

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
June 18, 2020
MINUTES**

Attending: Chairman Ed Twine, Michael Pedersen, Jason Frey, Larry Nair, Borough Secretary/Treasurer Stacey Golden

Absent: Derek Stoy

Guests/Press: Elizabeth George

Chairman Ed Twine called the meeting to order at 7:00 PM with no public comments made.

MOTION: To approve the Treasurer's Report for the month ending April 30, 2020 was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

MOTION: To approve the Bills Payable/Invoice list for the month ending April 30, 2020 was made by Larry Nair, second by Jason Frey. All ayes, motion carried.

MOTION: To approve the Treasurer's Report for the month ending May 31, 2020 was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

MOTION: To approve the Bills Payable/Invoice list for the month ending May 31, 2020 was made by Larry Nair, second by Michael Pedersen. All ayes, motion carried.

Jason Frey asked about line item 448.48 for dues/membership in the amount of \$4000. Chairman Ed Twine said he thought it was for DEP fees. The authority asked Secretary Stacey Golden to check into and report back at the next meeting.

MOTION: To accept the April 16, 2020 meeting minutes as presented was made by Michael Pedersen, second by Larry Nair. All ayes, motion carried.

Authority moved into the Engineer's Report.

Engineer Lance Hoover provided a written monthly report stating he is awaiting approval from PADEP regarding several things to include; Buck Run Well Permit Amendment, Water Filter Maintenance Permit Amendment, Interim Operations Plan, Feasibility Study, Flow Study for Giardia Inactivation and Annual Water Supply Report. Hoover also gave an update on the new water treatment plant saying additional correspondence with potential equipment suppliers has started and he is trying to determine how many suppliers are interested and what additional analytical/project data will be required as the process starts moving forward.

Plant Operator Lance Sourbier submitted a written report noting that replacement of the backwash pump check valves was successful. Giardia Inactivation Log data is now being calculated and reported. FSES has supplied a laptop so data can be processed daily at the plant. Standard Operating Procedures are now posted at the plant and will continue to be updated as required by DEP. Sourbier continued in his report saying calibration of the turbidity meters and testing are on a routine schedule now. Cleaning of the clarifiers and sludge removal is now happening on a bi-weekly basis to control flocculation and settling issues. Flow and chemical adjustments continue to be made as reservoir temperature levels rise. Sourbier concluded his report saying a good operating routine has been established with Donnie Keefer and Derek Stoy. Sourbier acknowledged Donnie Keefer saying "Donnie Keefer has an excellent knowledge of the mechanical

treatment functions at the plant and it is a pleasure to work with him.” Sourbier said he would make every effort to perform operations and compliance at lowest cost possible to the Water Authority.

Authority moved onto the Borough Manager’s Report.

Borough Manager Derek Stoy began his report saying that the delinquent March accounts will be shut off in “proper fashion”. Letters will be sent to owner/residents and then normal protocol will proceed thereafter. June delinquent accounts will be given a thirty day extension with proper protocol. Stoy reminded the authority that they are not required to adhere to the PUC’s standards and can shut off services as they desire. Stoy continued in his report explaining the transfer from the reserves fund to the general fund in the amount of \$20,000. Stoy said the transfer helped as well as the significant deposits which were received for the June 10th late fee deadline. Stoy said he has been in contact with Chad Rosenberry at Orrstown Bank about a line of credit. The borough office is planning to be open and fully staffed beginning June 22nd since Franklin County is going into the green phase of the COVID 19 pandemic. Stoy noted that “sneeze screen” has been installed and the office will be practicing social distancing. Dr. Elizabeth George with MACWELL Trail has requested to be on the agenda to speak to the authority about installing a “spur” trail off the new trail just built to traverse along the north side of the solar panel fence and eventually going onto West Penn Power property. Stoy noted in his report that a map was attached and it did not appear to be on the water authority’s property but still wants to present the idea. Manager Stoy said George needs to get approval from West Penn Power and needs to give them the proper paperwork to start the process. Stoy recommended that if the trail would hit the Water Authority and if a right of way is granted that MACWELL take on any and all cost of the venture, including but not limited to legal review, metes and bounds description of new Right of Way, construction costs, ETC. Stoy concluded his report saying public works department has been busy fixing water leaks along Buchanan Trail West in the last several weeks.

No Old Business.

Authority moved into New Business.

MOTION: To approve the transfer of \$20,000 from the reserves fund to the general fund at Orrstown Bank was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

MOTION: To move into Executive Session at 7:20 PM was made by Michael Pedersen, second by Larry Nair. All ayes, motion carried.

MOTION: To come out of Executive Session at 7:27 PM was made by Larry Nair, second by Jason Frey. All ayes, motion carried.

MOTION: To adjourn the meeting at 7:27 PM was made by Michael Pedersen, second by Larry Nair. All ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted for approval by Stacey M. Golden with the use of her meeting notes and audio recording.

Date approved: _____ Motion: _____ Second: _____