

**Mercersburg Water Authority Meeting
Borough Hall, Mercersburg, PA
September 21, 2017
MINUTES**

Attending: Chairman Ed Twine, Vice-Chairman Jason Frey, Secretary/Treasurer Larry Nair, Dough Hoffman, Borough Manager Dawn Scheller, and Assistant Borough Manager Derek Stoy

Absent: Member Gregg Davis, Solicitor, and Engineer

Guests/Press: None

Chairman Twine called the meeting to order at 7:00 pm with no public comments made at this time.

MOTION: to approve the Treasurer's Report for the month ending August 31, 2017 was made by Doug Hoffman, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the Bills Payable/Invoice List for the month ending August 31, 2017 was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

MOTION: to approve the meeting minutes for the August 24, 2017 Water Authority Meeting as presented was made by Larry Nair, second by Doug Hoffman, all ayes, motion carried.

Dawn Scheller provided her report which included the monies due to the Authority. She also provided the Water Authority with information from the recent Personnel Committee Meetings and an update on the hiring status. She noted that the Borough has hired two full-time public works department laborers and was seeking a third full-time public works department laborer. She noted that she included a drafted proposed budget for 2018 which included 12 tap fees that were anticipated due to the Academy Pool Project. She noted that the proposed budget included some funds for the filter plant performance project expected to start in 2018. Dawn Scheller gave the Authority Members some general calculations on a loan modification if they were interested to proceed forward, the Solicitor would provide more information. After discussion, the consensus was to keep the loan the same and would be revisited later if needed.

Derek Stoy reviewed information received from Lance Hoover about a PRV project. The information provided if approved would authorize Dennis E. Black Engineering to conduct an existing conditions site survey related to the potential PRV station improvement project. After review of the information provided the Authority Members made the following motion.

MOTION: to approve the proposal for the Existing Conditions Survey dated September 13, 2017 was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

It was noted that the Authority also had two 8" pilot valves rebuilt that could be used in the future if needed. The Authority moved on to the other items listed on the Agenda.

MOTION: to approve and authorize Chairman Twine to sign the Settlement Agreement between the Mercersburg Water Authority and ART and authorize payment of \$40,000 from the Water Authority Reserve Fund to ART was made by Doug Hoffman, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the purchase of a Soda Ash Pump from USA Bluebook for the cost of \$1,349.95 was made by Jason Frey, second by Doug Hoffman, a request was asked that Paul Sharrow provide additional price quotes for comparison, a vote was taken, all ayes, motion carried.

MOTION: to authorize the purchase of a PH Meter from HACH at the cost of \$812.80 was made by Larry Nair, second by Jason Frey, a notation was made that the Authority did receive two price quotes; one from USA Blue Book and the second from HACH, a vote was taken, all ayes, motion carried.

Chairman Twine reviewed that other items listed under correspondence with no action taken.

MOTION: to adjourn at 7:44 pm was made by Larry Nair, second by Doug Hoffman, all ayes, motion carried.

These meeting minutes have been transcribed by Dawn Scheller and respectfully submitted for approval with the use of her meeting notes and audio recording.

Date approved: _____ Motion Made by: _____ Second: _____