

**Mercersburg Water Authority Meeting  
Borough Hall, Mercersburg, PA  
February 16, 2017  
MINUTES**

**Attending:** Chairman Ed Twine, Vice-Chairman Jason Frey, Secretary/Treasurer Larry Nair, Gregg Davis, Doug Hoffman, Borough Manger Dawn Scheller, and Assistant Borough Manager Derek Stoy

**Absent:** Engineer and Solicitor

**Guest(s)/Press:** NONE

Chairman Twine called the meeting to order at 7:00 pm with no Public Comments made at this time.

**MOTION: to approve the Treasurer's Report for the month ending January 31, 2017 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

**MOTION: to approve the Bills Payable/Invoice List for the month ending January 31, 2017 with the updated list in yellow was made by Gregg Davis, second by Doug Hoffman, all ayes, motion carried.**

**MOTION: to approve the meeting minutes for the January 19, 2017 Meeting as presented was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

Dawn Scheller reviewed her report which included an update of the money due to the Authority of \$51,587.45, notes from the February 6, 2017 Personnel Committee, and the 2017 Insurance Premium Costs. Dawn Scheller informed the Authority Members that the Auditor was at the office to begin the 2016 Audit, once completed the Authority would receive a copy of report. She also reminded that the members complete the State Ethics Forms and return them to the office by April 15<sup>th</sup>.

**MOTION: to enter executive session at 7:12 pm for personnel reasons with no action to be taken was made by Jason Frey, second by Gregg Davis, all ayes, motion carried.**

Resumed regular session at 7:28 pm.

Derek Stoy presented his report which included information about the purchase of a used snow blower and the replacement of a shut off valve on Main Street. Derek stated that the valve located in Main Street was moved onto the sidewalk, however during the process the Public Works Department had a tough time shutting down the water. Derek also stated that the remaining part of the Borough had water pressure issues along with dirty water issues once the water was turned back on. Derek stated that he would be meeting with the Public Works Department to try to figure why things didn't work as planned and report back to the Authority.

Chairman Twine noted the report from the Plant Manager. Larry Nair commented how well written and informative this report was. All members discussed the matter further and suggested that the

Academy install a pressure reducer valve pit in the system. The Authority Members discussed if the Academy needed to be directly onto the system a PRV would allow for the Authority to turn on the pump at the Grandview Tank so that the water can travel thru the system at the regular rate.

A copy of the PWD Report was included in the meeting packet, no questions or concerns were brought forward.

Chairman Twine moved onto the other items on the Agenda.

**MOTION: to approve the purchase out of the joint equipment fund for a John Deere 1130SE Snow Blower at a cost of \$600.00 was made by Jason Frey, second by Gregg Davis, all ayes, motion carried.**

The next Authority Meeting is scheduled for March 16, 2017, no other items were brought before the Authority.

**MOTION: to adjourn at 7:44 pm was made by Jason Frey, second by Gregg Davis, all ayes, motion carried.**

*These meeting minutes have been transcribed and respectfully submitted by Dawn Scheller for approval with the use of her meeting notes.*

Date approved: \_\_\_\_\_ Motion: \_\_\_\_\_ Second: \_\_\_\_\_