

Mercersburg Water Authority Meeting
Borough Hall, Mercersburg PA 17236
June 15, 2017
MINUTES

Attending: Chairman Ed Twine, Vice-Chairman Jason Frey, Secretary/Treasurer Larry Nair, Doug Hoffman, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy

Absent: Member Gregg Davis, Solicitor, and Engineer

Press/Guests: None

Meeting was called to order at 7:02 pm with no Public Comments made at this time. Chairman Twine moved on to the other items listed on the Agenda.

MOTION: to approve the Treasurer's Report for the month ending May 31, 2017 was made by Larry Nair, second by Doug Hoffman, all ayes, motion carried.

MOTION: to approve the Bills Payable/Invoice List for the month ending May 31, 2017, including the updated bills as presented was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

MOTION: to approve the May 18, 2017 Meeting Minutes as presented was made by Doug Hoffman, second by Larry Nair, all ayes, motion carried.

The Water Authority Members will meet in Executive Session on Friday, June 23, 2017 at 9:00 am for litigation matters with no action to be taken at that time was announced. This would not be a public meeting, but would again be announced at the next public Water Authority Meeting.

Dawn Scheller reviewed the Manager's Report which included the amount of \$15,268.24 still owed to the Authority for Water Sales. She noted that the delinquent notices were recently mailed with the shutoffs to occur on June 29, 2017. Dawn reviewed that the Joint Act 537 Planning Meeting was scheduled for June 20th at 6:30 pm. She reviewed that she would forward information from this meeting to all the members. She provided cost information about accepting credit cards for water/sewer bill payments. She asked that the Authority Members review the information as this would be discussed at an upcoming meeting. Finally, she provided the Authority Members with a copy of a letter sent to DEP updating them of the progress on the items in the 2016 Filter Plant Performance Evaluation. She would let the Authority Members know if she hears anything from DEP.

Derek Stoy presented his report to the Authority Members. This included an update on the status of the pipes in the filters. He had one pipe at the meeting to show each of the Authority Members. Derek noted that Mr. Musser was a huge help with allowing the Authority to borrow a tool and providing his expertise and knowledge. He provided the Members with a copy of an email from Lance Hoover with some recommendations. Derek noted that he was still awaiting pricing for the items listed, but requested the Authority Members approval to authorize the Chairman to move forward with hiring a subcontractor under Dennis Black Engineering firm to create a plan suitable to DEP and submit the necessary permit amendments for this project along with obtaining total price estimates to complete the items needed for the media replacement project. Derek explained that this is critical as each filter needs to be done properly and the Authority must move ahead with this project.

MOTION: to authorize the Chairman to sign the 2016 Annual Audit Documents and submit them to DCNR as required was made by Jason Frey, second by Doug Hoffman, all ayes, motion carried.

MOTION: to approve the office to contact Chairman Twine and obtain approval to hire the Subcontractor/Engineer to complete the filter plan, provide an estimated cost, and submit the necessary permit amendments as required, this information would then be forwarded to the next Water Authority Meeting was made by Doug Hoffman, second by Jason Frey, all ayes, motion carried.

MOTION: to enter executive session at 7:48 pm for Personnel Matters with no action to be taken, was made by Larry Nair, second by Doug Hoffman, all ayes, motion carried.

Resumed regular session at 7:59 with no action taken.

MOTION: to adjourn at 8:00 pm was made by Jason Frey, second by Doug Hoffman, all ayes, motion carried.

These meeting minutes have been transcribed by Dawn L. Scheller with the use of her meeting notes and have been respectfully submitted for review and approval.

Date approved: _____ Motion: _____ Second: _____