

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
July 12, 2016
MINUTES**

Attending: Chairman Ed Twine, Vice-Chairman Jason Frey, Secretary/Treasurer Larry Nair, Gregg Davis, Borough Manager Dawn Scheller, and Assistant Borough Manager Derek Stoy

Absent: Solicitor and Engineer

Guest(s) / Press: None

Meeting was called to order at 7:00 pm by Chairman Twine, no Public Comments were made as no guests were present for the meeting. Chairman Twine announced that there was a miscommunication regarding the date of the Authority Meeting. Due to the mix-up both the Engineer and Solicitor would not present at the meeting.

MOTION: to approve the Treasurer's Report for the month ending June 30, 2016 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the bills payable invoice list for the month ending June 30, 2016 and the updated list as presented including to pay the repair costs of \$2,636.00 to MC Stuff Electric for damage occurred during the June 21, 2016 storm submitting the information to the insurance company was made by Gregg Davis, second by Jason Frey, all ayes, motion carried.

MOTION: to approve the June 14, 2016 Meeting Minutes as presented was made by Jason Frey, second by Gregg Davis, all ayes, motion carried.

Dawn Scheller reviewed the Borough Manager's Report which included billing information. She provided an update on the West Penn Power Billing error and estimated that the Authority would not pay an electric bill for the months of July and August as they were overbilled in June. Dawn Scheller briefly reviewed the discussions which occurred at the Personnel Committee Meeting and said that she would include the meeting notes in next month's meeting packet. The Authority Members were asked to review the presented Operations Agreement and provide feedback to the Water Authority Representatives.

MOTION: to enter into executive session for possible litigation at 7:09 pm with possible action to be taken was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

Resumed regular session at 7:12 pm with no action taken.

Derek Stoy presented his report that included information about the Media Report. He provided copies of the report done in 2012 and the 2016 report. Derek noted that media was lost in all filters and noted that it needs to be corrected as the backwash times have been adjusted. Derek provided the Authority Members with his thoughts and plan for the removal and replacement of the media. He provided the Authority Members with estimated costs for the Engineer to formalize and complete the necessary plan/permits/along with any modules needed for the expense of \$2,500.00. Derek noted that this

estimate did not include the expense for a vac truck to remove the media, any replacement media needed, and staff time involved in the project.

The Authority Members asked that the Engineers be present at the next meeting to review the 2016 Media Study, the proposed plan for the replacement, along with a copy of docs that will be submitted for this project to DEP (any Permits and Modules). They asked that they receive copies for the Authority to review. They wished to have the opportunity to discuss the information and be able to ask questions directly to the Engineers at the next Water Authority Meeting. The August Water Authority Meeting is scheduled for Tuesday, August 16, 2016 at 7:00 pm due to the Annual Mercersburg Fair.

Derek Stoy noted that he would meet with the Water Authority Chair to discuss repairs needed to the spillway wall and he was hopeful to begin that work at the end of August. He would discuss this with the Engineer to determine if any permits were needed for this project.

Chairman Twine moved onto other items listed on the Agenda.

MOTION: Approve the Water Authority Chairman and Solicitor to sign the Consent Assessment of Civil Penalty in the amount of \$5,000 and accept the check received from Dennis E. Black Engineering in the amount of \$5,000 was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

MOTION: Approve the Water Authority Chairman to sign the 2015 Audit Documents and submit them to DCED was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to approve Dennis E. Black Engineering Inc. to complete the proposed plan for the filter media replacement along with any and all documents needed to be submitted for this project to DEP for the cost of \$2,500.00 was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

Water Authority Members reviewed the correspondence included in the meeting packet.

MOTION to adjourn at 7:48 pm was made by Jason Frey, second by Gregg Davis, all ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted for approval by Dawn Scheller with the use of her meeting notes and audio recording.

Date approved: _____ Motion made by: _____ Second by: _____