales as of Friday, February 6, 2015. It was reported that they had still not received anything regarding the warranty on the light pole. He reported that he would provide Paul with a copy once he was able to review them for accuracy and completeness. The Engineer also reviewed that he felt they be back charged for the amount of the utility pole. He was unable to provide a cost as it wasn't a specific bid item. The Engineer asked if the Authority had an update on when the brush would be cut away from the dam. It was answered the tree company would be at the Water Plant within a week to do the work.

Paul Sharrow presented the Plant Manager's Report and provided the Authority Members with price quotes on items needed for the plant. One of the items presented was a Sc200 controller for turbidity which measures the turbidity continuously for #1 & #2 filters at a cost of \$1,797.00. Paul also asked the Authority Members if they would authorize the older model to be repaired. Paul presented information about the dehumidifier and also asked the Authority Members to consider building a loading dock so that Paul could receive deliveries when needed.

MOTION: to authorize the purchase of a Sc200 controller for the amount of \$1797.00 and repair the old controller not to exceed \$704.60 was made by Gregg Davis, second by Jason Frey, all ayes, motion carried.

The Authority Members discussed the dehumidifier and the environment has on the equipment. They asked that Paul Sharrow bring back more information/associated costs and options for dehumidifiers that are made for a swimming pool / high chlorine environment. The members discussed the need for a loading dock at the plant along with repairing the outside steps at the plant. They authorize Assistant Manager Derek Stoy to complete a drawing where chlorine deliveries could safely be made at the plant and repair the steps.

Dawn Scheller provided her report to the Authority which included account refunds for the property of 20 E. Seminary Street that the Authority received the remaining grant money, and Dawn provided updated billing information to the Authority.

MOTION: to authorize the refund for 20 E. Seminary to include \$172.36 –Peterson and \$501.27-Hawbaker paid from the Authority for inaccurate billing was made by Ed Meyers, second by Gregg Davis, all ayes, motion carried.

Dawn also asked the Authority to release the Letter of Credit for McStuff Electric for generator work.

MOTION: to release the letter of credit for McStuff Electric contingent upon the office receiving the warranty information for the generator was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

The Water Authority Members discussed the items from the Personnel Committee Meeting that included Vaccination information, Pension Plan Contributions, and Health Coverage discussions. After discussion the members felt that going forward the Authority would share 1/3 of the Pension Contribution with the Borough and Sewer Authority. Dawn Scheller said that she would bring the information to the Boards once the Office knows what the amount the State is refunding the Borough.

Derek Stoy presented his report that included needed signage for the PWD. He provided the Authority with the update that the PWD participated in flagger training and the training was good for three years. He also reported that Columbia Gas was in town working and he has plans to begin working on the remaining curb boxes once the weather breaks. He has also begun a proactive plan to continue the Authority's efforts to replace the old water meters. He was hopeful that the PWD would able to complete 96 meter upgrades.

MOTION: to approve the cost of the signs and cones needed to be purchased from the joint equipment fund for 1/3 of the amount of \$1634.95 was made by Jason Frey, second by Ed Meyers, all ayes, motion carried.

Derek also brought information about a line driller that could be used to fix a recent water leak. The cost of the tool would pay for itself by not having to dig up the road. After discussion the following motion was made.

MOTION: to authorize Derek Stoy to purchase the line driller/hole maker from LB Waters was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to approve Resolution 2015-1-W establishing the Water Authority Rates and Fees was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

The Authority reviewed the other packet items; PWD Report and letter notifying the Authority of the Grant Audit required on the H2O Grant funds.

MOTION: to enter into executive session at 8:21 pm for possible litigation matters with possible action to be taken was made by Gregg Davis, second by Ed Meyers, all ayes, motion carried.

Resumed regular session at 8:52 pm.

MOTION: to adjourn at 8:53 pm was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

These meeting minutes have been transcribed with the use of Dawn Scheller meeting notes and have been respectfully submitted for approval.

Date Approved: _____ Motion made by: _____ Second by: _____